OPEN MINUTES
Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects

Salon D Meeting Room
Adams Pointe Conference Center
and Courtyard by Marriott
1400 NE Coronado Drive
Blue Springs, Missouri
October 28 and 29, 2019

The Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order at 8:00 a.m. on Monday, October 28, 2019 in the Salon D Meeting Room at the Adams Pointe Conference Center and Courtyard by Marriott located at 1400 NE Coronado Drive in Blue Springs, Missouri. The Board met in both open and closed sessions during the meeting as reflected in the minutes. The meeting was declared open for business.

Members Present

Robert N. Hartnett, Board Chair
James C. "JC" Rearden, Chair of the Architectural Division
Michael L. Popp, Member of the Architectural Division
Martha K. John, Member of the Architectural Division
Kevin C. Skibiski, Chair of the Professional Engineering Division
Abiodun "Abe" Adewale, Member of the Professional Engineering Division
Craig M. Lucas, Member of the Professional Engineering Division
David L. Smith, Member of the Professional Engineering Division
Michael C. Freeman, Chair of the Professional Land Surveying Division
Daniel L. Govero, Member of the Professional Land Surveying Division
Jerrod L. Hogan, Member of the Professional Land Surveying Division
Robert S. Shotts, Chair of the Professional Landscape Architectural Division
Noel T. Fehr, Member of the Professional Landscape Architectural Division
Eric D. Davis, Member of the Professional Landscape Architectural Division
Sherry L. Cooper, Public Member

Others Present

Judy Kempker, Executive Director
Karen Payne, Administrative Coordinator
Laurie Koelling, Board Staff
Sandy Robinson, Board Staff

Christina White, Board Staff
Dawn Wilde, Board Investigator
Curtis F. Thompson, General Counsel
Edwin R. Frownfelter, Legal Counsel

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Report from Safety Committee regarding a "Safety and Evacuation Plan" for this meeting

Mr. Davis provided a report from the Safety Committee regarding the "Safety and Evacuation Plan" for the Board's October 28 and 29, 2019 meeting at the Adams Pointe Conference Center and Courtyard by Marriott in Blue Springs, Missouri. Mr. Davis directed the Board Members' attention to the Board's October 28 and 29, 2019 Open Agenda Item #3, where all Safety and Evacuation Plan information was provided. Mr. Davis stated the Automated External Defibrillator (AED) is located on the wall in between the Courtyard Room and nearest restrooms and first aid equipment is located in kitchen which is house behind the meeting room. Mr. Davis advised that he is CPR certified and Chairman Hartnett stated that he is CPR certified as well. Mr. Davis then reminded Board Members that Ms. Kempker is the Primary Contact Person when there is an emergency.

Presentation on Board Bookit

Ms. Kempker explained that the Board can no longer use the secure portal to place items such as Board meeting information, complaint cases or licensure files. The Division of Professional Registration has commenced utilizing "Board Bookit" for all transfer of information. Ms. Kempker stated that Ms. White has graciously agreed to provide a brief demonstration and provide tips on using "Board Bookit." Ms. Kempker then turned the demonstration over to Ms. White.

It should be noted that Ms. Payne departed the meeting at approximately 8:15 a.m.

Motion to go into closed session

At approximately 8:15 a.m., Chairman Hartnett called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss investigative reports, pending litigation and complaint matters. Mr. Govero made a motion that the meeting be closed to the general public pursuant to Sections 610.021(14) and 324.001.8 and 9, RSMo, for the purpose of discussing investigative reports, complaints and/or other information pertaining to licensees

or applicants or any deliberations conducted and votes taken in rendering a final decision after a hearing before an agency assigned to the division shall be closed to the parties and the public; Section 610.021 subsection (1) RSMo, for the purpose of discussing legal actions, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Section 610.021, RSMo, which authorizes this agency to go into closed session during those meetings. Mr. Adewale seconded the motion. A roll call vote was taken and it unanimously carried. Chairman Hartnett asked that all visitors leave the room. There being none, Chairman Hartnett declared the meeting closed to the general public.

