

**OPEN MINUTES**  
**Missouri Board of Pharmacy**  
**Telephone Conference Call**  
**November 12, 2014**

The Missouri Board of Pharmacy met via telephone conference call in open session during the times and dates stated in the following minutes. Each item in the minutes is listed in the order it was discussed at the meeting. The meeting was called to order by President Janine Burkett at 4:03 p.m. on November 12, 2014.

**Board Members Present**

Janine Burkett, R.Ph., President  
Pam Marshall, R.Ph., Vice President  
Barbara Bilek, PharmD, Member  
Anita Parran, Public Member

**Staff Present**

Kimberly Grinston, Executive Director  
Tom Glenski, Chief Inspector  
Tammy Siebert, Administrative Coordinator  
Jennifer Luebbert, Compliance Coordinator

**Others Present**

Curtis Thompson, Legal Counsel

**#C1 STLCOP Site and Preceptor Additions**

- STLCOP Site Listing
- STLCOP Preceptor Listing

Discussion was held. Barbara Bilek commented Jonathan Mordis' name is listed incorrectly on the preceptor list. Tom Glenski reported the Florida Board of Pharmacy's website shows him licensed as Jonathan Mordis. **Motion was made by Pam Marshall, seconded by Barbara Bilek, to approve the STLCOP site and preceptor lists as presented with the correction of Jonathan Mordis' name. Motion passed 3:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes**

**Pam Marshall – yes**

**Anita Parran – yes**

**#D1 DHSS Prescription Drug Abuse Working Group**

- Vasterling letter dated 10/23/14

Kimberly Grinston reported; discussion was held. Barbara Bilek and Pam Marshall commented they are interested in participating subject to the time commitment necessary. Kimberly Grinston reported the Governor's office is interested in pursuing prescription drug monitoring legislation during the upcoming session.

**#D2 Missouri Pharmacy Technician Informational Guide**

- Drafted Missouri Pharmacy Technician Informational Guide.

Kimberly Grinston reported; discussion was held concerning plans to publish a technician quiz to be completed following review of the Technician Informational Guide. Barbara Bilek suggested the “What is a Pharmacist-in-Charge?” section be amended to add that “the pharmacist-in-charge is responsible for the supervision/operation of the pharmacy”; and the “What Activities Can I Perform?” section be amended to end the last sentence at “dispensed.” She further suggested in the “How You Can Help Prevent Medication Errors”, that the “Slow Down” bullet be changed to “Slow Down and Be Focused”. Discussion was held about getting feedback from individuals that have accessed the Guide/Quiz. Ms. Grinston reported IT is able to provide the number of hits to the item on our website. Pam Marshall commented “What Can I Do When a Pharmacist is Not in the Pharmacy?” section could be enhanced to include what a technician can do; President Burkett also added that “... with authorization from the PIC” be added. Pam Marshall suggested “Take telephone prescription orders” be changed to say “Take telephone prescription orders when a pharmacist is present.” Ms. Grinston reported she plans to launch both the Technician Informational Guide and the Technician Quiz in January after approved by the Board.

### **#D3 Patient Safety Survey - No Enclosure**

Kimberly Grinston reported the cost to send the Patient Safety Survey to all licensees (Missouri and border-state licensees) will exceed \$8,000 for printing and postage. Discussion was held. It was Board consensus to proceed with sending the survey to 100% of pharmacist, intern and technician licensees with Missouri or border-state addresses.

### **MOTION TO CLOSE 4:26 PM**

**At 4:26 p.m. Pam Marshall made a motion, seconded by Anita Parran, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting to be closed under Section 620.021(1), (3), (5), (7), (13), (14), and (17), RSMo, and under Section 324.001.8, RSMo. Motion passed 3:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 5:29 p.m.

### **MOTION TO ADJOURN**

**At approximately 5:30 p.m., upon motion made by Pam Marshall, seconded by Anita Parran, the November 12, 2014, open session conference call meeting was adjourned. Motion passed 3:0:0:0 with roll call vote as follows:**

**Barbara Bilek – yes                      Pam Marshall – yes                      Anita Parran – yes**

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KIMBERLY A. GRINSTON  
EXECUTIVE DIRECTOR

Date Approved: 1/14/2015