The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order at 8:00 a.m. on Thursday, November 2, 2017 in the Fiji Meeting Room, Oasis Hotel and Convention Center, 2546 North Glenstone Avenue, Springfield, Missouri. A quorum being present, Chairman Mike Freeman declared the meeting open for business.

Members Present
Michael C. Freeman, Chair of the Division
Dan Govero, Member of the Division
John Michael Flowers, Member of the Division

Others Present
Edwin Frownfelter, Litigation Counsel
Curt Thompson, General Counsel
Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Open House with Area Licensees to Discuss Items of Common Interest Relative to Licensure, Enforcement, and Regulation of Land Surveying in the State of Missouri as set Forth in Chapter 327, RSMo

At approximately 8:00 a.m. the Members of the Professional Land Surveying Division were joined by Professional Land Surveyor licensees; Jeffrey Taylor (PLS-2002014099) and Debrah Wolfe (PLS-2000161241) to discuss items of common interest relating to licensure, enforcement, and regulation of land surveying in the State of Missouri as set forth in Chapter 327, RSMo. Upon conclusion of the
discussion they were thanked for attending the meeting and departed at approximately 9:00 a.m.

Please note that Board Chair, Bob Hartnett; and Executive Director, Judy Kempker, entered the meeting at 8:35 a.m. and departed at 8:45 a.m.

Please note that Public Member, Sherry Cooper, entered the meeting at 8:40 a.m. and departed at 8:45 a.m.

**Motion to Close**

At approximately 9:10 a.m., Dan Govero made a motion to close the meeting to the general public to discuss and meet with a licensee who has an active complaint against him. Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

**Reconvene to Open Session**

At approximately 10:30 a.m., the Professional Land Surveying Division Members reconvened in Open Session for the purpose of discussing the remaining items on their Open Agenda.

**Approval of Minutes**

On motion by Mike Flowers, the minutes of the July 31, 2017 Professional Land Surveying Division open meeting were approved as submitted. Dan Govero seconded the motion. Voting in favor of the motion were Dan Govero and Mike Flowers.

**Review and Discussion of Preapproval Surveying Standards Courses for Continuing Education**

Next, the Professional Land Surveying Division Members reviewed and discussed the “Current List of Educational Activities” that is posted on the Board’s website which provides the names of sponsors and course information from those who have submitted and been preapproved by the Professional Land Surveying Division to offer Professional Development Unit (PDU) courses. Upon discussion, Dan Govero, made a motion to recommend to the full Board to direct Executive Director, Judy Kempker, to send a notice to the “PDU Preapproval Providers” that have been preapproved as offering a “Minimum Standards of Surveying” course to inform them of the substantial revisions that have been made to the rules in Chapters 16, 17, 18, 19 and 20 of the Code of State Regulations (CSR) pertaining to the “Minimum Standards for Property Boundary Surveys” that went into effect on June 30, 2017 for Chapters 16, 17, and 18.
and the revisions to Chapters 19 and 20 that went into effect on April 30, 2017. Ms. Kempker is to further advise them that their current course is being removed from the list and that if they wish to add a course back to the preapproved list it will be necessary for them to reapply for preapproval of their course based on practice requirements that are in compliance with the new standards.

**Discuss Status of, or Potential Changes to, the Board Rules and/or Chapter 327 RSMo, Regarding the Professional Land Surveying Profession**

Nothing was discussed regarding potential changes to the Board Rules and/or Chapter 327 RSMo; however Mike Flowers did share with the other Division Members that he had been contacted by a newly licensed Professional Land Surveyor who was inquiring about utilizing GIS for the construction of easements and Mr. Flowers stated that he had referred the individual to Chapter 60.480 for reference.

**Review and Discuss Open Items on the Full Board’s November 2 and 3, 2017 Agenda**

- Review and discussion of the course syllabi received in response to letters sent to all acceptable educational facilities that offer a “Legal Principles of Surveying” course to determine if it is meeting the criteria necessary for successfully educating applicants/examinees who are pursuing a career as a Professional Land Surveyor in the state of Missouri.

The Professional Land Surveying Division Members then reviewed and discussed the course syllabi for the “Legal Principles of Surveying” courses that had been submitted for review from Oklahoma State University; St. Louis Community College; State Technical College of Missouri; Three Rivers College; University of Maine, and the University of Wyoming. Upon review, Mike Flowers made a motion to recommend to the full Board to have Executive Director, Judy Kempker, send a letter to each of the providers thanking them for their cooperation in providing the requested information and inform them that their course syllabi had been found to be acceptable in meeting the criteria necessary to educate applicants/examinees who are pursuing a career as a Professional Land Surveyor in the state of Missouri. The motion further directed Ms. Kempker to send a follow-up letter to Mineral Area College and request they provide the requested course syllabi to the Board by no later than December 8, 2017 and advise that if no response is received by December 8, 2017, Mineral Area College courses will be removed from the Board’s list of “Acceptable Coursework for Licensure” and if they wish to have their courses returned to the Board’s list in the future it will be necessary for them to make a written request to the Board and submit the course syllabus for review and consideration. Dan Govero seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.
Motion to Close

At 11:30 a.m., Chairman Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Dan Govero made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mike Flowers and unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

Reconvene in Open Session

At approximately 3:20 p.m. the Professional Land Surveying Division Members reconvened in open session for the purpose of adjourning.

Adjournment

There being no further discussion, a motion was made by Dan Govero and seconded by Mike Flowers to adjourn. The motion carried unanimously. The meeting adjourned at 3:20 p.m.

ATTEST:

_________________________________
Executive Director

Approved by Board on: _____________