The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order at 10:10 a.m. on Monday, January 28, 2019 in the Truman B Meeting Room, Capitol Plaza Hotel and Convention Center, Jefferson City, Missouri. A quorum being present, Chairman Mike Freeman declared the meeting open for business.

**Members Present**

Michael C. Freeman, Chair of the Division  
Dan Govero, Member of the Division  
Jerrod Hogan, Member of the Division

**Others Present**

Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

On motion by Dan Govero, the minutes for the November 8, 2018 Professional Land Surveying Division open meeting were approved as submitted. Jerrod Hogan seconded the motion. Voting in favor of the motion were Dan Govero and Jerrod Hogan.
Discuss Status of, or Potential Changes to, the Board Rules and/or Chapter 327 RSMo, Regarding the Professional Land Surveying Profession

Next, the Land Surveying Division Members discussed the need for any potential changes to Chapter 327, RSMo, and/or the Board Rules and unanimously agreed that they had no new changes to recommend to the full Board at this time with regard to Chapter 327 but would work with the Missouri Department of Agriculture on some rule changes.

Review and Discuss Open Items on the Full Board’s January 28 and 29, 2019 Agenda

Review the Board’s Most Current Listing of “Acceptable Surveying Coursework” for the Purpose of Making Any Revisions that May be Necessary

The Professional Land Surveying Division Members then reviewed the Board’s most current listing of “Acceptable Surveying Coursework” and found no necessary revisions to make to the “Acceptable Surveying Coursework” listing at this time.

Discussion of an Inquiry from the Missouri Society of Professional Surveyors (MSPS) Asking if the Board Would Consider Awarding Either .5 or 1 PDU for Reading the MSPS Newsletter

Upon discussion, Dan Govero made a motion to recommend to the full Board to approve the Missouri Society of Professional Surveyor’s request to award a .5 professional development unit (pdu) to its members upon reading and certifying to MSPS that they had read their quarterly newsletter. Jerrod Hogan seconded the motion and it unanimously carried. Division Chair, Mike Freeman, volunteered to contact MSPS and relay their decision if after presenting it to the full Board members vote in favor of awarding the pdus.

Discussion as to Whether Board Rule 20 CSR 2030-16.030(3)(C) Regarding Additional Monumentation for Subdivision Surveys Should be Amended

Next, the Professional Land Surveying Division Members discussed the need to amend Board Rule 20 CSR 2030-16.030(3)(C) for the purpose of requiring additional monumentation for subdivision surveys. Upon discussion, Dan Govero, made a motion to recommend to the full Board to amend Board Rule 20 CSR 2030-16.030(3)(C) requiring additional monumentation be established prior to the recording of a subdivision plat consisting of one acre or less. Jerrod Hogan, seconded the motion. Mr. Govero also volunteered to take the lead on this by contacting MSPS to seek their opinion on the matter.
**Update on the Status of the Board’s Communications with the Missouri Department of Agriculture (MDA) Regarding Proposed Changes to Board Rule 20 CSR 2030-16.020(5)**

The Professional Land Surveying Division Members then reviewed and discussed the email correspondence between the Board’s Executive Director, Judy Kempker, and Ron Heimbaugh, the State Surveyor for the Missouri Department of Agriculture pertaining to the proposed changes to Board rule 20 CSR 2030-16.020(5) in conjunction with the Department of Agriculture’s Chapter 60: 2 CSR 90-60.020(5). Upon discussion, the Division Members were in agreement with all of the outlined changes, therefore, Dan Govero, made a motion to recommend to the full Board to direct Ms. Kempker to revise Chapter 16: 20 CSR 2030-16.020(5) by using the wording presented as the third option to Ms. Kempker in Mr. Heimbaugh’s email dated January 24, 2019 which reads “(5) Original Survey – Boundary adjustment plats, consolidation plats, riparian plats, lot splits, minor subdivisions, or any survey that creates a new parcel (remove “for conveyance purposes). An original survey must accompany any property description creating a new parcel”; revise Chapter 19:20 CSR 2030-19.010(3) to delete the word Minimum and in its place add Missouri; to change the word “or” in Board Rule 20 CSR 2030-20.010(3) to “for” and advise the Missouri Department of Agriculture that they will need to revise their Chapter 64: 2 CSR 90-010(3) to read the same. In conclusion, Ms. Kempker is to recommend MDA revise the purpose defined in Chapter 61: 2 CSR 90-61.010 Definitions. Jerrod Hogan seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Jerrod Hogan.

**Discussion of Future Legislative Priorities and Proposed Changes to Chapter 327, RSMo, and/or the Board Rules and Updates from the Division Chairs Regarding any Feedback they Received from their Respective Associations**

In conclusion the Division Chair, Mike Freeman, stated that he had not been approached by any MSPS society member in regards to future legislative priorities or proposed changes to Chapter 327 RSMo.

**Motion to Close**

At 10:55 a.m., Chairman Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Dan Govero made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo. for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo, for the purpose of discussing general legal action, causes of action or litigation and any
confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021, RSMo, which authorizes this agency to go into closed session during those meetings. The motion was seconded by Jerrod Hogan and unanimously carried. Voting in favor of the motion were Dan Govero and Jerrod Hogan.

**Adjournment**

There being no further discussion, a motion was made by Dan Govero and seconded by Jerrod Hogan to adjourn. The motion carried unanimously. The meeting adjourned at 2:30 p.m.

ATTEST:

________________________________
Executive Director

Approved by Board on: ______________