

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 8:40 a.m.

MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM AT 8:41 AM

PRESIDENT BURKETT CALLED THE OPEN SESSION MEETING TO ORDER AT 8:52 AM

#A1 Agenda Additions/Corrections

Kimberly Grinston reported regarding additional information for Items #A3, #A4, #C2, and #E2, plus new Items at #D12A-D14A.

#A2 Board Member Report

Pam Marshall reported she attended a Joint Missouri-Illinois Pharmacy Association meeting.

#A3 General Administration Report

- **Pharmacy Application Revisions** - *The new resident and non-resident pharmacy applications have been included in the agenda. All new pharmacy applications are available at: <http://pr.mo.gov/pharmacists-forms.asp>*

Kimberly Grinston reported the Board's pharmacy and pharmacy technician application forms have been revised. Drug Distributor applications will be revised by the end of the year. Tammy Siebert reminded the public to discard any old forms they have printed and begin using the new forms immediately. Barbara Bilek commented a change needs to be made to the PIC Statement form.

- **Newsletter Update** - Kimberly Grinston reported the Board office has received good comments about the Newsletter's new format. The next Newsletter is scheduled to be published in November. She also reported the recent Newsletter did not include NABP's inner articles. Discussion was held about keeping the inner articles at a cost of approximately \$600 per year. It was Board consensus to keep using NABP's information.

- **General Office Updates** - Kimberly Grinston reported the office is currently processing pharmacist and intern renewals, and that a continuing education audit will be conducted in a few months. Ms. Grinston also reported senior clerical and inspector positions have been requested through the budget process. Temporary employees are currently being utilized for the clerical duties.

- **Renewal Updates** - Ms. Grinston reported the office has received positive feedback about the renewal fee reduction, and she reminded everyone to renew early.

- **Patient Safety Conference Update** - Kimberly Grinston reported the Joint Regulatory Patient Safety Meeting held in Columbia received positive feedback. Pam Marshall commented the location was not the most convenient. Ms. Grinston reported live video was created by Department of Elementary and Secondary Education staff, it is still being edited, and will be posted to the Board's website when available. Discussion was held about a formal evaluation of the meeting, and it was suggested that a Survey Monkey survey be sent to everyone on the attendee list.

- **NABP Dist. 6, 7 & 8 Meeting Update** - Kimberly Grinston reported she attended this worthwhile meeting. Ron Fitzwater reported during yesterday's Missouri Pharmacy Coalition meeting discussion was held about filing a Prescription Drug Monitoring Program bill this year and that a funding source will be pursued. He reported the House and Senate are both interested in such legislation. It was Board consensus to support such PMP legislation. Bert McClary commented BNDD has in the past had problems with the language that was proposed. Kimberly Grinston reported access to the system is problematic in other states--some states have only Attorney General or law enforcement access. Discussion was held about the possibility of the Board as a funding source for a Missouri PMP. Ron Fitzwater reported a funding stream has been proposed that does not rely on grants; Bert McClary reported BNDD's funds have been in excess, but the remainder is always transferred to general revenue. Ms. Grinston reported the American Medical Association will rescind their position. She also reported she's discussed with BNDD about a Joint Drug Summit for overprescribing/drug abuse. Kimberly Grinston reported the next District 6, 7, & 8 meeting will be held in Lake Tahoe in 2015. She also reported DQSA was discussed at the recent meeting, and that she has inquired with our IT department about getting a ".pharmacy" domain from NABP. She will meet with department staff about establishing a Board Facebook page, and commented we do not have enough information/staff to support a Twitter account.

Kimberly Grinston recognized John Foust, Executive Director of the Oklahoma Board of Pharmacy, present at the meeting. Mr. Foust presented to the Board, specifically about Oklahoma's well-being program. He reported their program is not for impairment issues only. A 5-year contract is entered with the licensee and the Board doesn't hear about it unless there's a violation of the contract. If a problem results, they have a standard 10-year contract requirement. They currently have approximately 60-70 enrolled in their program, with approximately 150 graduates of the program. Technicians are allowed to participate in the program, but usually don't make it more than three months; however, students typically make it through to the end. This cost is \$100/month for pharmacists, \$20/month for technicians, and interns/students pay \$5/month, plus drug testing costs, and Board funding is approximately \$50,000/year. Mr. Foust stated he presents to the pharmacy schools to make students aware of the program's existence.

Mr. Foust presented Kimberly Grinston an honorary "Doctor of Pharmacy" certificate of appreciation.

