



Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Kathleen (Katie) Steele Danner, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

BOARD OF THERAPEUTIC MASSAGE  
3605 Missouri Boulevard  
P.O. Box 1335  
Jefferson City, Missouri 65102-1335  
Telephone: 573/522-6277  
Fax: 573/751-0735  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
[massagether@pr.mo.gov](mailto:massagether@pr.mo.gov)

**Meeting Notice**  
**Missouri Board of Therapeutic Massage**  
**August 13, 2015 – 7:00 P.M.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**  
**Conference Call Access Number: 877-820-7831**  
**PIN #: 93348999**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (7), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) - 522-6277. The TTY number for Relay Missouri is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**CALL ORIGINALLY SCHEDULED FOR 8/10/15 CANCELLED DUE TO LACK OF QUORUM.**

**Missouri Board of Therapeutic Massage  
 August 13, 2015 – 7:00 P.M.  
 Division of Professional Registration  
 3605 Missouri Boulevard – Jefferson City, Missouri  
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Call to Order	Renate Brodecker, Chairperson
Roll Call	Executive Director
1. Approval of Agenda	
2. Approval of Open Minutes	
June 15, 2015 Face to Face Meeting	
3. Annie Graham Zirfas – Mentorship re-evaluation	
Meeting Schedule	

Motions to Close

Section 610.021 subsection (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

**CALL ORIGINALLY SCHEDULED FOR 8/10/15 CANCELLED DUE TO LACK OF QUORUM.**

**OPEN SESSION MINUTES**  
**Missouri Board of Therapeutic Massage**  
**August 13, 2015 – 7:00 p.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 7:03 p.m., the Missouri Board of Therapeutic Massage conference call meeting was called to order by Renate Brodecker, Chairperson at the Missouri Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City. The executive director facilitated roll call.

**Board Members Present**

Renate Brodecker, Chairperson  
Brandy Mouser, Vice-Chairperson  
Carl Nelson  
Jennifer Morgan, Secretary

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Greg Roach, Processing Technician II  
Greg Mitchell, Counsel

Ms. Brodecker stated she would be voting in open and closed session.

A motion was made by Mr. Nelson and seconded by Ms. Mouser to approve the open session agenda. Board members voting aye: Ms. Brodecker, Ms. Mouser, Ms. Morgan and Mr. Nelson. Motion carried unanimously.

A motion as made by Ms. Morgan and seconded by Ms. Mouser to approve the June 15 open session meeting minutes. Board members voting aye: Ms. Brodecker, Ms. Mouser, Ms. Morgan, and Mr. Nelson. Motion carried unanimously.

**Annie Graham Zirfas- Mentorship**

Clarification reviewed concerning course of study in anatomy and physiology, ethics and CPR/first aid. Approve as a mentor.

**Meeting Schedule**

The board tentatively scheduled a face to face meeting October 19, 2015 at 9:00 a.m.

At 7:09 p.m., a motion was made by Mr. Nelson and seconded by Ms. Mouser to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential

or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Brodecker, Ms. Mouser, Ms. Morgan, and Mr. Nelson. Motion carried unanimously.

At 8:09 p.m., a motion was made by Ms. Mouser and seconded by Mr. Nelson to convene in open session and adjourn. Board members voting aye: Ms. Brodecker, Ms. Mouser, Ms. Morgan, and Mr. Nelson. Motion carried unanimously.



Executive Director

Approved by Board on October 19, 2015