

**OPEN MINUTES**  
**Missouri Board of Pharmacy**

**January 14-15, 2015**  
**Holiday Inn Express & Suites**  
**1402 Cinnamon Hill Lane**  
**Columbia, MO**

The Missouri Board of Pharmacy met in open session during the times and dates stated in the following minutes. Each item in the minutes is listed in the order it was discussed at the meeting. The regular meeting was called to order by President Janine Burkett at 8:07 a.m. on January 14, 2015, at Holiday Inn Express & Suites, Columbia, Missouri.

**Board Members Present**

Janine Burkett, R.Ph., President  
Pamela Marshall, R.Ph., Vice President  
Barbara Bilek, PharmD., Member  
Christina Lindsay, PharmD., Member  
Anita Parran, Public Member

**Staff Present**

Kimberly Grinston, Executive Director  
Tom Glenski, R.Ph., Chief Inspector  
Joe Dino, R.Ph., Inspector  
Bennie Dean, R.Ph., Inspector  
Andi Miller, PharmD, Inspector  
Lisa Thompson, R.Ph., Inspector  
Frank VanFleet, R.Ph., Inspector  
Barbara Wood, R.Ph., Inspector  
Tammy Siebert, Administrative Coordinator

**Staff Absent**

Dan Vandersand, R.Ph., Inspector

**Others Present**

Curtis Thompson, Legal Counsel  
Visitors as recorded in the visitor register

**MOTION TO CLOSE 8:07 AM**

**At 8:07 a.m. Barbara Bilek made a motion, seconded by Anita Parran, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section**

610.021(1), (3), (5), (7), (13), (14) and (17), RSMo, and under Section 324.001.8, and .9, RSMo. Motion passed 4:0:0:0 with roll call vote as follows:

Barbara Bilek – yes

Pam Marshall – yes

Anita Parran – yes

Christina Lindsay - yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM AT 8:07 AM

### **RETURN TO OPEN**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 8:57 a.m.

MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM AT 8:58 AM

PRESIDENT BURKETT CALLED THE OPEN SESSION MEETING TO ORDER AT 9:15 AM

PRESIDENT BURKETT INTRODUCED CHRISTINA LINDSAY AS THE BOARD'S NEWEST MEMBER.

### **#A1 Agenda Additions/Corrections**

Kimberly Grinston reported regarding additional information for Items #D4, #D17 and #E4 is in Board member handout folders, and there are no new items for the open session agenda.

### **#A2 Board Member Report**

Pam Marshall reported she and Barbara Bilek attended a Board Member Interactive Forum at NABP; both commented it was an excellent meeting.

### **#A3 General Administration Report**

- **Implementation of New Licensing System** - Kimberly Grinston reported the new licensing system is expected to be implemented by the end of June.
- **Board of Pharmacy Audit** - Kimberly Grinston reported the state audit of the Missouri Board of Pharmacy has been completed; she reported about specifics of the audit report. Ms. Grinston also reported the office has received notice that the Missouri State Highway Patrol will be auditing the Board's use and security of criminal history reports.

JENNIFER LUEBBERT AND SYLVIA FERGUSON ENTERED THE MEETING ROOM.

- **Center for Patient Safety Conference (Would anyone like to attend?) Enclosures** - Kimberly Grinston reported this conference is scheduled for March 13, 2015, in St. Louis. Board members should notify Tammy Siebert if they are interested in attending.

- **NABP Annual Meeting:**

○ **May 16-19, New Orleans, Louisiana (Would anyone like to attend?)**

Kimberly Grinston reported. Board members should notify Tammy Siebert if interested in attending as a Board representative.

• **Financial Update/Potential Fee Decreases--Enclosures** - Kimberly Grinston reported more fee decreases will be necessary in the near future to avoid a sweep of Board funds to general revenue; further information will be provided during the April meeting.

