



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

BOARD OF THERAPEUTIC MASSAGE
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
Telephone: 573/522-6277
Fax: 573/751-0735
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
massagether@pr.mo.gov

Loree V. Kessler, MPA
Executive Director

Meeting Notice
Missouri Board of Therapeutic Massage
April 30, 2012 – 11:30 a.m.
Conference Call Access Number – 573-526-6207
Toll Free Number – 866-630-9356
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Missouri Board of Therapeutic Massage
Open Session Agenda
April 30, 2012
Page 1

**Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
April 30, 2012 – 11:30 a.m.
Conference Call Access Number – 573-526-6207
Toll Free Number – 866-630-9356
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order	Renate Brodecker, Chairperson
Roll Call	Executive Director
1. Approval of Agenda	
2. Approval of Open Minutes	
<ul style="list-style-type: none"> • January 25, 2012 Mail Ballot • February 27, 2012 Conference Call • March 26, 2012 Board Meeting 	
Mentorship Application Review	
3. Edward Sternberg	
FSMTB Announcement	
4. MOCC Proposal Summary Presentation	
Meeting Schedule	

Motions to Close

Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

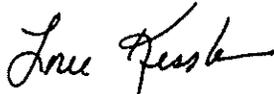
OPEN MINUTES
Missouri State Board of Therapeutic Massage
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri
January 25, 2012

On this date, a closed mail ballot was sent to the members of the Missouri Board of Therapeutic Massage pursuant to section 610.021(14) RSMo.

Mail Ballots Sent to:

Renate Brodecker, Chairperson
Brandy Mouser
Carl Nelson
Dawn Standley

The Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13) and (14), RSMo, and sections 324.001.85 and 324.001.9 RSMo.



Executive Director

Approved by Board on

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
February 27, 2012 – 3:30 p.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 3:30 p.m., the Missouri Board of Therapeutic Massage conference call meeting was called to order by Renate Brodecker, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Board members present:

Renate Brodecker, Chairperson
Dawn Standley, Vice Chairperson
Carl Nelson
Brandy Mouser

Staff present:

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Greg Roach, Processing Technician II
Greg Mitchell, Counsel

Ms. Brodecker indicated she would be voting in open and closed session.

A motion was made by Ms. Mouser and seconded by Mr. Nelson to approve the open session agenda. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

Use of Anodyne by Massage Therapists

Based upon the information the board obtained, it was determined that the use of anodyne was not included in the scope of practice for massage therapists.

New Jersey Licensure Requirements

The board determined the New Jersey licensure law was not equivalent to Missouri because that state does not mandate passing a national examination. Licensure is based upon completing the mandate education or passing a national examination.

Sacred Body School for Clinical Massage

Jodie Agee meets instructor requirements for teaching anatomy and physiology.

City Point Beauty Academy

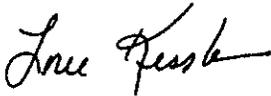
Need the credentials of Lauren York and Kenya Storm to teach courses.

Meeting Schedule

The board scheduled a face to face meeting for March 26, 2012.

At 3:48 p.m., a motion was made by Ms. Mouser and seconded by Ms. Standley to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the license or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes or action or litigation, and any confidential or privilege communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meeting under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

At 4:30 p.m., a motion was made by Mr. Nelson and seconded by Ms. Standley to convene in open session and adjourn the conference call meeting. Board members voting aye: Mr. Nelson, Ms. Standley, Ms. Mouser, and Ms. Brodecker. Motion carried unanimously.



Executive Director

Approved by Board on

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
March 26, 2012 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 9:03 a.m., the Missouri Board of Therapeutic Massage meeting was called to order by Renate Brodecker, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. The executive director facilitated roll call.

Board members present:

Renate Brodecker, Chairperson
Dawn Standley
Carl Nelson
Brandy Mouser

Staff present:

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Greg Roach, Licensure Technician II
Greg Mitchell, Counsel

Ms. Brodecker indicated she would be voting in open and closed sessions.

A motion was made by Ms. Mouser and seconded by Ms. Standley to approve the open session agenda. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson, and Ms. Brodecker.

A motion was made by Mr. Nelson and seconded by Ms. Mouser to approve the January 23, 2012 open session conference call minutes. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson, and Ms. Brodecker.

