The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order at 8:00 a.m. on Monday, August 3, 2015 in the Salon B Meeting Room, of the Adams Pointe Conference Center and Courtyard by Marriott, Blue Springs, Missouri. A quorum being present, Chairman Mike Freeman declared the meeting open for business.

**Members Present**

Michael C. Freeman, Chair of the Division  
Dan Govero, Member of the Division  
John Michael Flowers, Member of the Division

**Others Present**

Judy Kempker, Executive Director  
Laurie Koelling, Board Staff  
Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

On motion by Dan Govero, the minutes of the April 20, 2015 Professional Land Surveying Division Open Meeting and the May 29, 2015 Professional Land Surveying Division Open Telephone Conference Call were approved as submitted. Mike Flowers seconded the motion. Voting in favor of the motion were Dan Govero and Mike Flowers.
Please note that James Anderson, PLS #1726, joined the meeting at 8:05 a.m.

Please note that Executive Director, Judy Kempker, departed the meeting at 8:30 a.m.

Review and Discuss Question Submitted by Dr. Dick Elgin for the Missouri State Specific Examination

The Professional Land Surveying Division Members reviewed and discussed the question provided by Dr. Dick Elgin regarding the writing of a legal description for the purpose of including it in the Missouri State Specific examination. Upon discussion, Dan Govero made a motion to recommend to the full Board to direct Executive Director, Judy Kempker, to contact Dr. Elgin and advise him that the Professional Land Surveying Division Members reviewed his legal description problem at its Division meeting on Monday, August 3, 2015, and upon review approved the legal description problem as it was presented. In addition, the Division Members voted to increase the testing time for Part II of the Missouri State Specific examination from 1 hour to 1½ hours in length. Ms. Kempker is to further advise Dr. Elgin that the Board recommends that the grading scale for this problem on the exam be 12-15 points and that the examinee should also call out the monumentation to the description. The Members also directed Ms. Kempker to request that Dr. Elgin include the legal description problem on the next Missouri State Specific examination to be administered on October 30, 2015 if the extension of testing time does not conflict with NCEES administering it. In addition, Ms. Kempker is to notify NCEES to inform that the Board voted to change their position regarding the administration of the Missouri State Specific examination to comity applicants from allowing their home state to proctor the examination for re-takes of the exam to require all exam candidates to take the examination in Missouri and furthermore voted to not proctor another jurisdiction’s examination. Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers. Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

In addition, Division Chair, Mike Freeman, volunteered to address the issue of writing property descriptions when they are separate from the survey and are considered to be an exhibit and subject to the Title Block Rule 20 CSR 2030-2.050 in the next Board’s “Dimensions” newsletter.

Discuss Potential Changes to the Board Rules and/or Chapter 327 RSMo Regarding the Land Surveying Profession, if necessary

Nothing further was discussed regarding the Board Rules or Chapter 327 RSMo.
Review and Discussion of Open Items on the Full Board’s August 3 and 4, 2015
Open Agenda

Upon reviewing the Full Board’s open agenda items it was determined by the Professional Land Surveying Division Members that it was not necessary to pre-address any of the topics of discussion on the Full Board’s open agenda; therefore no further action regarding this matter was taken.

Review and Discuss Email and Attachments from Captain Andrew G. Taylor, Jr., Regarding U.S. Army Advanced Training Curriculum in Order to Gain the Additional 6 Credits to Meet the Educational Requirements for Land Surveyor-in-Training

The Professional Land Surveying Division Members then discussed and considered the course outline received from Captain Andrew G. Taylor, Jr., regarding the U.S. Army advanced training curriculum in order to gain the additional six credits to meet the educational requirements for examination and enrollment as a Land Surveyor-in-Training. Upon discussion and review, Dan Govero made a motion to recommend to the full Board to direct Executive Director, Judy Kempker, to contact Captain Andrew Taylor and advise that upon review of the outline, it appears to the Professional Land Surveying Division Members that the leadership course may duplicate a portion of what the student would receive in the “A” school curriculum and therefore they do not believe that the course provides any additional “advanced” surveying training listed for category “A” surveying courses and although it could possibly apply toward the category “B” surveying courses, i.e. construction, topographic or route surveying permitted under Board Rule 20 CSR 2030-14.020 and 14.030 it would qualify as surveying coursework under Board Rule 20 CSR 2030-14.040. Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

Please note that James Anderson departed the meeting at 10:15 a.m.

Motion to Close

At 10:30 a.m., Chairman Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Dan Govero made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed
meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mike Flowers and unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

Reconvene in Open Session

At 3:00 p.m. the Professional Land Surveying Division Members reconvened in open session for the purpose of adjourning.

Adjournment

There being no further discussion, a motion was made by Dan Govero and seconded by Mike Flowers to adjourn. The motion carried unanimously. The meeting adjourned at 3:00 p.m.

ATTEST:

____________________________________

Executive Director

Date Approved: _________________________