Return to Open Session

At approximately 8:55 a.m., the Board reconvened its open meeting for the purpose of recessing until later in the day so the Division could conduct their separate meetings.

Recess

At approximately 8:55 a.m., the Board recessed its open meeting until later in the day.

Monday, October 28, 2019 at 1:30 P.M.

The Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects reconvened at 1:30 p.m. on Monday, October 28, 2019 in the Salon D Meeting Room at the Adams Pointe Conference Center and Courtyard by Marriott located at 1400 NE Coronado Drive in Blue Springs, Missouri. The Board met in both open and closed sessions during the meeting as reflected in the minutes. The meeting was declared open for business.

Members Present

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Noel T. Fehr, Member of the Professional Landscape Architectural Division
Eric D. Davis, Member of the Professional Landscape Architectural Division
Sherry L. Cooper, Public Member

Others Present

Judy Kempker, Executive Director
Laurie Koelling, Board Staff
Sandy Robinson, Board Staff
Christina White, Board Staff
Dawn Wilde, Board Investigator
Curtis F. Thompson, General Counsel
Edwin R. Frownfelter, Legal Counsel

Approval of Minutes

A motion was made by Mr. Skibiski to approve the minutes for the July 29 and 30, 2019 Open Board Meeting as submitted. The motion was seconded by Ms. John and it unanimously carried.

A motion was made by Mr. Lucas to approve the open minutes for the September 10, 2019 Electronic Outreach Committee as submitted. The motion was seconded by Mr. Shotts and it unanimously carried with Committee Members Craig Lucas, Bob Hartnett, JC Rearden, Kevin Skibiski, Abe Adewale, and Bob Shotts all voting in favor of the motion.

A motion was made by Mr. Skibiski to approve the open minutes for the October 23, 2019 Open Pre Board Meeting Conference Call of the Chairs and Public Member of the Board as submitted. The motion was seconded by Mr. Freeman and it unanimously carried with Committee Members Chairman Hartnett, Mike Popp on behalf of JC Rearden, Kevin Skibiski, Mike Freeman, Bob Shotts, and Sherry Cooper all voting in favor of the motion.

Public Comment – Limited to 10 minutes

Since no one from the Public was present, no specific issue was discussed.

Report from the Electronic Outreach Committee and review of draft survey

Mr. Lucas discussed the most recent information submitted by the Electronic Outreach Committee. Mr. Lucas stated that the Committee Members noted that

licensees preferred being contacted via email and that licensees like receiving the Board's newsletter electronically. He further advised that Ms. Kempker was directed to contact Bruce Wylie to ask him to email members of the Design Alliance urging them to contact their association's membership to encourage each member to confirm that they have a current email address on file at the Board office and for each member to make sure their SPAM filter will allow delivery of all emails sent from the Board. Ms. Kempker stated that she has contacted Mr. Wylie as directed. Ms. Kempker also stated that she included along with the paper renewals a bright colored insert requesting all licensees check their email address on record at the Board office to ensure that their email is current. Mr. Lucas stated that the Committee will meet again after the renewal expiration date of December 31, 2019 to determine if anything more needs to be done as a result of the electronic renewal process and/or email correspondence from the Board to licensees.

Status update regarding the proposed amendment to Board Rule 20 CSR 2030-2.040 (Evaluation Criteria for Building Design)

Mr. Frownfelter advised the Board that it cannot place in the Board Rule the phrase "current edition" since the statute requires the Board to use the actual date of the International Building Code (IBC) book (current year IBC was issued). After much discussion, Mr. Rearden made a motion to leave the actual date in the rule but to move forward with the following cleanup language:

> Board Rule 20 CSR 2030-2.040 Evaluation Criteria for Building Design
>
> (1) For building design, the board shall use, in the absence of any local building code, the 2018 edition of the *International Building Code*, as the evaluation criteria in determining the appropriate conduct for any professional licensed or regulated by this chapter and being evaluated under section 327.441.2(5), RSMo. The ***International Building Code,*** 2018 Edition is incorporated herein by reference and may be obtained by contacting ***the International Code Council at*** 500 New Jersey Ave NW, 6th Floor, Washington DC 20001, by phone at (888) ICC-SAFE (422-7233), by fax at (202) 783-2348, or by their website at http://www.iccsafe.org. This rule does not incorporate any subsequent amendments or additions to the ***2018 edition***.