The Edge School of Massage, Fayetteville, AR – The board reviewed the school information and determined the course work and instructors met Missouri requirements in all areas except CPR/first aid.

2012 FSMTB Annual Meeting

Ms. Mouser indicated she would attend the meeting as Missouri's representative.

NCBTMB Program Announcement

The board reviewed the information regarding test results and forwarding examination information to state licensure board's. The executive director was instructed to send a letter of clarification to NCBTMB clarifying the announcement as it relates to students that complete massage therapy programs that are not registered and approved with NCBTMB.

Nancy Fulton

The board reviewed the additional information and request clarification concerning the designation IKC used within the materials and the education Ms. Fulton has to teach the anatomy and physiology.

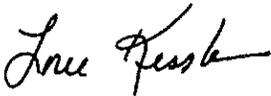
Meeting Schedule

The board tentatively scheduled a conference call for 11:30 a.m., April 30, 2012.

At 9:58 a.m., a motion was made by Ms. Standley and seconded by Ms. Mouser to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the license or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes or action or litigation, and any confidential or privilege communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meeting under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

At 1:54 p.m., a motion was made by Ms. Mouser and seconded by Mr. Nelson to convene in open session. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

At 1:55 p.m., a motion was made by Ms. Mouser and seconded by Ms. Standley to adjourn the meeting. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.



Executive Director

Approved by Board on

STATE OF MISSOURI
 MISSOURI BOARD OF THERAPEUTIC MASSAGE
 AGENDA ITEM SUMMARY

APPLICATION TYPE Mentorship License Application	APPLICATION RECEIVED 4/4/2012
--	--

APPLICANT NAME
Sternberg, Edward

SCHOOL NAME

<input type="checkbox"/> SECTION 1 – CRIMINAL HISTORY	Yes	No	Did Applicant Provide Documentation?	Yes	No
Did Applicant Disclose?					

Recommendation: Deny _____ Probation _____ Suspension _____ Revocation _____ License _____

Terms of Suspension/Probation:

<input type="checkbox"/> SECTION 2 – EDUCATIONAL REVIEW	Yes	No
Is program approved by the Board?		
If school is not approved transcript must be approved?		
Instructor Review needed?		

CORE REQUIREMENTS	LIST ADDITIONAL HOURS REQUIRED
300 hours Massage Theory and Practice	
100 hours Anatomy and Physiology	
50 hours Business Practices, et al	
50 hours Ancillary Therapies	
CPR and First Aid	

Notes:

<input type="checkbox"/> SECTION 3 - COMPLAINT / INVESTIGATIONS
Applicant licensed on 2/20/2002 according to education and experience. Applicant has no new Criminal background history since applying for license and has never taken a national exam. Liability insurance is up to date per renewal application. Application and curriculum attached for Review.



MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT
 MISSOURI DIVISION OF PROFESSIONAL REGISTRATION
**APPLICATION FOR LICENSURE AS A
 CERTIFIED MENTOR**

STATE BOARD OF THERAPEUTIC MASSAGE
 P.O. BOX 1335
 3605 MISSOURI BOULEVARD
 JEFFERSON CITY, MO 65102-1335
 TELEPHONE (573) 522-6277
 TDD (800) 735-2966

INSTRUCTIONS

- Please read this form before completing. This form must be typed or printed legibly in black ink.
- Provide complete information. Incomplete information will delay review of your application.
- Enclose \$100.00 application fee made payable to the Missouri State Board of Therapeutic Massage. Payment must be made in the form of a check or money order.
- Submit evidence documenting at least five (5) years massage therapy professional practice with an average of four hundred fifty (450) hours per year of massage teaching and massage practice hours.
- Submit evidence of instructor credentials.
- Submit syllabus or outline of material covered in each course.
- Fees are non-refundable.