• **FY14 Annual Report** - Kimberly Grinston explained the increase in Board expenditures was due to the Division's new licensing system, technician applications decreased slightly, inspection numbers were affected by the fact that we had three new inspectors and the significant amount of training all inspectors participated in. Discussion was held. It was pointed out that "vacant Board member positions" on page 8 should be 3 instead of 2. **Motion was made by Pam Marshall, seconded by Barbara Bilek, to approve the FY14 Annual Report with the change as noted. Motion passed 4:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - yes**

**#A4 Approval of Minutes**

July 15-16, 2014 - **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the July 15-16, 2014, open session meeting minutes as printed. Motion passed 3:0:1:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - abstain**

October 16-17, 2014 - **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the October 16-17, 2014, open session minutes as printed. Motion passed 3:0:1:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - abstain**

November 7, 2014 Conference Call - **Motion was made by Anita Parran, seconded by Barbara Bilek, to approve the November 7, 2014, open session conference call minutes as printed. Motion passed 3:0:1:0 with roll call vote as follows:**

**Barbara Bilek - yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - abstain**

November 12, 2014 Conference Call - **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the November 12, 2014, open session conference call minutes as printed. Motion passed 3:0:1:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**  
**Christina Lindsay - abstain**

**#D1 2014 CE Audit**

Kimberly Grinston reported the Board previously discussed the possibility of auditing all active status pharmacists; discussion was held regarding the CPE Monitor report received from NABP and problems with the report. Further discussion was held. **Motion was made by Anita Parran, seconded by Barbara Bilek, to pursue the CE Audit following the same procedure as has been done in the past and to audit 10% of active status pharmacists. Motion passed 4:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes**

**Pam Marshall – yes**

**Anita Parran – yes**

**Christina Lindsay - yes**

#### **#D2 2015-2016 Legislative Update**

- Pending Legislation
- Legislation Currently Watching
  - a. SB 63
- Approved Board Legislation
  - a. Mandatory Reporting
  - b. Outsourcers
- Board Legislation Not Approved
  - a. Adverse Reactions
  - b. Disciplinary Statute Update
  - c. Immunization by Protocol fix
- HB 319

Kimberly Grinston reported the Board's budget request for an inspector and office clerical position has been approved by the Governor's office. Ms. Grinston reported the Board is currently seeking a sponsor of its bills. The Board's mandatory reporting and drug distributor reciprocity language were approved for filing. The Board's proposals not approved for filing were the outsourcing proposal, adverse reaction language, revision to the disciplinary statute, and the fix for immunization language. Representative Morris has introduced the DD reciprocity bill. Several prescription drug monitoring program bills with funding sources have been filed this year, and a telehealth bill has been introduced.

#### **#D3 2016 Legislative Proposals**

##### **DISCUSSION:**

Preliminary discussion regarding 2016 legislative proposals requested.

Kimberly Grinston reported legislative proposals for 2016 need to be initially ready for review in April. Board members should submit suggestions to the office.

#### **#D4 Draft Rule 20 CSR 2220-2.100 (Return of Medication for Disposal)**

- Proposed Rule amendment
- DEA Rule

Kimberly Grinston reported DEA promulgated a rule for return of controlled substance medication for disposal, industry representatives at the NABP Dist. 6, 7 & 8 meeting suggested that states not adopt such stringent regulations as what's in DEA's rule, non-controlled drugs would follow the Board's regulation. Barbara Bilek commented about the difficulty in separating controlled vs. non-controlled and suggested all returns be treated as controlled. It was determined that our rule should also address returns from long term care facilities. Barbara Bilek suggested getting general input from involved organizations. Discussion was held. Ms. Grinston will draft language and return it to the Board for review.

**#D5 Appointment of Hospital Advisory Committee Under 338.165.11**

- Section 338.165

Kimberly Grinston reported letters have been sent to associations requesting names of their representatives for participation in the Board's Hospital Advisory Committee; names are due back by January 30, 2015.

