The Professional Engineering Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order by Chairman Kevin Skibiski at 8:00 a.m. on Monday, April 25, 2016. A quorum being present, Chairman Skibiski declared the meeting open for business.

**Members Present**

Kevin C. Skibiski, Chair of the Division  
Abiodun “Abe” Adewale, Member of the Division  
Kelley P. Cramm, Member of the Division  
Craig M. Lucas, Member of the Division

**Others Present**

Sandra Robinson, Processing Technician Supervisor

To better track the order in which items are taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

Mr. Adewale made a motion to approve the minutes from the January 26, 2015 Professional Engineering Division Open Meeting. The motion was seconded by Ms. Cramm and unanimously carried.

**Decide who will be the funded delegates to the NCEES Annual Meeting which will be held on August 19, 20, 21 and 22, 2015 in Williamsburg, Virginia**

The Professional Engineering Division discussed who will be the funded delegates to the National Council for Examiners for Engineering and Surveying (NCEES) Annual Meeting which will be held on August 19, 20, 21 and 22, 2015 in Williamsburg, Virginia. Upon discussion, it was decided that Mr. Adewale would be the funded delegate from the
Professional Engineering Division and Mike Freeman would be the funded delegate from the Professional Land Surveying Division. Mr. Skibiski expressed interest in attending the NCEES Annual Meeting as well. Ms. Cooper stated she is also planning to attend this meeting as a new Public Board Member and her expenses will be covered by NCEES. The Professional Engineering Division Members directed Ms. Kempker to proceed with obtaining permission for out-of-state travel to attend this meeting when information becomes available.

**Discuss the Missouri Board’s state report at the 2015 NCEES Central/Northeast Zone meeting**

The Professional Engineering Division discussed the Missouri Board’s state report at the 2015 NCEES Central/Northeast Zone Meeting to be held on April 30, May 1 and 2, 2015 in Hershey, Pennsylvania. Mr. Skibiski stated he would be giving the report for Missouri. He advised the Division Members that he would primarily speak about the major changes to Chapter 327 which took place during the 2014 Legislative session and the subsequent Board Rule changes which are currently being made.

**Discuss a video promoting Kansas City that the PE & PLS Divisions are to give at the upcoming 2015 NCEES Central Zone Meeting inviting other Member Boards to attend the 2016 Central Zone Meeting in Kansas City, Missouri**

The Members of the Division then discussed the video promoting Kansas City that the Professional Engineering and Professional Land Surveying Divisions of the Board will be presenting at the upcoming 2015 NCEES Central Zone meeting inviting other Member Boards to attend the 2016 Central Zone meeting in Kansas City, Missouri. At this time, Ms. Cramm presented a brief video of places of interest to visit and see while in Kansas City. Mr. Skibiski stated he will be extending the invitation to Member Boards at the upcoming Central Zone Meeting. Upon viewing the superb video regarding Kansas City, the Division Members thanked Ms. Cram for putting the video together.

**Discussion regarding rejection of electronic seals by Department of Natural Resources (DNR)**

Next, the Professional Engineering Division Members discussed an email inquiry from Mr. Ken Stumpf regarding the rejection of electronic seals by the Department of Natural Resources (DNR). Upon discussion, Ms. Cramm made a motion directing Ms. Kempker to send an email response to Mr. Ken Stumpf advising that the Board does allow electronic seals per Board Rule 20 CSR 2030-3.060(3) and agencies are allowed to set their own rules as long as they are not in conflict with Board Rule or other statutes. Ms. Kempker is to also advise Mr. Stumpf that during the review of the sample seal he submitted, the Professional Engineering Division Members were of the opinion that it lacks electronic evidence of a signature for authentication as stated in the Board’s Rule. The motion was seconded by Mr. Adewale and unanimously carried.
Possible Changes to the Board Rules and/or Chapter 327, RSMo, (For information and/or discussion)

The Professional Engineering Division Members decided that no new Board Rule changes were warranted at this time. The Division Members also decided no new statute changes were required at this time. This item was presented for informational purposes; therefore no action was taken.

Please note that at approximately 8:25 a.m., James C. “JC” Rearden, Martha K. John, Michael L. Popp and Phyllis Prenger joined the meeting.

Motion to Close

At approximately 8:25 a.m., Chairman Skibiski called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Mr. Adewale made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and Sections 324.001.8, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during these meetings. The motion was seconded by Ms. Cramm. A roll call vote was taken and the motion unanimously carried. Chairman Skibiski asked all visitors to please leave the room. Mr. Lucas departed the meeting at approximately 8:25 a.m. Upon on Mr. Lucas’ departure, Chairman Skibiski then declared the meeting closed to the general public.

Reconvene in Open Session

At approximately 1:35 p.m., the Professional Engineering Division Members reconvened in Open Session for the purpose of meeting to complete discussion of the remaining open agenda items.

Joint discussion with the Architectural Division regarding a phone conversation Kelley Cramm had with Wayne Miller regarding situations when: 1) the original engineer is gone and someone else must seal the record drawings; 2) whether it’s appropriate for a public entity to require that an engineer seal and sign record drawings.
The Members of the Architectural and Professional Engineering Division Members discussed a phone conversation Ms. Kelley Cramm had with Mr. Wayne Miller regarding situations when: 1) the original engineer is gone and someone else must seal the record drawings; 2) whether it’s appropriate for a public entity to require that an engineer seal and sign record drawings; and 3) if so, do the Board Rules need to be amended. Those in attendance were Kevin Skibiski, Chair of the Engineering Division; Abiodun “Abe” Adewale, Member of the Professional Engineering Division; Kelley Cramm, Member of the Professional Engineering Division; James C. “JC” Rearden, Chair of the Architectural Division; Martha John, Member of the Architectural Division; Mike Popp, Member of the Architectural Division; Sherry Cooper, Public Member; Sandy Robinson and Phyllis Prenger, Board Staff as well as Curtis Thompson, the Board’s General Counsel. The Division Members agreed that someone has to take over the responsibility for sealing the plans or the company will be in breach of contract. Therefore, Ms. Cramm volunteered to write an article for the Board’s Fall/Winter newsletter addressing these issues.

Please note that at approximately 1:55 p.m., Mr. Rearden, Ms. John, Mr. Popp and Ms. Prenger departed the meeting.

**Motion to go back into Closed Session**

At approximately 1:55 p.m., Chairman Skibiski called for a motion to go back into closed session to continue discussing pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Adewale made a motion to go back into closed session to continue discussing pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Ms. Cramm seconded the motion. A roll call vote was taken unanimously carried. Chairman Skibiski asked that all visitors leave the room. There being none, Chairman Skibiski declared the meeting closed to the general public.

**Reconvene in Open Session**

At approximately 3:30 p.m., the Professional Engineering Division Members reconvened in Open Session for the purpose of adjourning.

**Adjournment**

There being no further business, on motion of Mr. Adewale seconded by Ms. Cramm and unanimously carried, the meeting adjourned at 3:30 p.m. on Monday, April 20, 2015.
ATTEST:

__________________________________
Executive Director

Date Approved:______________________