Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGSTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Acting Director

STATE COMMITTEE FOR SOCIAL WORKERS
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-751-0885
573-526-3489 FAX
800-735-2966 TTY Relay Missouri
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lcsw@pr.mo.gov
http://pr.mo.gov

Tom Reichard
Executive Director

Meeting Notice

December 12, 2013
10:00 a.m.

State Committee for Social Workers

Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, MO

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the State Committee for Social Workers, 3605 Missouri Blvd, Jefferson City, MO 65102 or by calling (573) 751-0885 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the State Committee for Social Workers is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The State Committee for Social Workers may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

TENTATIVE AGENDA
OPEN SESSION
December 12, 2013
10:00 a.m.

State Committee for Social Workers
Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, MO

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Introduction of Guests

V. Approval of Minutes
- September 5, 2013
- October 24, 2013 Conference Call

VI. Executive Director Report
- Board Totals
- FARB Forum- January 24-26, 2014 in Austin, TX
- ASWB Fall 2013 Meeting
- Clinical Exam Pass Rates

VII. Clinical Exam Requirements

VIII. Recordkeeping Requirements for Supervisees

IX. ASWB Spring 2014 Meeting (St. Louis)

X. Disciplinary Hearing: Abdullah Ali- 11:00 a.m.

XI. Probation Violation Hearing: Tracyne Caumartin- 11:30 a.m.

XII. MO HealthNet Discussion- 1:30 p.m.

XIII. CLOSED SESSION- Closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 324.001.8 for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 324.001.8, RSMo, for the purpose of discussing investigative reports and/or complaints.

XIV. Adjournment

Open Minutes
September 5, 2013

State Committee for Social Workers
Associated Industries of Missouri
3234 West Truman Boulevard
Jefferson City, Missouri

Members Present
Terri Marty, Chairperson
Kathie Miller, Secretary
M. Jenise Comer
Ellen Burkemper
Sharon Sorrell
Jane Overton, Public Member

Staff Present
Tom Reichard, Executive Director
Elizabeth Willard, Processing Technician II
Earl Kraus, Legal Counsel

Guests Present
Tamitha Price, NASW- Missouri Chapter
Steve Franklin, Missouri Society for Clinical Social Work
Alexandria Lewis
Crystal Fontainne
Debbie Byrd

Call to Order- Terri Marty, Chairperson
The State Committee for Social Workers' open session meeting was called to order by Terri Marty, Chairperson, at 8:36 a.m. on September 5, 2013 at the Associated Industries of Missouri, 3234 West Truman Boulevard, Jefferson City, Missouri.

Approval of Agenda
A motion was made by M. Jenise Comer and seconded by Jane Overton to approve the open session agenda. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

Approval of Minutes
A motion was made by Jane Overton and seconded by Kathie Miller to approve the March 22, 2013 open session minutes as amended. Ms. Marty, Ms. Miller, Ms. Comer, and Ms. Overton voted in favor of the motion. Ms. Burkemper and Ms. Sorrell abstained.

Officer Elections

Chairperson

A motion was made by Kathie Miller and seconded by Jane Overton to nominate Terri Marty for chairperson. A motion was made by Terri Marty and seconded by Jane Overton to nominate M. Jenise Comer for chairperson. Ms. Burkemper, Ms. Marty, Ms. Sorrell, Ms. Comer, Ms. Overton, and Ms. Miller all voted in favor of Ms. Comer with her term to begin at the conclusion of the September 5, 2013 meeting.

Secretary

A motion was made by Katie Miller and seconded by Ellen Burkemper to nominate Terri Marty for secretary. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of Ms. Marty with her term to begin at the conclusion of the September 5, 2013 meeting.

Executive Director Report

Mr. Reichard informed the Committee that there are currently 6331 actively licensed social workers, 4771 active clinical social workers, 979 active masters social workers, 54 active baccalaureate social workers with 8 of those having IP designations, 1 advance macro social worker, 449 inactive social workers, and 579 currently under supervision for clinical licensure.

Mr. Reichard also stated that the office is conducting a 25% audit of continuing education for the 2013 renewals and that we are offering online renewal for those not selected for the audit.

ASWB Pass Rates for Missouri Schools

The Committee reviewed the 2012 ASWB examination pass rates for Missouri schools.

LBSW Scope of Practice Question

The Committee reviewed a question proposed regarding the scope of practice of an LBSW. They encourage individuals to pay attention to their scope of practice and make referrals to other professionals when needed.

Clinical Exam Requirements

The Committee reviewed concerns with the rules on taking the clinical examination. A motion was made by Kathie Miller and seconded by Terri Marty to request and extension from JCAR and to table discussion until the December 2013 meeting so that staff may research and gather addition information. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

Telephone Calls with Out of State Clients
A motion was made by Terri Marty and seconded by Kathie Miller to advise individuals to look at statutes and rules both in Missouri and the state where their client is located. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

NASW Missouri Chapter: Channel 5 News Report
A motion was made by M. Jenise Comer and seconded by Terri Marty to do a joint educational piece with NASW-MO Chapter to address confusion about licensed clinical social workers. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

Revised Annual Supervision Progress Report Forms
The Committee reviewed proposed changes to the Annual Supervision Progress Report forms and made suggestions on changes to be made. They will review another draft of the forms at the next meeting.