The motion was seconded by Mr. Skibiski and unanimously carried.

Update on the status of the Board's communications with the Missouri Department of Agriculture regarding proposed changes to the surveying standards in Chapters 16, 17, 19, and 20 of the Board Rules and Chapters 60, 61, 63 and 64 of MDA's rules including proposed changes to Board Rule 20 CSR 2030-16.030(3)(C) regarding additional monumentation for subdivision surveys

Mr. Freeman stated that the Professional Land Surveying Division is still working with the Department of Agriculture on this matter. He then asked that this matter be placed back on the Board's January 2020 agenda for updates, if any.

Discussion of pathways toward licensure as a Professional Land Surveyor and the downward trend in enrollments and/or licensures

The Board held a discussion regarding pathways toward licensure as a Professional Land Surveyor and the downward trend in enrollments and/or licensures. Mr. Freeman stated that the downward trend has been happening for several years and that the Board and professional societies have been discussing what could be done to get young people engaged in the profession. Mr. Freeman stated that his newsletter article mentioned that many of today's youth use computers as opposed to the text books. In fact, many schools watch video lectures and have on-line courses. Mr. Freeman said that as attendance declines and costs rise, more and more schools are offering on-line classes. This is the future and the Board will need to adapt.

Discussion of possibly amending Board Rule 20 CSR 2030-8.020(1)(B) to change the requirement that no more than 12 of the 20 required PDUs shall be obtained in nonpersonal contact activities

The Professional Land Surveying Division recommended the Board not reduce the number of contact hours at this time; however, Mr. Hogan acknowledged that the Board is going to have to adapt by allowing on-line courses and webinars eventually.

Review and discussion of an inquiry received from Ms. Cynthia Cox, with State Technical College of Missouri, wherein she is requesting approval of CVT 245 Introduction to GIS & GNSS and CVT 255 Advanced GIS & GNSS as acceptable surveying coursework for fulfilling the educational requirement for licensure as a Professional Land Surveyor

The Board held a discussion regarding an inquiry received from Ms. Cynthia Cox, Director of MoDOT/Continuing Technical Education Programs with the State Technical College of Missouri, wherein she requested approval of CVT 245

Instruction of GIS and GNSS and CVT 255 Advanced GIS and GNSS as acceptable surveying coursework for fulfilling the educational requirement for licensure as a Professional Land Surveyor. Upon discussion, Mr. Freeman made a motion to approve CVT 245 Instruction of GIS and GNSS and CVT 255 Advanced GIS and GNSS. However, the Board is of the opinion that a mapping course qualifies for a maximum of 3 hours. Therefore, a student can either earn 3 hours credit for the CVT 245 course OR 3 hours of credit for the CVT 255 course but cannot earn 6 hours for taking both courses. The motion was seconded by Mr. Govero and unanimously carried.

Review and discussion of NCEES's Draft Resolution of Cooperation to Facilitate Interstate Licensure for Professional Engineers and Professional Surveyors

The Board held a discussion regarding NCEES's draft resolution of cooperation to facilitate interstate licensure for Professional Engineers and Professional Land Surveyors. After much discussion, the Board decided it had no issues with the existing language. Therefore, at this point, the Board is inclined to sign the draft as presented. However, the members want to wait with making a final decision until after they hear comments and feedback at the NCEES Joint Zone Meeting in April 2020.

Discussion of future legislative priorities and proposed changes to Chapter 327, RSMo and/or the Board Rules and updates from the Division Chairs regarding any feedback they received from their respective associations

The Board held a discussion regarding future legislative priorities and proposed changes to Chapter 327, RSMo, and/or the Board Rules as well as any updates from the Division Chairs. During the course of the discussion, Mr. Rearden stated that the Board had recently received an interpretation by an attorney that if a person was exempt under Section 327.101, RSMo, then that person could call themselves an architect because nothing in Chapter 327, RSMo, applied. Mr. Rearden further reported that, upon discussion by the Board at its October 2019 meeting, engineers also needed to make the same change to Section 327.191, RSMo.