Kimberly Grinston reported she talked with the Dean from the UMKC School of Pharmacy at the District 6, 7, & 8 meeting about the number of students with impairment issues that the Board never knows about. It was Board consensus to contact the schools about providing a presentation to educate students. Mr. Foust further reported about the Oklahoma process for intern examinations and attendance at board meetings. Ron Fitzwater complimented the Board on its efforts/continued discussions about a well-being program. Bert McClary commented he used to present to UMKC every year.

- **Financial Report** - Kimberly Grinston reported.

- **Rule Update** - Kimberly Grinston reported the Sterile Compounding Working Group met last week, and the Group's proposal will be shared with Eric Kastango who has agreed to review our draft at no cost. Ms. Grinston also reported the Board has published a revised Lawbook in a new format that is on the Board's website.

- **Pharmacy Practice Guide** - Kimberly Grinston reported substantive changes have been marked with a checkmark, but other revisions have also been made. **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the Pharmacy Practice Guide as revised. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

- **DEA Diversion Meeting Update** - Kimberly Grinston reported Andi Miller and Frank VanFleet attended the Annual DEA Diversion Conference. Ms. Miller provided a verbal report about the two-day meeting. Kimberly Grinston reported about the DEA Disposal/Return rule change. BNDD preliminarily believes state law allows a controlled substance to be returned if the pharmacy originally dispensed the medication; however, the BNDD directive has not been finalized. Ms. Grinston commented the drugs must be inputted by the patient into a locked box with a removable liner in the box, pharmacy staff cannot touch the drugs, and no C-I drugs are allowed in the box.

- **Verified Pharmacy Program** - Kimberly Grinston reported Missouri has not reported our data to NABP due to confidentiality issues.

- **2014 NABP Member Forum Preliminary Agenda** - Kimberly Grinston reported this meeting is open for Board members to attend and asked the Board to let Tammy Siebert know if you are interested in attending.

#A4 Approval of Minutes

October 9-10, 2013 - **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the October 9-10, 2013, open session meeting minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

November 21, 2013 conference call - **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the November 21, 2013, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

January 16-17, 2014 - **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the January 16-17, 2014, open session meeting minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

March 11, 2014 conference call - **Motion was made by Anita Parran, seconded by Pam Marshall, to approve the March 11, 2014, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

May 7, 2014 conference call - **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the May 7, 2014, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes
May 30, 2014 email ballot - **Motion was made by Anita Parran, seconded by Pam Marshall, to approve the May 30, 2014, open session email ballot minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes
June 11, 2014 conference call - **Motion was made by Pam Marshall, seconded by Anita Parran, to approve the June 11, 2014, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes
August 19, 2014 conference call - **Motion was made by Barbara Bilek, seconded by Anita Parran, to approve the August 19, 2014, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes
September 17, 2014 conference call - **Motion was made by Anita Parran, seconded by Pam Marshall, to approve the September 17, 2014, open session conference call minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes
April 9-10, 2014 - **Motion was made by Anita Parran, seconded by Barbara Bilek, to approve the April 9-10, 2014, open session meeting minutes as printed. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

#A3 General Administration Report

- **Employee Recognitions** - President Burkett recognized Tammy Siebert for 20+ years of service to the Board.

#C1 Applications for Intern Training Special Site/Non-Pharmacist Preceptor

- CVS Pharmacy Business Office
- Goppert-Trinity Family Care Clinic
- Missouri Pharmacy Association
- The Nebraska Medical Center Pharmaceutical and Nutrition Care

Tom Glenski reported. **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the Intern Training Special Site/Non-Pharmacist Preceptor applications as presented for 500 hours each. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

#C2 STLCOP and UMKC College of Pharmacy

- STLCOP Site Listing
- STLCOP Preceptor Listing
- UMKC Site Listing
- UMKC Preceptor Listing

#C2A STLCOP and UMKC College of Pharmacy Additions

- STLCOP Site Listing Additions
- STLCOP Preceptor Listing Additions

Tom Glenski reported a special site application must be submitted for Washington University School of Medicine. **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the STLCOP and UMKC sites and preceptors as listed, except for Washington University School of Medicine. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

#C3 Continuing Education Audit

DISCUSSION:

In light of the CPE Monitor, would the Board like to change the audit sample size? The Board currently audits 10% of all active pharmacists.

