

MEETING NOTICE

MISSOURI BOARD OF PHARMACY 11th ANNUAL BOARD MEMBER RETREAT

March 3-5, 2004

**School House Bed and Breakfast
Third and Clark Streets
Rocheport, MO 65279
(573) 698-2022**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Board of Pharmacy, P. O. Box 625, Jefferson City, MO 65102; or by calling (573) 751-0093 in order to insure availability of accommodations.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Pharmacy is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13) and (14) and Chapter 620.010.14 Subsection (7).

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate sections will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

cc: Marilyn Williams, Marilyn Nobbman at nobbmm@oa.state.mo.us; PR MIS; PR WEB

TENTATIVE AGENDA

**MISSOURI BOARD OF PHARMACY
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FIRST SESSION - Wednesday, March 3, 2004, Afternoon Session 1:00 p.m.

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| 1 | Call to Order | Elaina Wolzak, R. Ph., President |
| 2 | Roll Call | Elaina Wolzak, R. Ph., President |
| 3 | Annual Report by Executive Director | Kevin Kinkade, R.Ph., Exec. Dir. |
| 4 | Staff Projects Report | |
| 5 | Board Strategic Plan | |
| 6 | Inspections Survey Report | |
| 7 | Complainant Survey Report | |
| 8 | Delegation of Authority to Executive Director | |
| 9 | Delegation of Authority to President | |
| 10 | Policy on Board Member Conduct and Conflicts of Interest | |
| 11 | Discussion Topics | |
| 12 | Appendix | |
| | A. | Executive Director Job Description |
| | B. | Legislative Update |
| | C. | Policy on Teams and Advisory Committees |

SECOND SESSION - Thursday, March 4, 2004 – 8:00 a.m. to 1:00 p.m.

- 13 Closed meeting under Section 610.021(13)
 - A. Preparation for CEO Performance Review
 - B. Case Review
- 14 Open Session – Continuation of Discussion Items

THIRD SESSION - Friday, March 5, 2004 - 9:00 a.m. to 12:30 p.m.

- 15 Continuation of Discussion Items
- 16 Finalize Proposals for Strategic Plan for 2004-2005
- 17 Critique of Board Retreat
- 18 Adjournment