After much discussion, the Board directed Ms. Kempker to make corrections to the language in Section 327.101, RSMo, and make the same changes to Section 327.191, RSMo and forward the changes to the Board and Division Chairs for review. Upon approval from the Board and Division Chairs, Ms. Kempker is to forward all changes to Bruce Wylie, Executive Director for the American Council of Engineering Companies of Missouri (ASECMO), for presentation to the Design Alliance. Ms. Kempker is to ask Mr. Wylie to schedule a meeting with the members of the Design Alliance for Wednesday, December 11, 2019 from 9:00 a.m. until

approximately 11:00 a.m. (prior to the Board meeting with its staff for a holiday luncheon) to discuss changes to Chapter 327, RSMo.

Update on the 2019 NCEES Annual Meeting held in Washington DC from August 14th-17th and on the CLARB Annual Meeting in St. Louis from September 26th-28th

A. 2019 NCEES Annual meeting held in Washington, DC – Mr. Skibiski reported that he along with Messrs. Adewale, Lucas, Freeman, and Hogan attended this meeting. Mr. Skibiski stated that there were not any "hot button issues" and thought it was a good meeting. Mr. Freeman acknowledged that he too thought it was a good meeting.

B. 2019 CLARB Annual Meeting in St. Louis, Missouri – Mr. Shotts reported that the CLARB Annual Meeting was held in St. Louis, Missouri, from September 26 until September 28, 2019. Those in attendance were: Chairman Hartnett, Bob Shotts, Noel Fehr, Eric Davis, Sherry Cooper, and Judy Kempker. Chairman Hartnett also announced that former Board Member Jerany Jackson was in attendance as well. Since Ms. Jackson served as CLARB president a few years ago, she is invited to attend CLARB's annual meeting. Everyone said the meeting was good and went off without a hitch. Ms. Cooper stated she was happy for the opportunity to attend all three associations' annual meetings and had learned several items about each profession by attending those meetings.

Report from Architectural Division

Mr. Rearden reported that he is now on the Education Committee for NCARB, Ms. John is on the Certification Alternatives Review Team (CART) committee, and Mr. Popp is on the Continuing Education Evaluation Workgroup. Mr. Rearden stated that he will be attending his first Education Committee meeting on December 6 and 7, 2019 in Oklahoma City, Oklahoma.

Report from Professional Engineering Division

Mr. Skibiski reported that Abe Adewale is the Assistant Vice President of the Central Zone of NCEES. He also announced there will be a combined zone meeting in Houston, Texas in the spring of 2020.

Report from Professional Land Surveying Division

Mr. Freeman stated that, at this time, the Professional Land Surveying Division did not have anything to report.

Report from Professional Landscape Architectural Division

Mr. Shotts stated that, at this time, the Professional Landscape Architectural Division did not have anything to report.

Executive Director Report

Ms. Kempker presented the most recent information regarding the Board's Financial Report. She advised the Board that as of October 25, 2019, the financial balances were as follows:

Personal Service Balance was $280,538. Originated with $381,678.

E&E (Expense & Equipment) Balance was $224,206. Originated with $301,397.

The Board's current Fund Balance is $2,956,114. Per Section 327.081, RSMo, in order to avoid a sweep of the Board's fund, the Board's balance needs to be kept under approximately $3,895,800 or 3 times our appropriation (3 x $1,298,600). It should be noted that the Board is currently $939,686 below its sweep limit.

The Board currently has no vacancies on the Board but 13 of the 15 members are serving on expired terms. The only members who are not serving on expired terms are Jerrod Hogan and David Smith whose terms are both due to expire on September 30, 2020. Ms. Kempker announced that Kyle Aubuchon has been selected to fill the position of Director of Boards and Commissions at the Governor's Office. Chairman Hartnett has been staying in contact with Mr. Aubuchon. Chairman Hartnett then stated that he has been in contact with Mr. Aubuchon and he assured Chairman Hartnett that his office is continuing to look at appointments and re-appointments. Mr. Aubuchon did request that Chairman Hartnett let the Board Members know that the associations should be encouraged to consider diversity factors when making nominations.