APPLICANT DATA

NAME (FIRST, MIDDLE, LAST, SUFFIX, FORMER/MAIDEN)
 Edward Philip Steenberg

SOCIAL SECURITY NUMBER: 551-53-5279 DATE OF BIRTH: 10-16-68 HOME TELEPHONE NUMBER: 816-262-4117

RACE (THIS INFORMATION IS VOLUNTARY): Male GENDER (THIS INFORMATION IS VOLUNTARY): Male

HOME STREET ADDRESS (IF PO BOX, PLEASE ALSO PROVIDE A STREET ADDRESS): 17869 Brook. CITY: Savannah STATE: Mo ZIP: 64488

E-MAIL ADDRESS: ~~Edward~~ Paemared@yahoo.com FAX NUMBER: 816-232-9443

CURRENT PLACE OF EMPLOYMENT: Steen Inc. EMPLOYMENT TELEPHONE NUMBER: 816-232-9443

EMPLOYMENT ADDRESS: 15431 10th St CITY: St. Joe STATE: Mo ZIP: 64506

EDUCATION (If additional space is needed please attach sheets as necessary.) (Also include any military medical training)

COLLEGE, UNIVERSITY OR PROFESSIONAL SCHOOL	CITY/STATE	DATES ATTENDED				DEGREE OR CERTIFICATE AWARDED/ DATE	MAJOR COURSE OF STUDY
		FROM		TO			
		MON.	YR.	MON.	YR.		
Oxford College	Oxford Co	Jun	86	Jun	87	Cert.	Fire 70c EMT
Missouri University	Columbia Mo	Jun	93	Jun	95	Certs	Instruction techniques
MTTI	KC Mo	Feb	2000	June	2001	Cert	Swedish massage reflexology, spina.
IBBI	St. Joseph Mo	Jan	04	Feb	05	Cert	Nutrition/consort A&P, trigger point
Cross Country Ed.	Brentwood TN	April	05	Present		Cert	MFR, MRT, edema, ear candling
							Pilates, sport massage MFR MFR, reflexology ethics
PADI	Sandwich Co	2010		Present		Cert	EFR instructor Scuba master diver

PROFESSIONAL EXPERIENCE - LIST ALL EMPLOYERS IN THE PAST FIVE YEARS

BEGIN WITH THE MOST RECENT EMPLOYMENT, USING ADDITIONAL SHEETS IF NECESSARY

A. NAME AND ADDRESS OF EMPLOYER
Stem Inc - Image Salon + Day Spa

NATURE OF BUSINESS
Day Spa

FROM		TO		IMMEDIATE SUPERVISOR'S NAME AND ADDRESS
MON.	YR.	MON.	YR.	
				<i>Lori Steenberg</i>
<i>10</i>	<i>05</i>	<i>Present</i>		TITLE OF APPLICANT'S POSITION <i>GM Lead Massage Therapist</i>
				LENGTH OF EXPERIENCE IN THIS POSITION (YEARS, MONTHS) <i>All</i>

REASON FOR LEAVING
Still here

B. NAME AND ADDRESS OF EMPLOYER
Cross Country Education

NATURE OF BUSINESS
Continuing Education Seminar Provider

FROM		TO		IMMEDIATE SUPERVISOR'S NAME AND ADDRESS
MON.	YR.	MON.	YR.	
				<i>Cathy Cross P.O. Box 200 Brentwood TN 37024</i>
<i>4</i>	<i>05</i>	<i>Present</i>		TITLE OF APPLICANT'S POSITION <i>Speaker / Coordinator</i>
				LENGTH OF EXPERIENCE IN THIS POSITION (YEARS, MONTHS) <i>7 years</i>

REASON FOR LEAVING
still employed

C. NAME AND ADDRESS OF EMPLOYER

NATURE OF BUSINESS

FROM		TO		IMMEDIATE SUPERVISOR'S NAME AND ADDRESS
MON.	YR.	MON.	YR.	
				TITLE OF APPLICANT'S POSITION
				LENGTH OF EXPERIENCE IN THIS POSITION (YEARS, MONTHS)

REASON FOR LEAVING

D. NAME AND ADDRESS OF EMPLOYER

NATURE OF BUSINESS

FROM		TO		IMMEDIATE SUPERVISOR'S NAME AND ADDRESS
MON.	YR.	MON.	YR.	
				TITLE OF APPLICANT'S POSITION
				LENGTH OF EXPERIENCE IN THIS POSITION (YEARS, MONTHS)

REASON FOR LEAVING

E. NAME AND ADDRESS OF EMPLOYER

NATURE OF BUSINESS

FROM		TO		IMMEDIATE SUPERVISOR'S NAME AND ADDRESS
MON.	YR.	MON.	YR.	
				TITLE OF APPLICANT'S POSITION
				LENGTH OF EXPERIENCE IN THIS POSITION (YEARS, MONTHS)

REASON FOR LEAVING

LICENSURE, CERTIFICATION OR REGISTRATION

YES NO

The applicant must answer the following questions. If any of the questions are answered yes, the applicant must provide an explanation.

