

OPEN MINUTES
Missouri Board of Pharmacy
Retreat
MARCH 1-3, 2006
BIG CEDAR LODGE
612 Devil's Pool Road
Ridgedale, MO 65739

The Missouri Board of Pharmacy held its 13th Annual Retreat at the Big Cedar Lodge, Ridgedale, MO, beginning at 1:15 p.m. on March 1, 2006, and concluding at 12:30 p.m. on March 3, 2006. As noted in previous board of pharmacy meeting minutes, the president only votes to make or break a tie.

Board Members Present

Doug Lang, R.Ph., President
Tim Koch, R.Ph., Vice President
Elaina M. Wolzak, R.Ph., Member
Pam Marshall, R.Ph., Member
Gary F. Sobocinski, R.Ph., Member
Anita K. Parran, Public Member
Melissa Graham, R.Ph., Member

Staff Present

Kevin E. Kinkade, R.Ph., Executive Director

Retirement of Executive Director: Upon convening the meeting, Kevin Kinkade, R.Ph., Executive Director, announced to the Board of his intentions to retire from the Executive Director's position after 23 years of service effective July 1, 2006. The entire Board congratulated Mr. Kinkade on his exemplary service to the Board, the profession and most importantly, the citizens of this state. At this point, the agenda changed due to announcement of Mr. Kinkade's impending retirement. Priorities made on discussion items and the meeting on March 2nd will be for discussion of transition issues.

Annual Report from the Executive Director

Kevin Kinkade presented the annual report to the Board regarding operations, staff projects, inspections survey, review of the 2005 Strategic Plan, and legislative update. General discussion was held regarding this report.

Review of Board Member Conduct and Conflicts of Interest

This issue was reviewed for board member information and discussion. No action was needed on this issue.

Discussion topics

During the course of the two-day meeting, the Board discussed a variety of topics, including:

- A. 4 CSR 220-2.150 Mandatory Reporting Rule

- B. Regulation Requiring a Log of Return to Stock Items
- C. Out of State Sterile Product permit holders
- D. Technician Issues
- E. Board Meetings at College of Pharmacies
- F. Logo Attire for Board Members and Staff
- G. 4 CSR 220-2.016 Pharmacy Operating Procedures during Declared Disasters
- H. NABP's Wholesale Distributor VAWD Program discussion
- I. PSAM – Pharmacist Self Assessment - Model
- J. Nominations of Awards for NABP for staff work
- K. AHC Ruling on Violation Hearings for Technicians
- L. 4 CSR 220-2.140 Prescription Services by Pharmacists/ Pharmacies For Residents in Long-Term Care Facilities
- M. Delivery of Drugs to the Patient's Agent
- N. Mandatory Self-Reporting Rule Regarding a Legal Case Involving a Licensee or Registrant
- O. Laws and Regulations Regarding Counterfeit Drugs
- P. Availability of Hard-Copy Lawbooks
- Q. Discipline Merit vs. Precedent
- R. Suppression of Licensee Addresses on the Web Site
- S. Out of State Inspections

Due to announcement of the retirement of the Executive Director, the following items were tabled: B, F, G, H, L, M, and O. The remaining items were discussed by members of the Board in the development of the Strategic Plan for 2006.

Strategic Plan 2005 - A review of the 2005 Strategic Plan and the development of the 2006 Strategic Plan was held.

THURSDAY, MARCH 2, 2006

The Board reconvened at 8:00 a.m. with all members present as were present on the previous day.

Motion to Close 8:05 a.m.

Melissa Graham made a motion that the Board go into closed session and that all votes to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed under Section 610.021 (1), (3), (5), (7), (13) and (14) and under Section 620.010.14 (7), seconded by Anita Parran. Motion passed with roll call vote as follows:

Tim Koch – Yes

Melissa Graham – Yes

Pam Marshall – Yes

Gary Sobocinski – Yes

Anita Parran – Yes

Elaina Wolzak - Yes

Return to Open 10:00 a.m.

Upon motion duly made, seconded by, passed and recorded in closed session minutes, the Board adjourned closed session and returned to open session.

Review of Authority Delegation to Executive Director/Board President

The Board reviewed the authority delegation to the executive director and to the board president. In lieu of the pending retirement of the executive director, the Board reviewed the authority of delegation in preparation of re-assignment of the authority of delegation to board staff, inspector staff, and Board President to facilitate the Board's business and operations in preparation of the absence of the executive director.

Discussion Items

The Board resumed discussion of various discussion items during the remainder of the day associated with the retirement of the executive director and the conducting of the boards business during the period of transition from the retiring executive director to a new executive director.

FRIDAY, MARCH 3, 2006

The Board convened at 8:00 a.m. with all members and staff present as were present on the previous day.

During this session, the Board continued the discussion items associated with the retirement of the executive director, finalized the proposal for the Strategic Plan for 2006 and conducted a critique of the Board Retreat.

Motion to Adjourn

At approximately 12:30 p.m. on March 3, 2006, Gary Sobocinski made a motion to adjourn the retreat meeting, seconded by Anita Parran. Motion passed 6:0:0:0 with roll call vote as follows:

Tim Koch – Yes

Melissa Graham – Yes

Pam Marshall – Yes

Gary Sobocinski – Yes

Anita Parran – Yes

Elaina Wolzak - Yes

Debra C. Ringgenberg
Executive Director

Approved by Board 3/7/07