OPEN MINUTES
Professional Engineering Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects

CoCo Room
Oasis Hotel and Convention Center
2546 North Glenstone Avenue
Springfield, Missouri

The Professional Engineering Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order by Chairman Kevin Skibiski at 9:10 a.m. on Monday, July 29, 2019. A quorum being present, Chairman Skibiski declared the meeting open for business.

Members Present

Kevin Skibiski, Chair of the Division
Abiodun “Abe” Adewale, Member of the Division
Craig Lucas, Member of the Division
David Smith, Member of the Division

Others Present

Judy Kempker, Executive Director
Karen Payne, Administrative Coordinator
Sandra Robinson, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Chairman Skibiski welcomed Mr. Smith to the Professional Engineering Division and the Board. He then asked Mr. Smith to ask questions regarding any topic the Division addresses during the meeting.

It should be noted that Ms. Robinson departed the meeting at approximately 9:11 a.m. to join the Professional Land Surveying Division.

Executive Director Judy Kempker and Board Staff Karen Payne presented a verbal summary as well as handed out a printed guideline summarizing some of the highlights of what the process for the engineering exam candidates will be in regard to direct registration with the National Council of Examiners for Engineering and Surveying...
(NCEES) for those that hold an Accreditation Board for Engineering and Technology (ABET) accredited degree in engineering, and have successfully taken and passed the NCEES Fundamentals of Engineering examination since the "Decoupling" proposed rule change is in the final rule making process. Some of highlights that were covered in the meeting are as follows:

- Once we provide NCEES with our attestation (which can be based on exam type or the same for Computer Based Testing (CBT) or paper/pencil exams) it is just a flip of a switch on their side to start the process.
- The attestation would basically be the same that is asked of the Board's FE exam candidates in which they must attest that they have received an ABET accredited degree and would request it be sent to NCEES to be downloaded to become a "verified" document through their NCEES account that will be an accessible part of their NCEES record by the Board.
- The applicant would attest to something such as "I hereby attest that I meet the Missouri licensing requirements by having received an ABET accredited degree in engineering; have passed the NCEES Fundamentals of Engineering examination; and have received a Bachelor of Science transcript submitted to NCEES as part of their verified record. Their NCEES record would then be sent to the Missouri Board when they become licensed.
- Any applicant who does not hold an ABET accredited degree would need to complete the Missouri examination application in its entirety to be reviewed and approved by the Members of the Professional Engineering Division before being approved to take the PE exam and staff would manually approve their NCEES exam registration as is currently being done.
- Upon passing the PE exam and making application to the Board for licensure they would pay their $100 application filing fee. They would also be required by NCEES to pay a $100 transmittal fee to have their record sent to the Missouri Board to support their licensure application.
- According to NCEES for CBT PE exams; there may be a queue of examinees who have registered, but not yet been marked approved by the Board. In those cases we would either determine to just mark them approved based on our new way of the registration process or work with them individually (not likely to be that many). For the paper/pencil PE exams, NCEES would need to make sure to flip the switch before registration opens in December for the April 2020 exam.
- Our website would have to be updated to state that we have direct registration to take the PE exam for individuals who hold an ABET accredited degree and upon passing the PE exam and after having obtained the required 4 years of engineering experience would need to submit an application for licensure by exam.
• The Board’s application for direct registration individuals would need to be revised to include the personal information page with their photograph attached, a summary page, verified experience record forms, and require that they take and pass the Missouri Law Exam and pay the $100 application filing fee. That application would then be forwarded to the Professional Engineering Division for their review of their engineering experience and recommendation before a license would be issued.

In conclusion, Chairman Skibiski addressed his concerns regarding the length of time it is taking to review the abundance of engineering applications that are received in the Board office and felt the Direct Registration process would definitely make the review process easier. Therefore, a motion was made by Mr. Adewale to move forward with Direct Registratior and in the meantime directed Board staff to distribute the applications for review evenly among the Professional Engineering Division Members to expedite the review process. The motion was seconded by Mr. Lucas and unanimously carried.

It should be noted that Ms. Kempker and Ms. Payne departed the meeting at approximately 9:30 a.m. Also, Ms. Robinson rejoined the meeting at approximately 9:30 a.m.

Approval of Minutes

A motion was made by Mr. Adewale to approve the minutes of the April 25, 2019 open meeting. The motion was seconded by Mr. Lucas and carried with Mr. Smith abstaining from voting since he did not attend this meeting.

Discuss status of or potential changes to, the Board Rules and/or Chapter 327, RSMo, regarding the Professional Engineering profession

Since the proposed Changes to Chapter 327, RSMo, which were previously approved by the Board and the Design Alliance, were put on hold due to lack of opportunity for the professional associations to present them in the 2019 Legislative Session, the Professional Engineering Division Members decided that no further discussion was required at this time. However, the plan is to present those proposed changes to the Design Alliance again after the Board’s October 2019 meeting with the intent of hopefully getting them pre-filed for the 2020 Session.

Review and Discuss Open Items on the Full Board’s July 29 and 30, 2019 Agenda

The Professional Engineering Division reviewed and discussed the Board’s July 29 and 30, 2019 Open Agenda and selected the following topics for discussion:
Open Agenda Item No. 11, Report from the Electronic Outreach Committee and review of draft survey – Mr. Lucas stated that the committee will schedule another conference call in late August or early September to discuss the results of the survey and decide how to proceed. He stated that he would have more to report at the Board’s October 28 and 29, 2019 meeting.

Open Agenda Item No. 19, Discussion of pathways toward licensure as a Professional Land Surveyor and the downward trend in enrollments and/or licensures – Mr. Adewale reported he is concerned about the downward trend in enrollment and licensure and will be discussing his ideas with the Professional Land Surveying Division especially as it relates to a Professional Engineer seeking licensure as a Professional Land Surveyor.

Open Agenda Item No. 23, Update on NCEES Joint Zone Meeting in Portsmouth, New Hampshire – Chairman Skibiski stated he would make a report on what occurred at the NCEES Joint Zone Meeting. Chairman Skibiski stated that for the first time in a long time he was not serving on any committees for NCEES or the Central Zone. Mr. Adewale reported that he is the Assistant Zone Vice President and is on NCEES’s EPC Committee (Examination Preparation committee). Mr. Lucas reported he is still trying to get on a committee but has not yet been appointed to any committee.

Chairman Skibiski announced that Blake Murray is the new Membership Director for the Missouri Society of Professional Engineers (MSPE) and Travis Lowe is the Executive Director. He further advised that all previous staff members have departed and since Mr. Lowe is in Kansas it is now a one-person office in Jefferson City.

Motion to Close

At approximately 8:50 a.m., Chairman Skibiski called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint and licensing matters. Mr. Adewale made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8, RSMo, for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo, for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021, RSMo, which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mr. Lucas. A roll call vote was taken and unanimously carried. Chairman Skibiski asked all visitors to please leave the room. There being none, Chairman Skibiski then declared the meeting closed to the general public.
Reconvene Into Open Session

At approximately 2:00 p.m., the Professional Engineering Division Members reconvened in Open Session for the purpose of adjournment.

Adjournment

There being no further business on motion of Mr. Lucas, seconded by Mr. Adewale and unanimously carried, the meeting adjourned at approximately 2:00 p.m.

ATTEST

[Signature]

Executive Director

Approved on: October 28, 2019