

**OPEN MINUTES**  
**Missouri Board of Pharmacy**  
**Telephone Conference Call**  
**March 25, 2015**

The Missouri Board of Pharmacy met via telephone conference call in open session during the times and dates stated in the following minutes. Each item in the minutes is listed in the order it was discussed at the meeting. The meeting was called to order by President Janine Burkett at 1:00 p.m. on March 25, 2015.

**Board Members Present**

Janine Burkett, R.Ph., President  
Pam Marshall, R.Ph., Vice President  
Barbara Bilek, PharmD, Member  
Christina Lindsay, PharmD, Member  
Anita Parran, Public Member

**Staff Present**

Kimberly Grinston, Executive Director  
Tom Glenski, Chief Inspector  
Tammy Siebert, Administrative Coordinator  
Jennifer Luebbert, Compliance Coordinator

**Others Present**

Curtis Thompson, Legal Counsel

**#C1 Applications for Intern Training Special Site/Non-Pharmacist Preceptors**

- Argus Health Systems Inc.
- Kickapoo Nation Health Center

Discussion was held regarding applications received. Tom Glenski recommended approval for 500 hours. **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the special sites/non-pharmacist preceptor(s) listed for 500 hours each. Motion passed 4:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - yes**

**#D1 Fee Decreases - No enclosures**

**DISCUSSION:** Kimberly Grinston reported Katie Steele Danner has been hired as the new Division Director. Ms. Grinston reported she met with the Division's accounting director and reported that the Board is again at risk of funds being swept to general revenue pursuant to state law. Barbara Bilek and Pamela Marshall supported a temporary decrease but were hesitant to approve a drastic permanent fee decrease due to uncertainty of long-term impact on Board fund. Barbara Bilek discussed reducing

fees for interns and pharmacy technicians to \$20, reducing pharmacist renewal fees to \$50, reducing pharmacy renewal fees to \$225 and reducing drug distributor renewal fees to \$350. Discussion was held. **Motion was made by Barbara Bilek, seconded by Christina Lindsay, to file an emergency rule to reduce pharmacy renewal fees to \$225 and to reduce drug distributor renewal fees to \$330 and to discuss reduction of intern, technician and pharmacist fees at the April Board meeting. Motion passed 4:0:0:0 with roll call vote as follows:**  
**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - yes**

**#D2 Just Culture Training** - No enclosures.

**DISCUSSION:** Pamela Marshall requested board authorization to attend a “Just Culture” certification training from April 7-9, 2015, in Springfield, Missouri at a cost of \$3,200 per person. Ms. Marshall indicated the program would be in line with the Board’s recent patient safety initiatives. Tammy Siebert reported that she contacted the vendor to inquire about any potential price reductions for state agencies. Discussion was held. Board consensus to pay registration fees and authorize Ms. Marshall to attend the conference.

**MOTION TO CLOSE 1:36 PM**

**At 1:36 p.m., Pamela Marshall made a motion, seconded by Anita Parran, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting to be closed under Section 620.021(1), (5), (7), and (14), RSMo, and under Section 324.001.8, RSMo. Motion passed 4:0:0:0 with roll call vote as follows:**  
**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - yes**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 1:44 p.m.

**MOTION TO ADJOURN**

**At approximately 1:45 p.m., upon motion made by Pamela Marshall, seconded by Anita Parran, the March 25, 2015, open session conference call meeting was adjourned. Motion passed 4:0:0:0 with roll call vote as follows:**  
**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - yes**

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KIMBERLY A. GRINSTON  
EXECUTIVE DIRECTOR

Date Approved: 11/10/15