
**MISSOURI BOARD FOR ARCHITECTS,
PROFESSIONAL ENGINEERS,
PROFESSIONAL LAND SURVEYORS AND
PROFESSIONAL LANDSCAPE ARCHITECTS**

MEMORANDUM

TO: Individuals Requesting Official Complaint Forms

FROM: Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects

RE: Section 324.001.8, RSMo

Please be aware of the provisions of Sections 324.001.8(7), RSMo, which reads as follows:

All...complaints,...pertaining to any person who is an applicant or licensee of any agency assigned to the division of professional registration by statute...are confidential and may not be disclosed to the public or any member of the public, except with the written consent of the person whose records are involved. The agency which possesses the records or information shall disclose the records or information if the person whose records or information is involved has consented to the disclosure. Each agency is entitled to the attorney-client privilege and work-product privilege to the same extent as any other person...

INSTRUCTIONS

A copy of the complaint form and all supporting material are to be sent to the office of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects when making a complaint against a firm, a licensed person or an unlicensed person. Copies of documents, letters and other exhibits supporting the complaint should be furnished wherever possible.

A separate form should be completed for each specific complaint.

It is important that as much detail as possible be given, including dates, places and parties involved. Sufficient facts must be stated to permit Board officials to reach a decision as to the merits of the complaint. If insufficient facts are stated, the complaint will be dismissed.

All complaints must be signed. If made by an organization, professional society or corporation, the complaint must be signed by an authorized person or agent and a copy of the Board of Director's Resolution authorizing the filing of the complaint must be attached.

Please be advised that a copy of this complaint may be provided to the person or firm whom you are filing the complaint against.



STATE OF MISSOURI
MISSOURI DIVISION OF PROFESSIONAL REGISTRATION

COMPLAINT FOR VIOLATION OF SECTION OF CHAPTER 327 RSMo AND/OR BOARD RULES

TO	MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, PROFESSIONAL LAND SURVEYORS AND PROFESSIONAL LANDSCAPE ARCHITECTS 3605 MISSOURI BOULEVARD, SUITE 380 JEFFERSON CITY, MISSOURI 65109		
FROM	DATE	NAME	
	ADDRESS		TELEPHONE

1. THIS COMPLAINT IS AGAINST THE FOLLOWING (FIRM) (PERSON):
Section 327.011 RSMo defines "person" as any person, corporation, firm, partnership, association or other entity.

NAME	TELEPHONE
ADDRESS	

2. THE COMPLAINT DEALS WITH THE PRACTICE OF:

- ARCHITECTURE LAND SURVEYING
 ENGINEERING LANDSCAPE ARCHITECTURE

3. TO MY KNOWLEDGE THE PERSON COMPLAINED AGAINST IS IS NOT REGISTERED TO PRACTICE IN THE PROFESSION OR PROFESSIONS SHOWN IN NO. 2 ABOVE.

4. THE NATURE OF THE COMPLAINT IS:

- PRACTICE OF UNLICENSED PERSON FRAUD
 INCOMPETENCY DISHONESTY
 MISCONDUCT OTHER
 GROSS NEGLIGENCE

IN 100 WORDS, OR LESS, PLEASE BRIEFLY SUMMARIZE YOUR SPECIFIC ALLEGATION(S). SPACE IS PROVIDED IN SECTION 7 OF THIS FORM FOR A MORE DETAILED EXPLANATION.

5. IS LEGAL ACTION PENDING RELATED TO THIS COMPLAINT? YES* NO

*The Board does not serve as a vehicle to promote a party in litigation and therefore may delay action until the court has rendered a decision.

6. THE PERSON OR PERSONS INJURED OR VICTIMIZED BY THE ACTIONS OF THE PERSON COMPLAINED AGAINST ARE:

NAME	TELEPHONE
ADDRESS	

7. DETAILED, SPECIFIC STATEMENT OF FACTS UPON WHICH COMPLAINT IS BASED INCLUDING DATES (ATTACH ADDITIONAL SHEETS IF NECESSARY).

I, _____, AFFIRM THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF
(NAME)
ALL STATEMENTS HEREIN ARE TRUE AND CORRECT.

SIGNATURE OF COMPLAINANT ▶ _____

PLEASE BE ADVISED THAT, PURSUANT TO BOARD RULE 20 CSR 2030-12.010(6), A COPY OF THIS COMPLAINT AND ANY ATTACHMENTS MAY BE PROVIDED TO THE PERSON WHO IS THE SUBJECT OF THE COMPLAINT OR HIS/HER LEGAL COUNSEL.