Ms. Kempker announced that she has finalized the Fall/Winter 2019 newsletter and it has been passed to the Division of Professional Registration for review. The newsletter is scheduled to go out as planned around the first of November. The next edition of the newsletter will be targeted to go out on April 1, 2020 so Ms. Kempker will need newsletter articles by no later than March 1st.

Next, Ms. Kempker provided changes to Chapter 327, RSMo, that the Board previously agreed upon were discussed earlier in the day. Therefore, she said she will proceed as was directed. As previously directed, Ms. Kempker stated she will get in touch with Mr. Wylie to let him know that the Board would like to have a Design Alliance Meeting at the MSPE Building in Jefferson City on Wednesday morning, December 11th, so that if it is decided to introduce proposed changes to Chapter 327, RSMo, lobbyists for the associations can get all agreed upon changes filed in December.

Ms. Kempker stated the status of current rule changes that the Board previously approved for promulgation are:

20 CSR 2030-4.090 Evaluation —Comity Applications— Professional Landscape Architects *(this amendment will allow for an "equivalent" degree in landscape architecture to be accepted for licensure)*

20 CSR 2030-5.105 Reexaminations—Professional Engineers *(amends the rule to accommodate the policy for transition to computer based testing)*

20 CSR 2030-5.150 Standards for Admission to Examination— Professional Landscape Architects *(amends the rule to allow applicants to take the LARE examination while obtaining their experience, which we are already allowing so it brings the rule up to date with our current practice and it provides applicants admission to the exam if they have **either** an accredited degree or one deemed equivalent)*

20 CSR 2030-10.010 Application for Certificate of Authority *(amends the rule to require the Managing Agent of a LA corporation to be a PLA)*

These were filed with the Secretary of State (SOS), the Joint Committee on Administrative Rules (JCAR) and the Small Business Regulatory Fairness Board (SBRFB) on April 18, 2019. They appeared in the ***Missouri Register*** on June 3, 2019. The last day for comment was July 3, 2019. The Board received no comments so the Final Orders of Rulemaking were filed with JCAR and SBRFB on July 18, 2019 and with the SOS on August 19, 2019. On October 1, 2019, the Final Order appeared in the ***Missouri Register***; they will appear in the Code of

State Regulations (CSR) on October 31, 2019 and become effective on November 30, 2019.

> **20 CSR 2030-1.040 Board Member Emeritus Status** (*this Proposed Rule outlines the policy for a former Board Member to earn emeritus status).*

This Proposed Rule was approved at the Board's April, 2019 meeting, was sent to Professional Registration Administration for review and approval on June 11, 2019 and is still pending. Ms. Kempker stated that she had previously shared some emails from the Division's legal counsel raising questions as to whether the Board has the authority to convey emeritus status as an honorary title; therefore, she is not sure if this rule will be approved or not. As of October 25, 2019, it has not yet been approved to go to the Governor's Office for review. In fact, there has been no activity on it since June 12th.

Other proposed rules and/or amendments which were voted on and approved at the Board's July 2019 meeting are 20 CSR 2030-5.080, 20 CSR 2030-5-110, and 20 CSR 2030-4.100.

> **20 CSR 2030-5.080 Standards for Licensure—Professional Engineers** – *This rule is being amended to allow decoupling and to clarify an engineering technology degree does not meet the educational standards requirement for licensure as a PE.*

> **20 CSR 2030-5-110 Standards for Admission to Examination—Professional Land Surveyors** – This is the rule change that was brought forth at the request of Rep. Don Mayhew which will allow up to one year of experience while in the military which does not have to be completed under the immediate personal supervision of a PLS.

These two rule amendments were filed with SOS, JCAR & SBRFB on July 18, 2019. They appeared in the ***Missouri Register*** on September 3, 2019. The last day for comment was October 3, 2019. Ms. Kempker stated that the Board received no comments so the Final Orders of Rulemaking were filed with JCAR and SBRFB on October 15, 2019 and is scheduled to be filed with the SOS on November 14, 2019.