Kimberly Grinston reported; discussion was held about the number of licensees to audit and that a separate Medication Therapy Services audit will be conducted by the Board. John Foust reported about his discussion with NABP concerning addition of Board-approved CE to the CPE Monitor. ACPE requires participation in the CPE Monitor, so all pharmacists should be utilizing the CPE Monitor. Ms. Grinston reported the office will pull numbers following the end of the pharmacist renewal period and the Board can then decide whether to audit a percentage of renewed pharmacists, or if 100% will be audited for CE compliance.

#C4 Common Ground International Special Site/Non-Pharmacist Intern Training Application

This application was reviewed at the July meeting and held pending receipt of additional information.

- Special Site/Non-Pharmacist Application
- Email response dated 9/17/14

RECOMMENDATION:

Deny special site application. Inform school this would not preclude a student from going but could not be counted in hours needed for licensure.

Tom Glenski reported. **Motion was made by Barbara Bilek, seconded by Anita Parran, to deny the Common Ground International Special Site/Non-Pharmacist Intern Training Application. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

#D1 Shared Services Prescription Labeling

During the July Strategic Planning meeting, the Board requested additional research on other state labeling requirements for centrally filled prescriptions.

For example, which pharmacy's name should be included if an Rx is filled under a Class-J arrangement (i.e.- data verification pharmacy, shipping pharmacy).

- Section 338.059, RSMo.

- DEA Part 1306
- Statutes/Regulations from:
 - Colorado
 - Iowa
 - Maine
 - Minnesota
 - Montana
 - Pennsylvania
 - Texas

DISCUSSION REQUESTED:

Would the Board like to amend Missouri law/rules?

Kimberly Grinston reported; discussion was held about what pharmacy address is required on the label when a prescription is filled in a shared services situation. It was Board consensus that the dispensing pharmacy is the pharmacy that provides the medication to the patient (the pick-up location); the filling pharmacy is the pharmacy that entered the data. It was Board consensus to draft proposed language to include the dispensing pharmacy on the label. Ron Fitzwater commented the Missouri Pharmacy Association has asked for the source of the legislative language, and will inquire about its ramifications.

#D2 License Verification of Reciprocity Applicants

DISCUSSION REQUESTED:

NABP does not certify accuracy of disciplinary information for non-resident pharmacist applicants. Would the Board like to request an official license verification affidavit prior to licensure?

Kimberly Grinston reported NABP's reciprocity application has a disclosure that it cannot verify the application contains all disciplinary information; discussion was held. It was Board consensus to pursue and return to the Board for future discussion.

#D3 DHSS Immunization Webinars Update

- DHSS Immunization Webinar brochure

Tom Glenski reported he found the DHSS webinar to be informative and applicable for pharmacist continuing education. **Motion was made by Barbara Bilek, seconded by Pam Marshall, to approve the November 20, 2014, and December 18, 2014, DHSS webinars for one hour each of pharmacist CE. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

#D4 John Ford Application for Approval of Pharmacist Continuing Education Program

This matter was reviewed during the September conference call and it was determined to review at the October meeting for possible regulation revision.

- 20 CSR 2220-7.080

- John Ford CE Program Application

DISCUSSION REQUESTED:

Does the Board want to allow CE credit for courses approved by other Boards of pharmacy without pre-approval by the Missouri Board?

Kimberly Grinston and Tom Glenski reported; discussion was held. John Foust reported Oklahoma accepts Missouri's Board-approved CE hours, that CME hours are not automatically approved, and that Oklahoma's Board-approved CE programs are posted on their website. It was Board consensus to continue previous Board policy and to pursue a rule revision.

#D5 Implementation of SB 808

- Pages for SB 808

SB 808 states:

338.010.12

(3) In addition to other requirements by the board, a pharmacist shall receive additional training as required by the board and evidenced by receiving a certificate from the board upon completion, and shall display the certification in his or her pharmacy where vaccines are delivered.

The Board previously decided in the absence of a certificate issued by the Board, a pharmacy having access to the Notice of Intent (NOI) public list on the Board's website would meet the requirement to display the certificate. Since this decision, the Board's NOI public list is no longer available and the Board's online licensee search will show the individual licensee's NOI certification type.

DISCUSSION REQUESTED:

Board decision is required on what needs to be displayed.

Can a NOI be maintained electronically?

Kimberly Grinston reported; discussion was held. Tom Glenski reported if allowed to maintain the NOI electronically, the pharmacy should provide a copy to the public or inspector if requested. It was Board consensus to allow the Notification of Intent to be maintained electronically.

