The Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order by Chairman JC Rearden at 8:00 a.m. on Monday, April 23, 2018. A quorum being present, Chairman Rearden declared the meeting open for business.

**Members Present**
James C. “JC” Rearden, Chairman of the Division
Michael Popp, Member of the Division

**Member Absent**
Martha John, Member of the Division

**Others Present**
Nichole Morris, Board Staff
Robert O. Dethloff
Kimmel Spurgeon
Cody Henderson
Wade R. Welch
Mark Reuther
Steven Feeler
Dennis Bolazina
Wm. Ritter
Bruce Dell
Admo Ogun
Max Bemberg

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.
Open House with area licensees to discuss any items of common interest relative to licensure, enforcement, and regulation of architecture in the State of Missouri as set forth in Chapter 327, RSMo.

At approximately 8:00 a.m. the Members of the Architectural Division were joined by 11 area licensed Architects. Those present then discussed items of common interest relating to licensure, enforcement, and regulation of architecture in the State of Missouri as set forth in Chapter 327, RSMo.

At approximately 8:10 a.m. General Counsel, Curt Thompson entered the room.

At approximately 8:17 a.m. Board Chair, Bob Hartnett and Executive Director, Judy Kempker entered the room.

There being no further questions at the time, the Division Members moved forward with the discussion of the Architectural Division’s open agenda items.

Approval of Minutes

Michael Popp made a motion to approve the minutes of the January 29, 2018 Architectural Division Open Meeting. The motion was seconded by Division Chair JC Rearden and unanimously carried.

Discuss status of, or potential changes to, the Board Rules and/or Chapter 327, RSMo, regarding the Architectural profession

Nothing was discussed regarding potential changes to the Board Rules and/or Chapter 327 RSMo.

At approximately 8:20 a.m. General Counsel, Curt Thompson departed from the room.

Review and discussion of Open Items on the full Board’s April 23 and 24, 2018 agenda

Division Members reviewed and discussed Full Board Open Agenda Item #5 Key Objective 1, Improving/updating website/making it user-friendly. Mr. Popp explained to the licensees that the website had recently been updated to be more user-friendly. He also took a poll of the licensees asking how many of them review the Board’s newsletter. About half of them indicated they review the newsletter and fewer indicated they take the quiz after reviewing the newsletter.
At approximately 8:29 a.m. Board Chair, Bob Hartnett and Executive Director, Judy Kempker departed the room.

Division Members reviewed and discussed Full Board Open Agenda Item #8 Update regarding 2018 NCARB Resolutions for Debate and voting at the Annual Business Meeting on June 27-30, 2018 in Detroit, MI. Chair JC Rearden and Mr. Popp discussed with the local licensees the 2018 NCARB Resolutions. They explained that there are 4 resolutions to be discussed at this meeting. They are as follows:

Resolution 2018-A, NCARB Legislative Guideline and Model Law/Model Regulations Amendment – Health, Safety and Welfare (HSW) Category Realignment: Mr. Rearden reported that as a member of the Education Committee, he along with the rest of the committee members have been working on tightening up HSW.

Resolution 2018-B, Certification Guidelines Amendment – Revision to the EESA Requirement for the Education Alternative to Certification: Mr. Rearden reported this is simple clean-up language.

Resolution 2018-C, Amendment and Restatement of the NCARB Model Rules of Conduct: Mr. Rearden stated this is another clean-up of language that is out-of-date. NCARB is trying to get supervisors to sign off on Architect Intern forms and to inquire what the Architect Interns have learned from their experience in working as an Architect Intern.

Resolution 2018-D, Amendment and Restatement of the NCARB Bylaws: Mr. Rearden advised the licensees that this was an update of definitions and terms.

Mr. Rearden stated that the Architectural Division of the Board will vote in favor of all of these Resolutions at the NCARB Annual Meeting.

At approximately 8:37 a.m. Public Member, Sherry Cooper and General Counsel, Curt Thompson entered the room.

Division Members reviewed and briefly discussed Full Board Open Agenda Item #9 regarding an invitation for the Board to present a seminar at the Missouri Association of Building and Fire Officials Mega Conference on Friday, September 14th, 2018 at Tan-Tar-A. It was determined that Mr. Popp will attend the conference with Kevin Skibiski, Chairman of the Professional Engineering Division, to give a 2 hour presentation on behalf of the Board.

At approximately 9:00 a.m., the area licensed Architects departed the meeting.

At approximately 9:00 a.m. the Division Members recessed briefly as the licensees departed.
Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo

At 9:20 a.m., Chairman JC Rearden called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Mike Popp made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), 324.001.8, RSMo, for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo, for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo, which authorizes this agency to go into closed session during those meetings. The motion was seconded by JC Rearden. A roll call vote was taken and unanimously carried. Mr. Rearden asked for any visitors to leave the room. At this time the area licensees in attendance exited the room. Mr. Rearden then declared the meeting was closed to the general public.

Reconvene in Open Session

At approximately 12:59 p.m., Michael Popp made a motion to go back into open session. Motion was seconded by Chairman Rearden and unanimously carried.

Adjournment

There being no further business, on motion of Michael Popp, seconded by Chairman Rearden, and unanimously carried, the meeting adjourned at 1:00 p.m.

ATTEST:

______________________________
Executive Director

Date Approved: ________________