> **20 CSR 2030-4.100 Applications – Formerly Licensed** (*this Proposed Rule sets timelines and procedures by in which former licensees whose license has been revoked or surrendered may apply for relicensure).*

The latest activity on this Proposed Rule shows it was sent to the Governor's Office for approval on October 2, 2019.

In the last three months, Ms. Kempker reported that Board staff has undergone a number of changes, which have caused a lot of extra work and stress on Ms. Kempker and the staff. Some of the major changes are:

BoardBookIt – BoardBookIt was a enormous undertaking and it replaced the portal. It required a new way of putting applications out for Board Member approval, Friday Packets, and Board Meeting material. As with anything new, there is a learning curve and what the staff is finding with BoardBookIt is that the more they use it, the more user friendly it appears to be. Ms. Kempker states she hopes Board Members found the BoardBookIt 101 presentation earlier in the day helpful. This was a mandated change "Division" wide.

OnBase – This also was a major undertaking and replaced Oracle. It is the imaging system for all of the Board's licensing applications, complaints, old exam scores, minutes, etc. It involved a lot of staff's time with testing and verification of records. This was a mandated change "State" wide.

WebEx – All conference calls must now be scheduled through WebEx. This is a different process from what Board Members have been used to and requires an access code to connect to the call. Board Members will always be able to find the access code in the email that comes from Board Staff which allows them to save it to their calendar. Once it is saved to their calendar, they will receive a reminder pop up which contains all the information needed to access the call. This too was a mandated change "State" wide.

Practice Review Activity Entries in PROMO – This too was an arduous and time-consuming task. It was the conversion of the Board's discipline and complaint logs from Word to Practice Review. Ms. Kempker stated this is why there is a difference in appearance of the log sheets. This was a much larger task than what was expected but now that it is completed, all complaint information will be tied directly to the Respondent (whether it is a licensee or a non-licensee) in one place in PROMO rather than two places (PROMO **and** in a Word document). This was not a mandated change but one that the IT staff personnel who are assigned to Professional Registration have been trying to get all the boards to use for the last couple of years. Since after the July meeting, complaints were at an all-time low, Ms. Kempker thought it was a good time to make the switch.

Non-Active Licensee Search – Ms. Kempker stated that this is a new feature she requested several years ago and it was just recently added to the Board's website. It took quite a bit of time in working with IT staff regarding all the different statuses and which were to be pulled for active and which were to be pulled for inactive but Ms. Kempker was finally able to get the function perfected and added to the Board's website. This was not a mandated change but rather one the Board had requested and also one made applicable for all the boards within Professional Registration to utilize.

Direct Registration for the PE Exam – This was a recent change made after the Board approved it at the July 2019 meeting. This change resulted in a lot of back and forth correspondence with NCEES to get it set up on their end and also with State Printing and IT Staff to get the instructions, the application forms, and the information and links on the Board's website updated for the switchover. It was a laborious task on the front end but it should definitely ease the work from here on out for both the Board Members and Staff. Ms. Kempker then asked the Professional Land Surveying Division Members if this is something they want to consider for their applicants. The Professional Land Surveying Division was not wanting to make any changes now but would think about it.

Decoupling – This was another major change which was the result of an action voted on and approved by the Board at its July 2019 meeting. This was similar to the Direct Registration process in that it too required a lot of the same type of back and forth communications with NCEES, State Printing, and IT Staff.

New Division Director – Ms. Kempker announced that Ms. Katie Steele Danner vacated her position as the Professional Registration Division Director on September 2nd. Since then, Sarah Ledgerwood, General Counsel for the Division of Professional Registration, has been named the Acting Director. As of now, Ms. Kempker has no indication as to when a permanent replacement will be named.

Department Name Change – Ms. Kempker previously shared with the Board that on August 28th the Department of Insurance, Financial Institutions and Professional Registration's name was changed to the **Missouri Department of Commerce and Insurance**. The name change came as part of Governor Mike Parson's initiative to improve economic and workforce development in Missouri. The Board's physical address and all Board email addresses and phone number will remain the same. However, licensees will see a new logo **DCI**.