1. Have you ever been issued a professional license, certification, registration, or permit by any State, United States Territory, or commonwealth or District of Columbia? If yes, please list the state, territory, or commonwealth or District of Columbia, type of license with license number, status of license, and your name as it appears on the license.

Massage - Mo 3691
2002003691

2. Have you ever been denied a professional license, certification, registration, or permit? If yes, explain.

3. Have you ever had any professional license, certification, registration, or permit revoked, suspended, placed on probation, or otherwise subject to any type of disciplinary action, or voluntarily surrendered under threat of investigation or disciplinary action? If yes, explain.

4. Are you presently being investigated or is any disciplinary action pending against any professional license, certification, registration or permit you hold? If yes, explain fully in a separate notarized statement.

5. Have you ever, in a criminal prosecution, been found guilty, pled guilty or received a suspended imposition of sentence for violation of any laws of a State or in the United States?

6. Have you ever been a party in a civil suit that is medically related?

7. Have you ever been restricted or disciplined in any way for unethical behavior or unprofessional conduct?

8. Do you have a medical condition which in any way impairs or limits your ability to perform the duties of a massage therapist with reasonable skill and safety?

SWORN AFFIDAVIT

I, the below named applicant, being duly sworn, hereby affirm under penalties of perjury that I am the applicant referred to in the preceding application for licensure as a Certified Mentor in the State of Missouri, and that all statements and enclosures are true and accurate to the best of my knowledge, information and belief.

I submit in consideration this application as required by the Missouri law governing Certified Mentors and subject to the rules and regulations of the Missouri State Board of Therapeutic Massage. I subscribe and agree to abide by all applicable laws and rules regarding the Certified Mentors. I hereby certify that I have familiarized myself with sections 324.240-324.275 RSMo, known as the Massage Therapy Practice Act and applicable rules promulgated by the Missouri State Board of Therapeutic Massage.

Enclosed is the application fee which is not refundable. I understand that the Board may require further information or evidence that it deems reasonable and proper.

Furthermore, I voluntarily consent to a thorough investigation of my present and past employment and other activities for the purpose of verifying my qualifications.

MUST BE SIGNED IN PRESENCE OF NOTARY NOTARY PUBLIC EMBOSSEER OR BLACK INK RUBBER STAMP SEAL TERESA JOHNSON Notary Public-Notary Seal STATE OF MISSOURI Buchanan County Commission Expires Oct. 23, 2015 Commission # 11528008	SIGNATURE OF APPLICANT 	DATE 28 MARCH 12	
	STATE OF Missouri	COUNTY (OR CITY OF ST. LOUIS) Buchanan	
	SUBSCRIBED AND SWORN BEFORE ME, THIS 28th DAY OF March YEAR 2012	USE RUBBER STAMP IN CLEAR AREA BELOW.	
	NOTARY PUBLIC SIGNATURE 	MY COMMISSION EXPIRES 10-23-15	
	NOTARY PUBLIC NAME (TYPED OR PRINTED) Teresa Johnson		

16 week Massage Course Outline

This does not include the A & P required for licensure.

That information will be handed out during the A & P course

This course fulfills the 300 hours massage theory and practice, 50 hours of Business, and 50 hours of ancillary therapies required for licensing

Upon successful completion Certificate of completion will be issued

Week 1

- **Introductions & State license & insurance forms** (no significant time allotted)
- **Ch.1 pp. 3-18 Historical over view of Massage**
- **View full body Swedish Massage**
- **Ch. 2 pp. 19-24 Requirements for the practice of massage**
- **NCBTMB Video**
- **Learn & practice front of body Swedish massage (upper)**
- **Discussion and demo of proper draping, massage technique, and safety**

Week 2

- **Ch. 6 pp. 241-264 Effect, benefits, indications, and contraindications**
- **Massage pathology recognition of various contraindicated pathologies****
- **Lecture & video Therapist posture and body mechanics (video)****
- **Learn remainder of front of body Swedish massage**
- **Quiz full front of body Swedish (a non graded quiz it is just a progress check)**

