

**Jeremiah W. (Jay) Nixon**  
Governor  
State of Missouri

**Jane A. Rackers, Division Director**  
**DIVISION OF PROFESSIONAL REGISTRATION**

**Department of Insurance**  
**Financial Institutions**  
**and Professional Registration**  
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**MISSOURI STATE COMMITTEE OF PSYCHOLOGISTS**  
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**Pamela Groose**  
Executive Director

## **Meeting Notice**

**State Committee of Psychologists**  
**March 22, 2012 – 8:00am**

**Crowne Plaza**  
**11228 Lone Eagle Dr**  
**Bridgeton MO 63044**

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Psychologists, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Psychologists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.

**Public Agenda**  
**STATE COMMITTEE OF PSYCHOLOGISTS**  
**March 22, 2012      OPEN SESSION**  
**CROWNE PLAZA HOTEL**  
**11228 Lone Eagle Dr., Bridgeton MO 63044**  
***OPEN SESSION -THURSDAY, March 22, 2012 – 8:30AM***

|                                                                                                                                                                                                                                                                                                              |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Call to Order                                                                                                                                                                                                                                                                                                | Dr. Kinder |
| Roll Call                                                                                                                                                                                                                                                                                                    | Dr. Skrade |
| Review and Approval of Agenda                                                                                                                                                                                                                                                                                | Tab 1      |
| Review and Approval of Open Minutes<br>-December 1, 2011                                                                                                                                                                                                                                                     | Tab 2      |
| Move into Closed Session                                                                                                                                                                                                                                                                                     |            |
| <b><i>OPEN SESSION TO RESUME AT APPROXIMATELY 1:00PM</i></b>                                                                                                                                                                                                                                                 |            |
| Hearings <ul style="list-style-type: none"> <li>1:30pm John Trimble</li> </ul>                                                                                                                                                                                                                               | Tab 3      |
| Rules <ul style="list-style-type: none"> <li>20 CSR 2235-1.020, 1.025, 1.026, 1.030</li> <li>20 CSR 2235-2.060</li> </ul>                                                                                                                                                                                    | Tab 4      |
| ASPPB <ul style="list-style-type: none"> <li>Joint Designation Project</li> <li>Call for Nominations</li> </ul>                                                                                                                                                                                              | Tab 5      |
| APA <ul style="list-style-type: none"> <li>5 year summary from COA</li> <li>CPA Accreditation Standards and Procedures</li> <li>Education &amp; Training for Health Service Psychology work group</li> <li>Info related to Petition to APA regarding internship imbalance</li> <li>APA COA Update</li> </ul> | Tab 6      |
| Behavior Analysts <ul style="list-style-type: none"> <li>Review recommendations from BAAB March 7, 2012 meeting</li> </ul>                                                                                                                                                                                   | Tab 7      |
| Meetings<br>-Attended <ul style="list-style-type: none"> <li>None attended</li> </ul> -Upcoming <ul style="list-style-type: none"> <li>MOPA Convention</li> <li>ASPPB Spring Meeting</li> </ul>                                                                                                              | Tab 8      |
| Requests <ul style="list-style-type: none"> <li>Testing question</li> </ul>                                                                                                                                                                                                                                  | Tab 9      |
| Executive Director<br>1-Financial Report<br>2-2012 Workshops<br>3-Renewals<br>4-Reimbursements<br>5-Mission Statement<br>6-Legislative Update<br>7-Professional Will<br>8-Set upcoming conference calls<br>9-2012 meeting dates/location                                                                     | Tab 10     |
| FYI Materials                                                                                                                                                                                                                                                                                                | Tab 11     |
| Adjourn                                                                                                                                                                                                                                                                                                      |            |

**Public Agenda**  
**STATE COMMITTEE OF PSYCHOLOGISTS**  
**March 22, 2012      CLOSED SESSION**  
**CROWNE PLAZA HOTEL**  
**11228 Lone Eagle Dr., Bridgeton MO 63044**