**#D6 Approval of Pharmacy Technician Guide**

- Draft Technician Guide
- Pharmacy Technician Quiz:

<https://renew.pr.mo.gov/pharmacistsquiz-step1-pin.asp>

Kimberly Grinston reported the Technician Guide was originally reviewed during the November conference call and revisions have been made. Ms. Grinston also reported a proposed Technician Quiz has been drafted and is provided for approval. Discussion was held. The pharmacy technician application will be revised to include information about the Guide and Quiz. Barbara Bilek suggested information about HB600 suspensions be included. **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the Technician Guide and Technician Quiz with the addition of HB600 information. Motion passed 4:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes**

**Pam Marshall – yes**

**Anita Parran – yes**

**Christina Lindsay - yes**

Pam Marshall requested printed copies of the Technician Guide be provided to Board members.

**#D8 2015 Joint Patient Safety Meeting**

Kimberly Grinston reported the health profession boards of the Division of Professional Registration are discussing a second Joint Regulatory Patient Safety Meeting in 2015; the podiatry and mental health boards have voiced an interest in participating this year. Bids have been requested from several sites in Jefferson City for proposed dates of August 21, August 28, September 18, and October 2. Barbara Bilek commented she would not be available for either of the August dates, and Pam Marshall commented she has no conflict with any of the dates.



Lindsay removed as a preceptor. Motion passed 3:0:1:0 with roll call vote as follows:

Barbara Bilek – yes

Pam Marshall – yes

Anita Parran – yes

Christina Lindsay - abstain

### **#C2 STLCOP and UMKC College of Pharmacy Annual Meeting with Board**

Gloria Grice and Dean Bruce Canaday were present from STLCOP. Dean Canaday reported the school's strategic plan is in place, the school's 150<sup>th</sup> anniversary was held, a 7-year curriculum has been implemented with the class that started this year, and a new 6-story research/academic building is being built. Gloria Grice reported approximately 240 students are doing IPPE/APPE rotations, and more hospital sites are being sought. President Burkett inquired if the new 7-year program will result in a year with no graduates; Dean Canaday responded they are accepting more transfer students and they anticipate that will cover the down year. It was also reported a bachelor's degree in life or health sciences is awarded to students after four years at STLCOP.

Angela Brownfield and Roger Sommi were present for UMKC. Ms. Brownfield reported the school is currently recruiting faculty members--and several have already been identified for the Springfield location, and they are currently conducting interviews for enrollment for 2015. Ms. Brownfield also reported they are scheduled for an ACPE Site Visit in the fall of 2015, and requested a Board member participate. Barbara Bilek asked the school representatives how their students are being trained for community service and physical/health assessment issues.

Tom Glenski clarified that Valerie Ruehter is still the contact person for UMKC. Mr. Glenski also reported intern licenses expired 12/31/2014, which makes those students not eligible to earn hours while unlicensed. Both schools commented they are aware of a few students that had allowed their licenses to expire.

Tom Glenski reported special sites and non-pharmacist preceptors approved by the Board will be separated into two lists and will be updated to the Board's website. Kimberly Grinston reported office staff has been working on creating an intern brochure for distribution to the schools, and that staff is also working on production of an intern video. Kimberly Grinston reported postcards about the Board's patient safety survey have been mailed to all technicians, interns and pharmacists. Ms. Grinston requested the schools assist in getting word to their students about completing the survey; information can be posted on the schools' websites about the survey.

