



Bob Holden
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Loree V. Kessler, MPA
Executive Director

Conference Call
Missouri Acupuncture Advisory Committee
August 6, 2004 – 8:30 a.m.
573-751-9630
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri

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Except to the extent disclosure is otherwise required by law, the Missouri Acupuncture Advisory Committee is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Committee may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment

Tentative Open Agenda
Missouri Acupuncturist Advisory Committee
August 6, 2004 8:30 a.m.
573-751-9630
Division of Professional Registration
3605 Missouri Boulevard, Jefferson City, Missouri

Call to Order

Jane Van Sant

Roll Call

Approval of Agenda

Approval of Minutes

- June 4, 2004 Conference Call

Financial Report

Amendments to Code of State Regulations-Discussion

- Language Requirements
- Use of titles with license credentials

Meeting Schedule

Motion to Close

Pursuant to section 620.010 subsection (14), paragraph (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

Adjournment



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OPEN MINUTES
Missouri Acupuncturist Advisory Committee
August 6, 2004 – 8:30 a.m. Conference Call
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri

The Missouri Acupuncturist Advisory Committee was called to order by Afua Bromley, Vice Chairperson, at 8:40 a.m., at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Loree Kessler, Executive Director facilitated roll call. Ms. Bromley chaired the meeting until 8:44 a.m. when Ms. Van Sant joined the conference call.

Committee Members Present

Jane Van Sant, Chairperson and Public Member (Joined the call at 8:44 a.m.)
Afua Bromley, Vice-Chairperson
Mary Holyoke, D. C.
Kathleen Coleton
Greg Boyle (Exited call at 9:31 a.m.)

Staff Present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I
Daryl Hylton

Ms. Van Sant stated she would be voting in open and closed session.

A motion was made by Mr. Boyle and seconded by Ms. Bromley to approve the open session agenda to include a discussion regarding the regulation requiring the license number on progress and/or SOAP notes. Motion carried unanimously.

A motion was made by Ms. Bromley and seconded by Mr. Boyle to approve the June 4, 2004 open session conference call minutes. Motion carried unanimously.

A motion was made by Ms. Coleton and seconded by Ms. Bromley to approve the financial report. Motion carried unanimously.

Amendments to Code of State Regulations

The advisory committee requested the executive director obtain information about how other states address language requirements. Suggested states to review include Florida, New Mexico, California, Maryland, and Iowa. Additionally, it was requested information be obtained regarding the cost to take the TOEFL.

The advisory committee requested the executive director draft language regarding 4 CSR 15-3.010((F) 3 removing the requirement of the license number on patient records. This language would be discussed at the next conference call.

The advisory committee requested the executive director draft language regarding the use of titles such as Ph. D. or doctor with the license credential. This language would be discussed at the next conference call.

Meeting Schedule

The advisory committee scheduled a conference call meeting for September 24, 2004 at 8:00 a.m.

At 9:35 a.m., a motion was made by Dr. Holyoke and seconded by Ms. Coleton to convene in closed session pursuant to section 610.021 subsection 14 paragraph 7 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Advisory committee members voting aye; Ms. Bromley, Ms. Coleton, Dr. Holyoke, and Ms. Van Sant. Motion carried unanimously.

At 9:52 a.m. a motion was made by Dr. Holyoke and seconded by Ms. Coleton to convene in open session. Advisory committee voting aye; Ms. Bromley, Ms. Coleton, Dr. Holyoke, and Ms. Van Sant. Motion carried unanimously.

At 9:53 a.m. a motion was made by Dr. Holyoke and seconded by Ms. Bromley to adjourn the conference call meeting. Advisory committee voting aye; Ms. Bromley, Ms. Coleton, Dr. Holyoke, and Ms. Van Sant. Motion carried unanimously.



Executive Director

Approved by Advisory Committee on September 24, 2004