***CLOSED SESSION***

|                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Call to Order                                                                                                                                                                                   |
| Roll Call                                                                                                                                                                                       |
| Review and Approval of Agenda                                                                                                                                                                   |
| Review and Approval of Closed Minutes                                                                                                                                                           |
| Behavior Analyst Advisory Board                                                                                                                                                                 |
| Legal                                                                                                                                                                                           |
| Status Reports<br>-AGO Report<br>-Complaint Report                                                                                                                                              |
| Credentials Sub-Committee Report<br>-Report of Actions<br>-Review and Approval of Consent Agenda<br>-Review of any additional applicants/information<br>-Review of any additional Miscellaneous |
| Discipline Sub-Committee Report<br>-Review and Approval of Consent Agenda<br>-Review of any additional reports/information<br>-Review of Disciplined Licensee Report<br>-Miscellaneous          |
| Executive Director                                                                                                                                                                              |

**STATE COMMITTEE OF PSYCHOLOGISTS  
CROWNE PLAZA HOTEL  
11228 Lone Eagle Dr., Bridgeton MO 63044**

March 22, 2012 – Open Minutes

The open session of the Missouri State Committee of Psychologists was called to order at 8:55am on March 22, 2012 by Mark Kinder, PhD, Chairperson, at the Crowne Plaza Hotel, 11228 Lone Eagle Drive, Bridgeton, Missouri.

**Members Present:**

Mark Kinder, PhD  
Mark Skrade, PsyD, Secretary  
Patrick Maloney, PhD  
Deborah Onken, PhD  
Sharon Lightfoot, PhD

**Members Absent:**

Nancy O'Reilly, PsyD

**Staff Present:**

Pamela Groose, Executive Director  
Roxy Brockman, Administrative Assistant  
Hollie Sheller, Processing Technician II  
Sarah Ledgerwood, Division Legal Counsel

**Review and Approval of Agenda**

A motion was made by Mark Skrade and seconded by Sharon Lightfoot to accept the open agenda. All approved.

**Review and Approval of Open Minutes**

A motion was made by Mark Skrade and seconded by Patrick Maloney to approve the open minutes from the December 1, 2011. All approved.

A motion was made by Mark Skrade and seconded by Sharon Lightfoot to go into closed session at 9:00 am for #1, #2, #3, and #9. Dr. Lightfoot, Dr. Maloney, Dr. Kinder, Dr. Onken, and Dr. Skrade all approved. The committee returned to open session at 1:25pm.

**Hearings**

- 1:30pm John Trimble

The disciplinary hearing for Dr. Trimble began approximately at 1:30pm. A court reporter was present during the hearing and a transcript of the hearing will be forwarded to the committee office.

A motion made by Dr. Skrade and seconded by Dr. Kinder to go into closed session at 2:15pm for #1, #2, #3, and #9. Dr. Lightfoot, Dr. Maloney, Dr. Kinder, Dr. Onken, and Dr. Skrade all approved. The committee returned to open session at 4:55pm.

## **Rules**

- 20 CSR 2235-1.020, 1.025, 1.026, 1.030
- 20 CSR 2235-2.060

No action required.

## **ASPPB**

- Joint Designation Project
- Call for Nominations

No action required

## **APA**

- 5 year summary from COA
- CPA Accreditation Standards and Procedures
- Education & Training for Health Service Psychology work group
- Info related to Petition to APA regarding internship imbalance
- APA COA Update

The above information was provided for the committee's review. No action was required.