#D6 Compounding for Office Use - No Enclosures

DISCUSSION REQUESTED:

The Board requested that we ask the Governor's office if they intended on approving the rule. A response has not yet been received. How would the Board like to proceed? The Board previously discussed publishing the discussion draft on the Board's website or newsletter and informally asking for public comments.

Kimberly Grinston reported; discussion was held. It was Board consensus to hold pending receipt of a response from the Governor's office.

#D7 Patient Safety Advisory Committee Recommendations

- Patient Safety Advisory Committee Recommendations

DISCUSSION REQUESTED:

The Board asked to review the recs again in October and discussed possibly appointing a sub-committee to discuss the proposed patient safety suggestions/initiatives.

Kimberly Grinston reported this matter will be tabled for discussion later in the meeting.

#D8 Regulation of Free/Volunteer Pharmacy Services

- Kentucky Regulation
- Louisiana Regulation
- Maine Regulation
- North Carolina Regulation
- Ohio Regulation
- Oklahoma Regulation
- Oregon Regulation
- Tennessee Regulation
- Virginia Regulation
- West Virginia Regulation

DISCUSSION REQUESTED:

The Board requested to review language from other states regarding free/charitable pharmacy services.

KENTUCKY:

<http://ky.eregulations.us/rule/201kar2:240>

LOUISIANA

http://www.pharmacy.la.gov/assets/docs/Laws/Web_LAC46_Chap21_2004-0101.pdf

NORTH CAROLINA: (See attached)

OHIO

<http://codes.ohio.gov/oac/4729-36>

OKLAHOMA

<http://www.ok.gov/OSBP/documents/charitable%20guidelines.pdf>

OREGON:

http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_855/855_044.html

TENNESSEE:

<https://www.tn.gov/sos/rules/1140/1140-12.pdf>

WEST VIRGINIA

<http://www.google.com/url?sa=t&rct=j&q=&esrc=s&frm=1&source=web&cd=3&ved=0C8QFjAC&url=http%3A%2F%2Fapps.sos.wv.gov%2Fadlaw%2Fcsr%2Freadfile.aspx%3FDocId%3D17528%26Format%3DWORD&ei=zAsXVJ6iD5SjyAT6v4GgDw&usq=AFQjCNG31U1Riw5Tx2GKjiYiOxSLBNL5XQ&sig2=IrrqkUf2SFdMeUdbsiLsILA>

Kimberly Grinston reported current Board requirements are for a pharmacist to be on pharmacy premises to dispense, and a statutory change would be needed if the Board decides to make a change. Kristol Chism commented the Board should be sure it does not counteract with immunization language, and Pam Marshall commented technicians and interns should be allowed to assist the pharmacist. It was Board consensus to

pursue a new pharmacy classification for charitable pharmacies that provide these types of services. John Foust commented Oklahoma has a separate charitable pharmacy classification that accepts donated medications and returns from long-term care facilities. Pam Marshall suggested the language allow for 1-2 day events vs. an actual pharmacy license.

#D9 Shingles Vaccine for Those Age 50 to 59

- Email exchange

#D14A SB808 Fix - Section 338.010 Revision for Immunization by Protocol

- Revision to Section 338.010, RSMo.

DISCUSSION:

Board discussion requested.

Kimberly Grinston reported the Board office has received several contacts about patients under age 60 unable to get a shingles vaccine. Discussion was held. **Motion was made by Barbara Bilek, seconded by Anita Parran, to pursue the statutory change to Section 338.010, RSMo. Motion passed 3:0:0:0 with roll call vote as follows:**

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

Further discussion was held about other states' language and if a change is needed to the Board's administration regulations.

#D11 Changing Composition of the Board

DISCUSSION:

Should the Board propose adding a tech or additional pharmacists?

Kimberly Grinston reported; discussion was held. Barbara Bilek commented the Hospital Working Group suggested adding a hospital member, and President Burkett commented about adding a pharmacy technician to the Board. Ms. Grinston commented other states have technicians on their boards, but restrict what the technician member can vote on. Discussion was held. Curt Thompson reported the Dental Board has a dental hygienist on their board. Sam Leveritt asked that a specialty pharmacy representative be added to the Board as well. It was Board consensus to pursue as a 2016 legislative proposal. James Gray reminded the Board that current law does not specifically require a hospital representative.