Licensing System – Ms. Kempker said this is still a work in progress but currently, the Office of Administration (OA) IT staff is still working on the enhancements to PROMO.

Next, Ms. Kempker stated the Board has one joint presentation of the Board with area licensees and code officials scheduled for Tuesday morning, October 29th. Ms. Kempker announced that approximately 36 licensees and/or code officials have responded they will attend the meeting. Ms. Kempker stated she will continue to schedule future Board Presentations in the area of the upcoming Board Meetings on the second day of the meeting as one Joint Session of all four professions until the Board directs her otherwise. Ms. Kempker asked the Board to give some thought about whether it wants to continue hosting these presentations given the results of the recent survey conducted of its licensees and the cost which runs approximately $1,500 per presentation. Upon discussion, Mr. Skibiski made a motion to suspend the open house presentations until at least 2022. After that the Board can revisit its decision. In the meantime, the Board will

clean up the presentation and send it out via GovDelivery so all licensees have the opportunity to view the presentation. The motion was seconded by Mr. Davis and unanimously carried.

Ratification of decisions on licensure and enrollments made by the Architectural Division, Professional Engineering Division, Professional Land Surveying Division, Professional Landscape Architectural Division and/or Staff

- **Architects** – Mr. Rearden made a motion to ratify the licenses for architectural corporations as well as the licenses of Architects for the period July 1, 2019 to September 30, 2019. The motion was seconded by Mr. Popp and unanimously carried.
- **Professional Engineers** – Mr. Skibiski made a motion to ratify the licenses of Professional Engineers for the period July 1, 2019 to September 30, 2019. The motion was seconded by Mr. Adewale and unanimously carried.
- **Professional Land Surveyors and Land Surveyors-in-Training** – Mr. Freeman made a motion to ratify the licenses of Professional Land Surveyors and the enrollments for Land Surveyors-in-Training for the period July 1, 2019 to September 30, 2019. The motion was seconded by Mr. Govero and unanimously carried.
- **Professional Landscape Architects** – Mr. Shotts made a motion to ratify the licenses for Landscape Architects corporations as well as the licenses of Professional Landscape Architects for the period July 1, 2019 to September 30, 2019. The motion was seconded by Mr. Davis and unanimously carried.

Date and Location of October/November 2020 Board Meeting

The Board Members set the October/November 2020 meeting for November 9 and 10, 2020 to be held in Kansas City, Missouri. The Board feels that free Wi-Fi is a valuable tool to be used during all quarterly meetings since there has been numerous occasions where a search of the internet was helpful in deciding on an issue that has come before the Board. Board staff will continue to inform Board Members of the Wi-Fi password at the start of each Board meeting.

Motion to go back into Closed Session

At approximately 4:25 p.m., Chairman Hartnett called for a motion to go back into closed session for the purpose of continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Govero made a motion to go back into closed session for the purpose of continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between

this agency and its attorney. Mr. Adewale seconded the motion. A roll call vote was taken unanimously carried. Chairman Hartnett asked that all visitors leave the room. There being none, Chairman Hartnett declared the meeting closed to the general public.

Recess

At approximately 4:50 p.m., the Board recessed its open meeting until Tuesday, October 29, 2019 at 7:30 a.m.

Tuesday, October 29, 2019 at 7:30 A.M.

The Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called back to order at 7:30 a.m. on Tuesday, October 29, 2019 in the Salon D Meeting Room at the Adams Pointe Conference Center and Courtyard by Marriott located at 1400 NE Coronado Drive in Blue Springs, Missouri. The Board met in both open and closed sessions during the meeting as reflected in the minutes. The meeting was declared open for business.

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Robert S. Shotts, Chair of the Professional Landscape Architectural Division
Noel T. Fehr, Member of the Professional Landscape Architectural Division
Eric D. Davis, Member of the Professional Landscape Architectural Division
Sherry L. Cooper, Public Member

Members Absent

Craig M. Lucas, Member of the Professional Engineering Division
Michael C. Freeman, Chair of the Professional Land Surveying Division

Others Present

Judy Kempker, Executive Director
Laurie Koelling, Board Staff
Sandra Robinson, Board Staff
Christina White, Board Staff
Dawn Wilde, Board Investigator
Curtis F. Thompson, General Counsel
Edwin R. Frownfelter, Legal Counsel

Please note that at approximately 7:45 a.m., Mr. Freeman joined the meeting.