Practice Act & Rules Discussion
The Committee tabled discussion of the practice act and rules until the next meeting.

DSM V
The Committee discussed the DSM V and would encourage all clinicians to become familiar with it and to keep up to date in their practice. They will also take it into consideration with future rules discussions.

ASWB Fall 2013 Meeting and Spring 2014 Meeting
Fall 2013 Meeting
Both Laura Neal and Ellen Burkemper expressed interest in attending the ASWB Fall Meeting in Nashville, TN.

Spring 2014 Meeting
The ASWB 2014 Spring Meeting will be held in St. Louis. The Committee is encouraged to think of ideas of things to present to attendees to welcome them to our state. They will discuss ideas at the December 2013 meeting.

Jurisprudence Exam
The Committee tabled discussion of the jurisprudence exam until the next meeting.

2014 Meeting Dates
The Committee decided on the following for tentative meeting dates for 2014: March 27, 2014; June 19-20, 2014; September 18, 2014; and December 18, 2014.

Motion Move Out of Open Session
A motion was made by M. Jenise Comer and seconded by Ellen Burkemper to move out of open session. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

Closed Session
A motion was made by Jane Overton and seconded by M. Jenise Comer to move to closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 324.001.8 for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 324.001.8, RSMo, for the purpose of discussing investigative reports and/or complaints. By roll call vote, Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

Open Session
The Committee reconvened in open session at 4:15 p.m. on September 5, 2013.

Adjournment
A motion was made by M. Jenise Comer and seconded by Kathie Miller to adjourn the meeting. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, and Ms. Overton voted in favor of the motion.

The meeting was adjourned at 4:21 p.m. on September 5, 2013.

Open Minutes
October 24, 2013
Conference Call

State Committee for Social Workers
Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri

Members Present
M. Jenise Comer, Chairperson
Terri Marty, Secretary
Kathie Miller
Ellen Burkemper
Sharron Sorrell
Laura Neal
Jane Overton, Public Member

Staff Present
Tom Reichard, Executive Director
Elizabeth Willard, Processing Technician II

Guests Present
Michael Cherba, Assistant Attorney General

Call to Order- M. Jenise Comer, Chairperson
The State Committee for Social Workers' open session meeting was called to order by M. Jenise Comer, Chairperson, at 10:05 a.m. on October 24, 2013 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri via conference call.

Approval of Agenda
A motion was made by Terri Marty and seconded by Jane Overton to approve the open session agenda. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, Ms. Neal, and Ms. Overton voted in favor of the motion.

Closed Session
A motion was made by Kathie Miller and seconded by Ellen Burkemper to move to closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 324.001.8 for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 324.001.8, RSMo, for the purpose of discussing investigative reports and/or complaints. By roll call vote, Ms. Marty, Ms.

Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, Ms. Neal, and Ms. Overton voted in favor of the motion.

Open Session

The Committee reconvened in open session at 10:59 a.m. on October 24, 2013.

Adjournment

A motion was made by Jane Overton and seconded by Terri Marty to adjourn the meeting. Ms. Marty, Ms. Miller, Ms. Comer, Ms. Burkemper, Ms. Sorrell, Ms. Neal, and Ms. Overton voted in favor of the motion.

The meeting was adjourned at 10:59 on October 24, 2013.

Executive Director Report
Open Session
December 12, 2013

I. Board Totals
II. FARB Forum- January 24-26, 2014 in Austin, TX
III. ASWB Fall 2013 Meeting
IV. Clinical Exam Pass Rates

Register **Now!**

For the 38th Annual

FARB Forum

OMNI AUSTIN HOTEL DOWNTOWN

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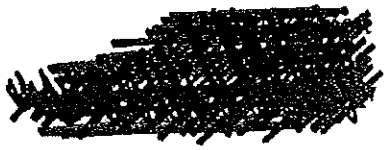
DEADLINE FOR HOTEL RESERVATIONS IS DECEMBER 23, 2013. AFTER THIS DATE, RESERVATIONS ARE SUBJECT TO AVAILABILITY AND RATE INCREASE.

ASWB Clinical Exam Pass Rates in Missouri 2007-2012

2007		2008		2009		2010		2011		2012	
# Taken	# Passed	# Taken	# Passed	# Taken	# Passed	# Taken	# Passed	# Taken	# Passed	# Taken	#Passed
369	208	346	200	281	194	287	196	168	132	133	102
Pass Rate: 56%		Pass Rate: 58%		Pass Rate: 69%		Pass Rate: 68%		Pass Rate: 79%		Pass Rate: 77%	

[redacted]



Committee for Social Workers
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335

Attention State Committee for Social Workers

I am currently a practicing LMSW. I have completed the two years of supervision, but continue to remain under supervision due to an unsuccessful attempt at my Clinical Exam. I am eligible to test again after October 24, 2013. As I will soon make another attempt to pass my Clinical Exam, I realize that it would be helpful to licensees under supervision if they were able to take their exam at any point throughout the supervision process.

