OPEN MINUTES
Committee of the Chairs and Public Member within the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects

April 22, 2020

A Committee of the Chairs and Public Member within the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects met via virtual telephone conference call through “Zoom” that was called to order by Chairman Robert N. Hartnett at approximately 2:00 p.m. on Wednesday, April 22, 2020. A quorum was present. Chairman Hartnett then declared the virtual conference call meeting open for business.

Members Present

Robert N. Hartnett, Board Chair
James C. “JC” Rearden, Chair of the Architectural Division and Member of the Committee
Kevin C. Skibiski, Chair of the Professional Engineering Division and Member of the Committee
Jerrod Hogan, Chair of the Professional Land Surveying Division and Member of the Committee
Robert S. Shotts, Chair of the Professional Landscape Architectural Division and Member of the Committee
Sherry L. Cooper, Public Member

Others Present

Curt Thompson, General Counsel
Edwin Frownfelter, Legal Counsel
Judy Kempker, Executive Director
Karen Payne, Board Staff
Laurie Koebling, Board Staff
Dawn Wilde, Board Investigator

Review of the Board’s May 4, 2020 Open Session Agenda Via Virtual Teleconference

The Board Chair, Division Chairs, and Public Member reviewed and discussed the following topics listed on the Board’s Open Agenda for its May 4, 2020 Meeting which is going to be held via Virtual Teleconference (Zoom) instead of face-to-face due to the Coronavirus Pandemic:

The meeting began with Board Chair, Bob Hartnett, asking the Committee Member’s what their preference was pertaining to the provider for the May 4, 2020 meeting; Zoom or WebEx.
After a lengthy discussion and working through some of the navigational and security issues it was determined that the May 4, 2020 Board Meeting would be conducted through “Zoom” with Board Chair, Bob Hartnett, serving as the host for the meeting. It was also determined that should a participant loose internet connection during the course of the meeting they may need to reconnect by calling the Chicago (or Central Time Zone) telephone number and entering the meeting ID and access code when prompted. Or, if a Member needs to exit the meeting in order to recuse themselves from a particular topic of discussion it would be necessary for that participating Member to “Leave the Meeting” and then reconnect after being advised to do so by Board Staff. It was also decided that if a participant should have a question or something to add to the discussion that they should use the “raise my hand” feature so that they can be recognized and given the opportunity to speak.

**Discussion of the Board’s thoughts in general on waiving the CEU, PDH, and PDU requirement for calendar years 2020 and 2021 due to the Covid-19 Pandemic**

Board Chair Hartnett asked the Division Chairs for their opinion on this matter. Architect Division Chair, Rearden, advised the committee members that AIA had been flooding their Members with online CEU opportunities during this stay at home period of time. Professional Engineering Division Chair, Skibiski, shared that he was 100% in favor of accepting online courses as meeting the continuing education requirement; however he was not in favor of reducing the number of required PDH’s. Professional Land Surveying Division Chair, Hogan, also shared that he was in favor of land surveying licensees obtaining all of their PDU’s on line as well and that the Professional Land Surveying Division Members would be discussing the possibility of recommending an amendment to Board Rule 20 CSR 2030-8.020 to eliminate the requirement of Professional Land Surveyors needing to obtain “contact hours.”

Ms. Kempker then stated that on April 17, 2020 she had received and shared another email from a PE licensee, Derek Lepper, who was also asking that the continuing education requirements be relaxed by the Board due to the crisis at hand.

**Discussion regarding the renewal of Curt Thompson’s contract for general counsel services and Edwin Frownfelter’s contract for litigation/legal services**

Board Chair Hartnett reported that after some discussion in open session regarding Messrs. Thompson and Frownfelter’s contracts, it would then be necessary for the Board to go into closed session for the discussion of Curt Thompson and Edwin Frownfelter’s performance. Once in closed session, Messrs. Thompson and Frownfelter will be asked to exit the meeting during the time of discussion and will then be notified by Board staff to re-join the meeting upon completion of discussion.

**Ratification of decisions on licensure and enrollments made by the Architectural Division, Professional Engineering Division, Professional Land Surveying Division, Professional Landscape Architectural Division and/or staff**

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Nothing regarding the ratification of licensure and enrollment lists warranted discussion at this time.

**Date and Location of April/May 2021 Board Meeting – (Please note NCEES’s Central Zone meeting is scheduled for April 29-May 1 at Des Moines, IA)**

In conclusion, Chair Harnett advised all Members to be looking at their calendars and be prepared to provide a recommendation regarding a date on which to hold the April/May 2021 Board Meeting. Ms. Kempker informed them to keep in mind that, in addition to the NCEES Central Zone Meeting being scheduled for April 29-May 1, 2021, Easter will be on April 4, 2021 and Mother’s Day will be on May 9, 2021.

**Motion to Close**

At approximately 2:40 p.m., Board Chair Hartnett asked for a motion to close the meeting to the general public for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney. Mr. Skibiski made a motion that the meeting be closed to the general public pursuant to the provisions of Sections 610.021(1) and (14), and 324.001.8, RSMo, for the purpose discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney. The motion was seconded by Mr. Shotts. A roll call vote was taken and unanimously carried. Board Chair Hartnett declared the conference call meeting closed to the general public.

**Reconvene**

At approximately 3:30 p.m., the Members of the Committee reconvened its open session for the purpose of addressing additional information pertaining to the meeting prior to adjourning.

**Adjournment**

In closing, Ms. Kempker advised the Members that she will experiment with displaying the Board’s agenda on her desktop screen for the May 4th meeting since it does not have a webcam for video or a computer microphone. At the same time, she will sign into the meeting and participate via her laptop which does have the video cam and computer microphone. Hopefully this will help with keeping the flow of the meeting going more smoothly.

Ms. Kempker then reported that she had been in contact with the hotel in St. Louis where the May 2020 Meeting was to be held and since they had the Board’s July 27 and 28 Meeting dates available, the hotel (DoubleTree by Hilton at Chesterfield) agreed to just change the dates of the Board’s May Meeting to reflect those of the Board’s July Meeting with no other modifications.
There being no further business, on the motion of Mr. Skibiski seconded by Mr. Shotts and unanimously carried, the meeting was adjourned at approximately 3:30 p.m., Wednesday, April 22, 2020.

ATTEST:

[Signature]

Executive Director
Approved on: May 4, 2020