The Professional Landscape Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order by Chairman Bob Shotts at 8:00 a.m. on Monday, July 30th, 2018. A quorum being present, Chairman Shotts declared the meeting open for business.

**Members Present**
Bob S. Shotts, Chairman of the Division  
Noel T. Fehr, Member of the Division  
Eric D. Davis, Member of the Division

**Others Present**
Chelsie Bartley, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Open House with area licensees to discuss any items of common interest relative to licensure, enforcement, and regulation of Landscape Architecture in the State of Missouri as set forth in Chapter 327, RSMo.**

At approximately 8:00 a.m. the Members of the Professional Landscape Architectural Division were scheduled to meet with licensees from the Kansas City area to discuss any items of common interest relative to licensure, enforcement, and regulation of landscape architecture in the State of Missouri as set forth in Chapter 327, RSMo; however there were no Professional Landscape Architects in attendance for the open house, so the Division Members proceeded with discussion of their other open session items on the agenda.
Approval of Minutes

Eric Davis made a motion to approve the minutes of the April 23rd, 2018 Professional Landscape Architectural Division Open Meeting. The motion was seconded by Noel Fehr and unanimously carried.

Discussion of the Ballot/Vote Sheet for CLARB Board of Directors and Committee on Nomination Elections.

At approximately 8:47 a.m. Board Chair Bob Hartnett and Executive Director Judy Kempker and Curt Thompson entered the room.

Board Chair Bob Hartnett gave his recommendation on the nominees for the CLARB Board of Directors and Committee. The Division then decided for the following nominees: Stan Williams for President, Bob Mercer for Vice President, Secretary Bob Gunderson and Committee on Nominations Todd Reade and Ellen White.

Updates from Missouri Association of Landscape Architects (MALA) and Prairie Gateway Chapter of American Society of Landscape Architects (PGASLA)

Nothing was discussed regarding updates from the MALA and PGASLA.

Discuss status of, or potential changes to, the Board Rules and/or Chapter 327, RSMo, regarding the Landscape Architect profession

The Division discussed Chapter 327, RSMo, and how it currently allows either an Architect, PE or PLS to be listed as a Managing Agent for a Landscape Architectural firm. Upon discussion, the members were curious as to how many Landscape Architectural Corporations that are licensed have someone other than a PLA listed as its Managing Agent. Therefore, Ms. Kempker was directed to compile a list of all active landscape architectural Corporate Certificates of Authority; specifically listing the names of the Managing Agent for each corporation along with the professions of each Managing Agent.

The Division Members also decided they wanted to change the approval process with regard to the landscape architectural Corporate Certificate of Authority applications. So, starting immediately, they directed Ms. Kempker to start sending all of these applications to the PLA Division Members for review and approval instead of being reviewed and approved in-house.

It was further decided to bring up to the Full Board the recommendation that Section 327.603, RSMo, be amended so that in the future all landscape architectural firms will be
required to have a PLA listed as its Managing Agent which would make the Managing Agent requirement consistent with the other three professions.

At 9:28 a.m. Board Chair Bob Hartnett, Executive Director Judy Kempker and Curt Thompson left the room.

Review and discussion of Open Items on the Full Board’s July 30 and 31, 2018 agenda

The Professional Landscape Architectural Division Members found no specific full Board open agenda item that required discussion prior to the full Board July 30 and 31, 2018 meeting.

Additional items to agenda, if any

The Professional Landscape Architectural Division had no additional items to discuss.

Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo

At 10:00 a.m., Chairman Bob Shotts called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Eric Davis made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), 324.001.8, RSMo, for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo, for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo, which authorizes this agency to go into closed session during those meetings. The motion was seconded by Noel Fehr. A roll call vote was taken and unanimously carried. Chairman Shotts then declared the meeting was closed to the general public.

Reconvene in Open Session

At approximately 10:15 a.m., Noel Fehr made a motion to go back into open session. Motion was seconded by Eric Davis and unanimously carried.
Adjournment

There being no further business, on motion of Eric Davis, seconded by Noel Fehr, and unanimously carried, the meeting adjourned at 10:15 a.m.

ATTEST:

______________________________
Executive Director

Date Approved: ____________________