Week 3

- **Ch. 8 pp. 277-292 Sanitary & safety practices****
- **Ch. 3 pp. 25-31 professional ethics for massage practitioners ****
- **Practice front of body Swedish routine**
- **Practical Quiz front of body Swedish Massage (graded pass/fail)**
- **Learn back of body Swedish (lower)**
- **Written quiz Ch.1, 2, 3, 6, & 8**

Week 4

- **Practice full body Swedish massage**
- **Lecture Hand positioning, focus, rhythm of massage & quality of touch**
- **Ch. 9 pp. 293-305 The Consultation ****
- **Practice consultations ****
- **Record keeping & S.O.A.P. notes begin charting & evaluations ****
- **Client Medical History & recognizing contraindicated pathologies**
- **Review workbooks**
- **Test Full body Swedish Massage (90 min, massage routine oriented)**

Week 5

- **Ch. 10 pp. 307-336 Classifications of Massage Movements w/ video**
- **Ch. 11 pp. 337-351 Application of Massage Technique w/ video**
- **Practice full body Swedish massage**
- **Learn deep tissue techniques MR. (handouts)**
- **Lecture & practical application of using deep tissue with knobble, and how to apply deep pressure using proper posture and alternative body parts ie: elbow, braced finger etc.**

Week 6

- **Lecture/video/demo/practice Chair Massage 5, 10, & 15 min sessions**
- **Practice chair massage**
- **Practice full body Swedish massage & full body deep Swedish massage**
- **Written Quiz ch.9, 10, 11, & chair massage**
- **Ch. 12 pp. 353-455 Procedures For Complete Full Body Massages**
- **Review workbooks**

Week 7

- **CPR & First Aid**
- **Practical quiz Chair Massage (15 min session)**
- **Lecture & Video Hot Stone Massage**
- **Demo Hot Stone Massage**
- **Practice Hot Stone Massage**

Week 8

- **Week 8 & 9 are dedicated to fulfilling the Business requirements**
- **Ch. 19 pp. 642-681**
- **Create personal mission statements, resumes, & goals**
- **Develop factious business complete with corporate structure, mission statement, goals, menu of services, promotional materials and business plan.**

Week 9

- **Develop marketing plans, and materials**
- **Lecture effective marketing vs ego marketing**
- **Develop radio, and television spots**
- **Develop press release & public speech about the benefits of massage**
- **Field trip to Day Spa to study how a successful day spa operates**
- **Quiz Ch. 19**

Week 10

- **Practice full body massage Swedish & Deep Swedish**
- **Learn & Practice “Stereo Swedish”**
- **Ch. 16 Athletic/ Sports Massage**
- **Practice sports massage**

Week 11

- **Ch. 17 pp. 555-596 Specialized Massage**
- **Practice pre-natal massage, & trigger point therapy**
- **Lecture and practice reflexology & massage of the feet ****

Week 12

- **Spa Treatments ** (handouts)**
- **Ch. 13 pp. 457-471 Face & Scalp Massage**
- **Spa Facials**
- **Mud wraps**
- **Spa manicures & pedicures**
- **Oil wraps**
- **Herbal wraps**

Week 13

- **Ch. 7 pp. 265-275 Equipment & Products ****
- **Ch. 14 pp. 473-485 Hydrotherapy ****
- **Practice full body massage (client satisfaction being key)**
- **Review workbooks**
- **Quiz Ch. 7, 13, 14, 16, & 17**

Week 14

- **Ch. 18 pp. 597-637 Therapeutic exercise**
- **Lecture Therapist health, and staying motivated**
- **Practice full body massages all varieties**
- **Prepare for final exam**

Week 15

- **Total Course review**
- **Complete and review workbooks**
- **Final Written & Practical Exams**
- **Review for NCE exam**
- **Review of licensing, and continuing education requirements, final paperwork**

Week 16

- **Make up days if necessary**
- **Lab open Monday – Wednesday**
- **Friday GRADUATION 7:30 pm**

Description of Total Required Contact Hours for Graduation
TOTAL COURSE HOURS – 602

472 – classroom hours

Including 138.5 hours of A & P, 50 hours of Business, & 50 hours of ancillary therapies, 233.5 hours of massage theory and practice

130 hours – clinical lab

(Must be completed by student during available lab hours. This element must be completed to receive your diploma.)

**** Related specifically to practical application during massage**

Massage Program Schedule

Weekly Schedule Begin April 1st (or as soon as approved by State of Mo.