## **Behavior Analysts**

### **BEHAVIOR ANALYSTS ADVISORY BOARD**

Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City MO 64058

March 7, 2012 – Open Session

| Item                                                                                                         | Item No | Action/Recommendation                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review and Approval of Agenda                                                                                | Tab 1   | Approve                                                                                                                                                                                                                                                                                                         |
| Review and Approval of Minutes <ul style="list-style-type: none"><li>• November 30, 3011</li><li>•</li></ul> | Tab 2   | Approve                                                                                                                                                                                                                                                                                                         |
| Rule Update <ul style="list-style-type: none"><li>• 20 CSR 2063-2.060</li><li>• 20 CSR 2063-6.005</li></ul>  | Tab 3   | No action required.                                                                                                                                                                                                                                                                                             |
| Legislative Update                                                                                           | Tab 4   | BAAB supports legislation. <ul style="list-style-type: none"><li>• Recommends that all wording mimic SB 803</li><li>• Recommends billing language be changed from “billed by the supervising <b>board-certified</b> behavior analyst” to “billed by the supervising <b>licensed</b> behavior analyst.</li></ul> |
| Application Report                                                                                           | Tab 5   | No action required.                                                                                                                                                                                                                                                                                             |
| Future meetings <ul style="list-style-type: none"><li>• 2012</li></ul>                                       | Tab 6   | No action required.                                                                                                                                                                                                                                                                                             |
| Workshop/Thompson Center<br>April 19, 2012                                                                   | Tab 7   | No action required.                                                                                                                                                                                                                                                                                             |
| Executive Director Report                                                                                    | Tab 8   | No action required.                                                                                                                                                                                                                                                                                             |
| FYI                                                                                                          | Tab 9   | No action required.                                                                                                                                                                                                                                                                                             |

A motion was made by Dr. Lightfoot and seconded by Dr. Kinder to accept the Behavior Analysts Advisory Board's recommendations from their March 7, 2012 meeting. All approved.

### **Meetings**

#### **-Attended**

- None attended

#### **-Upcoming**

- MOPA Convention – will be attended by Dr. Onken, Dr. Lightfoot,
- ASPPB Spring Meeting

No action required

### **Requests**

- Testing question – Ms. Goose received a request regarding who could administer psychological tests in schools. Ms. Goose indicated that individuals who have had a certificate issued to them by the Department of Elementary and Secondary Education (DESE) as a school psychologist could administer those tests but only within the school district.

### **Executive Director**

- Financial Report as of March 22, 2012 was included for the members' review. No action required
- 2012 Workshops will be held on Tuesday, April 24, 2012 at the Hilton Garden Inn, Independence, Missouri and Thursday, April 26, 2012 at the Renaissance Hotel – St Louis Airport. Dr. Kinder, Dr. Onken and Dr. Maloney requested to be signed up for the St Louis workshop.
- Renewals -- 1,999 renewals were mailed. 1,306 renewed by paper renewal and 531 renewed using the online process.
- Reimbursements – Ms. Goose said she was sharing this information with all of the boards and indicated that it was important that expense and Per Diem forms are signed and returned as soon as possible.
- Mission Statement – This item will be placed on the next meeting agenda for discussion.
- Legislative Update – Summaries of bills that were being tracked and copies of total bills that Ms. Goose felt was of interest for the members' review. She said SB 899 was filed by Senator Green and is referred to a sweep bill. She said there have been hearings and it was her understanding that everyone present during the hearing was against the bill. She said MOPA was present and would lobby against this bill on behalf of psychologists.
- Professional Will – This item will be placed on next meeting agenda for discussion.
- Set up conference calls

#### **Credentials**

April 16, 2012 at 5:15pm

May 14, 2012 at 5:15pm

#### **Discipline**

May 16, 2012 at 5:15pm

- 2012 meeting dates and locations  
June 14-15, 2012 – Hampton Inn & Suites Plaza, Kansas City  
September 20-21, 2012 – Crowne Plaza, St Louis  
December 13-14, 2012 – Hilton Garden Inn, Independence

**FYI Materials**

No action required

A motion was made by Dr. Kinder and seconded by Dr. Maloney to adjourn at 5:30pm. All approved.

*Pamela Groose*

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Executive Director Signature

June 14, 2012

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Committee Approval Date

# MOTIONS

## 1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

## 2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

## 3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

## 4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

## 5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

## 6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

## 7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

## 8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

## 9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.