Please note that at approximately 7:50 a.m., Mr. Lucas joined the meeting.

Prior to meeting with the Kansas City Area Licensees, Building Code and Fire Protection Officials, Board Members discussed the format of the meeting and the layout of the presentation. Chairman Hartnett stated he would provide an opening statement and go through the slide presentation. Mr. Rearden would be asked to provide information on sealing documents. Each Division Chair will be asked to provide a brief update of what is happening with their professions. If time allows, there will be responses to any audience questions.

Tuesday, October 29, 2019 at 8:00 A.M. – Joint Board Presentation with Area Licensees, Building Code and Fire Protection Officials

At approximately 8:00 a.m. on Tuesday, October 29, 2019 in Salon E of the Adams Pointe Conference Center and Courtyard by Marriott, the Board provided a presentation to the Kansas City area licensees, and building code and fire protection district officials. Chairman Hartnett welcomed those in attendance. The Board then provided a Power Point presentation and discussed items of common interest relating to regulation of architecture, engineering, land surveying, and landscape architecture in the State of Missouri as set forth in Chapter 327, RSMo. At approximately 8:55 a.m., the presentation ended and the Board reconvened in Salon D to continue discussion of its open agenda items.

After returning to Salon D, Board Members held a brief discussion of the outcome of the Open House and Power Point presentation. The Board felt it made the correct decision in suspending the Open Houses for 2020 and 2021 and then revisiting if it wants to return to hosting Open House meetings with area licensees and building code and fire protection district officials in 2022.

Motion to go back into Closed Session

At approximately 9:15 a.m., Chairman Hartnett called for a motion to go back into closed session for the purpose continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Govero made a motion to go back into closed session for the purpose of continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Adewale seconded the motion. A roll call vote was taken and unanimously carried. Chairman Hartnett asked that all visitors leave the room. There being none, Chairman Hartnett declared the meeting closed to the general public.

Return to Open Session

At 9:35 a.m., the Board reconvened its open meeting for the purpose of meeting with Mr. Greg Carrell, Assistant State Fire Marshal.

Appearance of Greg Carrell, Assistant State Fire Marshal

At approximately 9:30 a.m., Mr. Greg Carrell, Assistant State Fire Marshal, appeared at his request, to discuss the requirements for use of the IBC in design of buildings and how that influences their permitting of elevators and boilers/pressure vessels as well as inspection of daycare facilities, especially in areas where formal codes have not been adopted and the possible adoption of a statewide fire code. Mr. Carrell stated that he may request to place an article in the Board's spring 2020 newsletter since the fall/winter newsletter is ready to be distributed. In the meantime, Mr. Carrell is to provide a link to the information to Ms. Kempker so she can be disseminate it via GovDelivery to all licensees as well as Ms. Kempker is to post the link on the Board's web page. After meeting with Mr. Carrell and answering his questions, he departed the meeting at approximately 10:45 a.m.

Additional Agenda Items, if any

Since there were no additional agenda items presented, no specific issue was discussed.

Motion to go back into Closed Session

At approximately 10:50 a.m., Chairman Hartnett called for a motion to go back into closed session for the purpose continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between

this agency and its attorney. Mr. Govero made a motion to go back into closed session for the purpose of continuing its discussion of pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Adewale seconded the motion. A roll call vote was taken unanimously carried. Chairman Hartnett asked that all visitors leave the room. There being none, Chairman Hartnett declared the meeting closed to the general public.

Return to Open Session

At 12:30 p.m., the Board reconvened its open meeting for the purpose of adjournment.

Adjournment

Mr. Govero made a motion to adjourn the meeting. The motion was seconded by Mr. Shotts and unanimously carried. The meeting adjourned at 12:30 p.m. on Tuesday, October 29, 2019.

ATTEST:

Executive Director

Approved on: January 27, 2020