### **#C3A STLCOP and UMKC College of Pharmacy**

- STLCOP Site Listing
- STLCOP Preceptor Listing
- UMKC Site Listing
- UMKC Preceptor Listing

**STLCOP Site List** - Tom Glenski reported Rx Care Pharmacy is currently on probation and should be removed from the list; Barbara Bilek commented Heartland Regional Medical Center is now named Mosaic Life Care and should be changed. **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the STLCOP Site List with removal of Rx Care Pharmacy and the name change noted for Heartland Regional Medical Center. Motion passed 4:0:0:0 with roll call vote as follows:**  
Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

**STLCOP Preceptor List** - Tom Glenski reported Cynthia Hennen has disciplinary action against her license and should be removed, plus STLCOP has requested Timothy Smith be removed from the list. **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the STLCOP Preceptor List with removal of Cynthia Hennen and Timothy Smith. Motion passed 4:0:0:0 with roll call vote as follows:**  
Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

**UMKC Site List** - Tom Glenski reported the Walgreens on Lusher Road is currently on probation and must be removed from the list. Barbara Bilek commented the name change as previously noted for Heartland Regional Medical Center should be made. **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the UMKC Site List with removal of Walgreens on Lusher Road and the name change noted for Heartland Regional Medical Center. Motion passed 4:0:0:0 with roll call vote as follows:**  
Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

**UMKC Preceptor List** - Tom Glenski reported UMKC has requested removal of Kristen Beyer and addition of Paula Boettler, Missouri pharmacist license #2010019712, to this list. **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the UMKC Preceptor List with removal of Kristen Beyer and addition of Paula Boettler. Motion passed 3:0:2:0 with roll call vote as follows:**  
Barbara Bilek – abstain                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - abstain                      Janine Burkett - yes

**Motion was made by Barbara Bilek, seconded by Anita Parran, to reconsider the prior motions to approve the STLCOP Site and Preceptor Lists. Motion passed 4:0:0:0 with roll call vote as follows:**  
Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

Motion was made by Pam Marshall, seconded by Anita Parran, to approve the STLCOP Site and Preceptor Lists with changes previously discussed. Motion passed 3:0:2:0 with roll call vote as follows:

Barbara Bilek – abstain                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - abstain                      Janine Burkett - yes

**#D7 20 CSR 2220-2.650 Standards of Operation for a Class J: Shared Services Pharmacy Rule Revision**

- Current Class J Regulation
- Proposed Amendment

Kimberly Grinston reported; discussion was held. Several comments were offered by members of the public. Christian Tadrus requested that consideration be given to include all those that touch the script, John Hamilton commented it may be confusing to the patient to have multiple pharmacies listed on the label, Anita Parran commented that as a consumer she would first go back to the pharmacy where she picked up the prescription if she had questions. It was Board consensus that the pharmacy required to offer patient counseling as identified in the policies and procedures and the shared services contract (if applicable) is must be printed on the label, and to pursue the regulation amendment now. Ms. Grinston will revise the proposed amendment and return it for review at the February conference call meeting.

**MOTION TO CLOSE 11:36 AM**

At 11:36 a.m. Barbara Bilek made a motion, seconded by Pam Marshall, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13), (14), and (17), RSMo, and under Section 324.001.8 and .9, RSMo. Motion passed 4:0:0:0 with roll call vote as follows:

Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM AT 11:36 AM

**RETURN TO OPEN**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 1:38 p.m.

MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM AT 1:38 PM

**#D10 Pending Revision of 20 CSR 2220-5.020**

- Missouri Register December 1, 2014

Kimberly Grinston reported. Doug Lang inquired how the Drug Quality and Security Act affects this rule. It was Board consensus to research how DQSA affects the Board's proposed regulation prior to the July effective date.

**#D11 Revision of Sterile Compounding Rule, 20 CSR 2220-2.200**

- Kostango's comments to Proposed Rule Revision
- Compounded Dose Regulatory Decision Tree

**DISCUSSION:**

The Board recently received Eric Kostango's comments on an office draft of the sterile compounding rule. The office is in the process of reviewing the comments and making final edits. We intend to shorten the proposed draft where possible prior to final submission to the Board. Eric's comments on the draft are being provided for informational purposes. The included draft is not ready for Board approval at this time.

Kimberly Grinston reported.

**#D12 SB 808 Implementation/ Class B Webinar**

- SB 808 Implementation Survey Results

Kimberly Grinston reported a DHSS webinar will be held next week.