MOTION TO CLOSE 11:55 AM

At 11:55 a.m. Barbara Bilek made a motion, seconded by Pam Marshall, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13) and (14), RSMo, and under Section 324.001.8, RSMo. Motion passed 3:0:0:0 with roll call vote as follows:

Barbara Bilek – yes Pam Marshall – yes Anita Parran – yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM AT 11:55 AM

RETURN TO OPEN

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 1:17 p.m.

MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM AT 1:17 PM

#D12A Revision of 20 CSR 2220-2.090

Kimberly Grinston reported; discussion was held concerning the definition of "supervision" in .2(A). It was determined the practice site makes a difference on the definition, and that the PIC should not delegate responsibility. John Foust commented the Oklahoma Board has struggled with this issue as well. It was Board consensus to review other states' language and return it to the Board for further discussion on a rule amendment.

#D13A Drug Quality Security Act

- Draft Guidance on Licensing Standards and Requirements

DISCUSSION:

Board discussion requested.

Kimberly Grinston reported this item is here for informational purposes only; no action is necessary at this time. Ms. Grinston reported NABP has strong issues with DQSA.

#D7 Patient Safety Advisory Committee Recommendations

Kimberly Grinston reported the Center for Patient Safety agreed to do a 100% sample at a cost of \$3,000 to the Board, but less reporting will be provided. It was Board consensus to pursue 100% of individual licensees.

MOTION TO CLOSE 1:35 PM

At 1:35 p.m. Barbara Bilek made a motion, seconded by Anita Parran, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13) and (14), RSMo, and under Section 324.001.8, RSMo. Motion passed 3:0:0:0 with roll call vote as follows:

Barbara Bilek – yes

Pam Marshall – yes

Anita Parran – yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM AT 1:35 PM

RETURN TO OPEN

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 2:20 p.m.

A COURT REPORTER AND MEMBERS OF THE PUBLIC ENTERED THE MEETING ROOM AT 2:20 PM

#B1 Missouri Baptist Sullivan Hospital, #005038, 751 Sappington Bridge Road, Sullivan, MO 63080, #2010-007280, AHC Case #13-0468 PH

- Notice of Disciplinary Hearing
- AHC Complaint
- Stipulation of Cause to Discipline
- AHC Consent Order

The Board convened a disciplinary hearing at 2:40pm; attorney Lori Levin and Tony Schwarm present for Missouri Baptist Sullivan Hospital, and Joshua Hill present for the Board. Mr. Hill provided an opening statement. Lori Levine provided an opening statement. Exhibits and witnesses were presented. Joshua Hill provided a closing statement, and Lori Levine provided a closing statement. The hearing adjourned at 5:47pm. A transcript will be available in Board records.

THE FOLLOWING ITEMS WERE REVIEWED IN SECTION E, WHICH REQUIRED NO ACTION OR DISCUSSION.

#E1 Licensees Presently Under Discipline

- Pharmacists
- Pharmacies
- Drug Distributors
- Pharmacy Technicians – Conditional Registration
- Pharmacy Technicians – Employment Disqualification List

#E2 Board Licensee Statistics

#E3 New England Compounding Center Pharmacist Arrested

- New York Daily News Article dated 9/4/14

#E4 Kansas Collaboration Bill

- CJONLINE NEWS article

#E5 National Drug Control Security - No enclosure

http://www.whitehouse.gov/sites/default/files/ondcp/policy-and-research/ndcs_2014.pdf

MOTION TO CLOSE 5:47 PM

At 5:47 p.m. Pam Marshall made a motion, seconded by Anita Parran, that the Board go into closed session and that all votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021(1), (3), (5), (7), (13) and (14), RSMo, and under Section 324.001.8, RSMo. Motion passed 3:0:0:0 with roll call vote as follows:

Barbara Bilek – yes

Pam Marshall – yes

Anita Parran – yes

MEMBERS OF THE PUBLIC LEFT THE MEETING ROOM AT 5:47 PM

RECONVENE OPEN 11:34AM
FRIDAY, OCTOBER 17, 2014

By motion duly made, seconded, passed and recorded in closed session minutes, the Board returned to open session at approximately 11:34 a.m. on Friday, October 17, 2014.

MOTION TO ADJOURN 11:35 AM

At approximately 11:35 a.m., motion was made by Pam Marshall, seconded by Barbara Bilek, to adjourn the October 16-17, 2014, meeting. Motion passed 3:0:0:0 with roll call vote as follows:

Barbara Bilek – yes

Pam Marshall – yes

Anita Parran – yes

KIMBERLY A. GRINSTON
EXECUTIVE DIRECTOR

DATE APPROVED: 1/14/2015