

OPEN MINUTES
Missouri Acupuncturist Advisory Committee
May 30, 2003 – 9:00 a.m. Conference Call
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri

The Missouri Acupuncturist Advisory Committee was called to order by Jan VanSant, Chairperson at 9:05 a.m., at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Committee Members Present

Jane VanSant, Chairperson & Public Member
Afua Bromley, Vice-Chairperson
Kathleen Coleton
Dr. Mary Holyoke, Member State Board of Chiropractic Examiners
Francis T. H'Doubler, Jr., M.D.

Staff Present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I

Ms. VanSant stated she would be voting in open and closed session.

A motion was made by Dr. Holyoke and seconded by Ms. Coleton to approve the open session agenda. Motion carried unanimously.

A motion was made by Dr. Holyoke and seconded by Ms. Coleton to approve the March 14, 2003 open session conference call minutes. Motion carried unanimously,

Renewal Update

The members received a report listing individuals that had been sent a renewal and that status of that renewal. The executive director reported that with the number of individuals and applying and the corresponding revenue collected, combined with sharing resources and keeping costs contained the fund balance was adequate to pay back the \$9,600 start up loan and maintain day to day operations as well. The executive director explained that because the balance of the fund exceeded twice the amount allocated for operational costs, there was a possibility for a sweep of the excess balance to general revenue. However, with the payment of the loan and the current renewal cycle, the division was working to avoid such a sweep. Once the renewal cycle was completed and the fiscal year ended the advisory committee would receive a detailed financial report.

The advisory committee would consider a reduction in renewal fees as well based upon the financial report to be presented at the July conference call.

Meeting Schedule

The advisory committee scheduled a conference call for 9:00 a.m. July 25, 2003.

At 9:20 a.m., a motion was made by Dr. Holyoke and seconded by Ms. Coleton to convene in closed session pursuant to section 610.021 subsection 14 paragraph 7 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Advisory committee members voting aye; Ms. Bromley, Ms. Coleton, Dr. Doubler, Dr. Holyoke, and Ms. VanSant. Motion carried unanimously.

At 9:39 a.m., a motion was made by Dr. Holyoke and seconded by Ms. Coleton to convene in open session. Advisory committee members voting aye; Ms. Bromley, Dr. Holyoke, Dr. Doubler, Ms. Coleton, and Ms. VanSant. Motion carried unanimously.

At 9:43 a.m., a motion was made by Dr. Holyoke and seconded by Ms. Coleton to adjourn the conference call meeting. Advisory committee members voting aye; Ms. Bromley, Dr. Holyoke, Ms. Coleton, Dr. Doubler, and Ms. Van Sant. Motion carried unanimously.



Executive Director

Approved by Advisory Committee on July 25, 2003