**#D13 Shared Pharmacy Space**

- Email

**DISCUSSION:**

This matter was tabled from the July Strategic Planning meeting and no vote was received at the October meeting.

Should the Board address sharing of pharmacy space with other healthcare providers?  
Can a pharmacy store drugs for other healthcare providers?

Kimberly Grinston reported; discussion was held. Barbara Bilek commented storage of vaccines is something to look at, and require that they be clearly marked/sealed/segregated from pharmacy stock. It was Board consensus that allowing other professionals behind the pharmacy counter is not a good idea, but would be okay if in a shared space, separate from the permitted area.

**#D14 Strategic Planning**

**DISCUSSION:**

Would the Board like to hold a 2015 strategic planning meeting?

Submission of 2015 Strategic Planning Items

Kimberly Grinston reported the Board previously discussed holding a separate goal-setting meeting. It was Board consensus to hold pending appointment of additional new Board members.

**#D15 Telehealth/Telepharmacy**

- Missouri Register December 15, 2014, Board of Nursing and Board of Healing Arts Proposed Rule
- Copy of 20 CSR 2220-2.020 (11)

**DISCUSSION:** Does the board want to amend its rule to accommodate telehealth/telepharmacy issues?

Kimberly Grinston reported the Board of Nursing and the Board of Healing Arts are promulgating rules that allow for live interactive video; however, the Board's regulation currently requires a sufficient physical examination and clinical assessment of the patient. Doug Lang inquired if controlled substance prescribing will be allowed, Christian Tadrus commented about MTS and protocol monitoring, and consultation all need to be considered. Kristol Chism suggested the Board consider technology advances, and Anita Parran commented some consumers may have travel challenges. It was Board consensus that our rule should align with the Board of Nursing and Board of Healing Arts' regulations, and for office staff to begin drafting a rule that does not put an extra burden on the pharmacist.

**#D16 Update on Patient Safety Survey- No Enclosures**

Kimberly Grinston reported approximately 1,300 responses have been received to the Board's patient safety survey as of today. Ron Fitzwater inquired if we have a way to prohibit individuals from submitting more than one entry. Ms. Grinston stated the Center for Patient Safety has a way to watch for anomalies, but there is no way to specifically know of duplicate entries.

**#B1 Frances Thexton, #041887, 415 Land St, Warrensburg, MO 64093, #2011-000276**

- Notice of Disciplinary Hearing
- Complaint
- Administrative Hearing Commission Decision

A disciplinary hearing for Frances Thexton convened at 2:33pm. President Burkett read the opening statement, Frances Thexton was present and was not represented by counsel, Joshua Hill was present and represented the Board. Mr. Hill provided an opening statement; Ms. Thexton provided an opening statement. Curt Thompson explained to Ms. Thexton procedural matters concerning calling herself as a witness to testify. Ms. Thexton was sworn in by the court reporter and testified. Questions by Board members. Closing statements were provided by Mr. Hill and Ms. Thexton. The disciplinary hearing adjourned at 3:03pm; a transcript is on file at the Board office.

**#B3 Timothy Thompson, #2011032868, 211 W Center, Rogersville, MO 65742, #2014-005340**

- Notice of Hearing On Violation of Disciplinary Order
- Violation Complaint

A violation of discipline hearing for Timothy Thompson convened at 3:04pm. President Burkett read the opening statement, Timothy Thompson was not present and was not represented by counsel, Joshua Hill was present and represented the Board. Mr. Hill provided an opening statement. A closing statement was offered by Mr. Hill. The

violation of discipline hearing adjourned at 3:12pm; a transcript is on file at the Board office.

**#B2 Catherine Seiler, #040008, 9449 W. Farm Road 124, Springfield, MO 65802, #2013-003169**

- Notice of Disciplinary Hearing
- Complaint
- Default Decision

Ms. Grinston reported the disciplinary hearing scheduled for Catherine Seiler has been cancelled due to settlement.