My understanding is that if someone fails their Clinical Exam, they must wait three more months at minimum to test again, and they must also remain under supervision. I believe this is a burden on the LMSW and more importantly on the supervisor. My supervisor is gracious enough to continue supervision, and I am fortunate enough to have free clinical supervision provided through my agency, but this continues to be a stressor both professionally and financially. Also, even though my supervision is complete, if I chose to change employment, I would again have to submit a change of supervision form and/or a change of employment form.

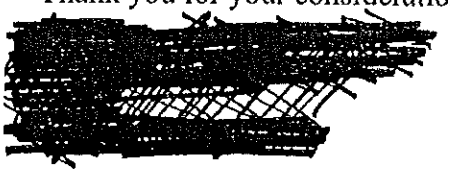
As a result of failing the exam I have been denied a promotion within my agency and the opportunity to interview for potential employment that could have lessened my financial burden of licensing costs and student loans. Had I been able to test throughout the supervision process, I could potentially have achieved my goal of clinical licensure by the time that I am writing this letter, which would have afforded me multiple opportunities to better myself financially and to continue my professional growth on a different level.

I ask that you allow current LMSW's the opportunity to sit for the exam at the time of their choosing during supervision. I believe that a two-plus year break from testing has been a detriment, given my previous success with the Master's Exam. Doing so would allow for:

- The opportunity to have the exam completed by the time supervision is completed.
- The ability to sit for the exam multiple times without delaying professional advancement after completing the two years of required supervision.
- The textbook knowledge and testing experience necessary to remain current for the exam.
- A potential to reduce additional paperwork if a change of employment or supervision would occur after the necessary hours of supervision were completed.

I also ask that the ASWB be challenged on requiring the 90-day waiting period between exams. I believe this is a detriment in my case and perhaps for others.

Thank you for your consideration



[redacted]

Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

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Tom Reichard
Executive Director

September 20, 2013

Joint Committee on Administrative Rules
Cindy Kadlec
State Capitol Building, Room B8
Jefferson City, MO 65101

Dear Cindy,

The State Committee for Social Workers received a note prior to our last meeting from an individual asking that the rules pertaining to the taking of a competency exam be modified. The committee asked me to do research into what other states require and, in particular, what our state's pass rates have done since our requirements changed in 2010. The committee asks for an extension in the time for answering this individual so that this information may be gathered and presented to the board at our next scheduled meeting, on December 12, 2013.

Thank you for your consideration of this request.

Sincerely,

Tom Reichard

Attachment

Willard, Elizabeth

From: Reichard, Tom
Sent: Monday, November 18, 2013 7:59 AM
To: Willard, Elizabeth
Subject: FW: Open agenda item for State Committee for Social Workers

Tom Reichard
Executive Director
State Committee for Social Workers
State Committee of Dietitians
Office of Endowed Care Cemeteries
Interior Design Council
Missouri Department of Insurance, Financial Institutions & Professional Registration
[redacted]
From: Ellen Burkemper [redacted]
Sent: Monday, November 18, 2013 7:52 AM
To: Reichard, Tom; ucmo.edu, comer
Subject: Open agenda item for State Committee for Social Workers

Tom and Jenise: Could the following please be added to the open agenda for our next meeting?
Several licensure superviors have asked me about the rule of supervisor's signing all progress notes of their supervisees. This is problematic especially for external supervisors, and is compounded by the use of computer entries of progress notes. Following is an example of correspondence regarding this issue. Thank you. Ellen

I hope this message finds you well. In my continuing journey of becoming a licensure supervisor, I recently have encountered some new challenges. I'm writing to share my findings with you and ask for guidance, feedback, experience, other...

The regulations seem pretty clear that supervisors are expected to sign all clinical documentation of licensees. This presents a problem if the supervisor is not at the same site as the supervisee. I have been noticing, as well as being told directly, that other supervisors are not fulfilling this aspect of the regulations, nor are supervisees ensuring that this is happening.

I contacted the committee for clarification; I was informed that signing notes IS required and that this point is not up for interpretation. When I inquired about any difficulties that people were having as it relates to outside supervisors getting access/time to sign notes, the person I spoke with told me that she had not heard of anyone having problems...

--
Ellen M. Burkemper Ph.D., LCSW
Associate Professor
Saint Louis University
School of Social Work
3550 Lindell Boulevard

Disciplinary Hearing

Abdullah Ali
December 12, 2013 @ 11:00 a.m.

See Closed Material

Probation Violation Hearing

Tracyne Caumartin
December 12, 2013 @ 11:30 a.m.

See Closed Material