**MOTION TO CLOSE 3:13 PM**

**At 3:13 p.m. Barbara Bilek made a motion, seconded by Christina Lindsay, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13), (14), and (17), RSMo, and under Section 324.001.8 and .9, RSMo. Motion passed 4:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes**

MEMBERS OF THE PUBLIC AND THE COURT REPORTER LEFT THE MEETING ROOM AT 3:14 PM

**RETURN TO OPEN**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 3:52 p.m.

PAM MARSHALL AND MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM.

**#D17 Revision of 20 CSR 2220-2.090**

- Proposed Amendment
- Other States' Rules
  - a. Texas
  - b. Oregon
  - c. Oklahoma
  - d. New York
  - e. New Jersey
  - f. Mississippi
  - g. Minnesota
  - h. Kentucky
  - i. North Carolina
  - j. Montana
  - k. Connecticut

Kimberly Grinston reported; discussion was held. Barbara Bilek suggested the PIC be held accountable for compliance and supervising... in (1). Janine Burkett suggested striking the end of (M). Christian Tadrus commented about (S)3. concerning notifying the Board of his/her license. Kimberly Grinston will make the revisions and provide to the Board at a future meeting.

**#D18 Review of Inspection Procedures- No Enclosures**

Kimberly Grinston reported this item has been tabled.

**#D19 Application Background Questions**

- Pharmacist
- Chiropractor
- Dentist
- License Practical Nurse
- Physician

Kimberly Grinston reported this item has been tabled for discussion with legal counsel.

**#D20 Inspector Survey**

- Proposed Survey Questions
- Previous Survey Questions

Kimberly Grinston reported; discussion was held. President Burkett suggested to delete question 4, inquired about question 11, and suggested the survey contain a comment box with unlimited characters. Kimberly Grinston reported question 12 will be deleted, and she will work on the language of question 11.

THE FOLLOWING ITEMS WERE REVIEWED IN SECTION E, WHICH REQUIRED NO ACTION OR DISCUSSION.

**#E1 Licensees Presently Under Discipline**

- Pharmacists
- Pharmacy Interns
- Pharmacies
- Drug Distributors
- Pharmacy Technicians – Conditional Registration
- Pharmacy Technicians – Employment Disqualification List

**#E2 Board Licensee Statistics**

**#E3 Rule Update**

- Pharmacy rule update

**#E4 US Health Workforce Statistics**

- The U.S. Health Workforce Chartbook – In Brief, HRSA/National Center for Health Workforce Analysis, November 2013,

<http://bhpr.hrsa.gov/healthworkforce/supplydemand/usworkforce/chartbook/chartbookbrief.pdf>

- The U.S. Health Workforce Chartbook, <http://bhpr.hrsa.gov/healthworkforce/supplydemand/usworkforce/chartbook/chartbookpart1.pdf>
- The U.S. Health Workforce State Profiles, <http://bhpr.hrsa.gov/healthworkforce/supplydemand/usworkforce/stateprofiles/usworkforcestateprofiles.pdf>

**MOTION TO CLOSE 4:20 PM**

At 4:20 p.m. Barbara Bilek made a motion, seconded by Pam Marshall, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13), (14), and (17), RSMo, and under Section 324.001.8 and .9, RSMo. Motion passed 4:0:0:0 with roll call vote as follows:

Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
Christina Lindsay - yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM

**RETURN TO OPEN**

**THURSDAY, JANUARY 15, 2015**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 1:29 p.m. on Thursday, January 15, 2015.

**MOTION TO ADJOURN 1:30 PM**

At approximately 1:30 p.m., motion was made by Pam Marshall, seconded by Barbara Bilek, to adjourn the January 14-15, 2015, meeting. Motion passed 4:0:0:0 with roll call vote as follows:

Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes  
<sup>Christina</sup> Lindsay - yes

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KIMBERLY A. GRINSTON  
EXECUTIVE DIRECTOR

DATE APPROVED: 4/15/15