Tuesday – Class 8:00 am – 12:00 pm *

Wednesday – Class 8:00 am – 12:00 *

Thursday – Class 8:00 am – 12:00 pm *

Friday – Class 8:00am – 12:00 pm *

Lunch 12-1 each day – 1-2 each day is a study lab period, Mentor available for private work and study.

T,W,Th,F Lab open 2:00pm – 7:00 pm (see me to schedule time)

Lab (once you have completed required elements)

Saturday practice/ clinical lab open 8:00am – 5:00 pm

Final week July 29-Aug 4

Monday – Lab open 10:00 am – 5:00 / A & P Class 5:15 pm - 9:45 pm (Final Exam)

Tuesday – Class 8:00 am – 4:15 pm *

Wednesday – Lab open 10:00 am – 5:00 / A & P Class 5:15 pm - 9:45 pm (NCE Review)

Thursday – Class 8:00 am – 4:15 pm * (Finals Exams – written & Practical)

Friday – Class 8:00am – 4:15 pm * (NCE Review)

Saturday practice/ clinical lab open 8:00am – 5:00 pm

A & P Begins at Hillyard Vo Tec mid August (date tba by Hillyard), Schedule and books available through Hillyard Vo Tec. Must complete A & P to complete program.

Lab open Mon. – Wed. 10am – 5:00 pm

Friday (August 11th, 2006) - Graduation 7:00pm

(Student's not completing required lab hours will not graduate with their class, and will be required to complete lab hours at an additional cost).

* Includes 1 hour lunch break

All classes have breaks, and will not exceed 10 min of each hour

Description of Total Required Contact Hours for Graduation

TOTAL COURSE HOURS – 602

472 – classroom hours

Including 138.5 hours of A & P (at Hillyard Vo Tec) , 50 hours of Business, & 50 hours of ancillary therapies, 233.5 hours of massage theory and practice

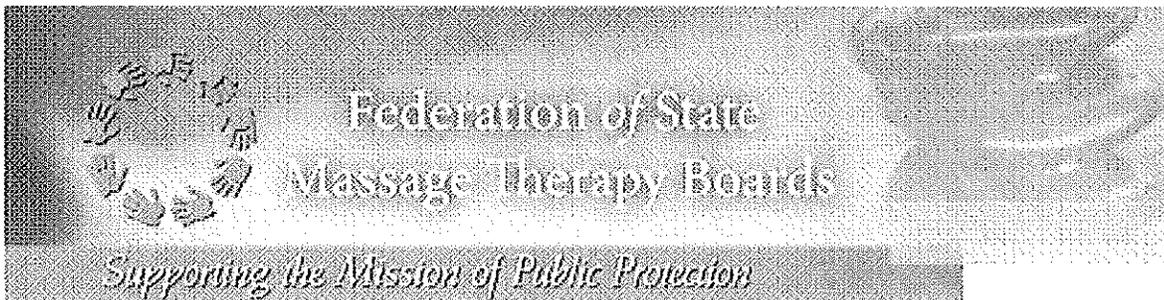
130 hours – clinical lab

Roach, Greg

From: Kessler, Loree
Sent: Monday, April 09, 2012 7:59 AM
To: Brandy Mouser; Carl Nelson (kred@stjoelive.com); Dawn Standley; Renate Brodecker
Cc: Roach, Greg; Wilde, Jeanette
Subject: FW: MOCC Proposal Summary Presentation
See below. I will place this topic on the April conf call agenda.

From: FSMTB [mailto:dpersinger@fsmtd.org]
Sent: Friday, April 06, 2012 5:02 PM
To: Kessler, Loree
Subject: MOCC Proposal Summary Presentation

Having trouble viewing this email? [Click here](#)



Dear Colleagues:

On March 1st, the FSMTB announced the release of the Maintenance of Core Competency Program Proposal. A detailed document entitled Proposal for Maintenance of Core Competency Program is available for public comment through April 30, 2012 on the FSMTB website click on [Maintenance of Core Competency Program Proposal](#) for complete information [Maintenance of Core Competency Program Feedback Link](#) for submitting feedback.

For those who wish to view a Summary of the Proposal, you may access a brief video on the FSMTB website at www.fsmtd.org and look under What's New or link directly by clicking on [MOCC Proposal Summary Presentation](#). Thank you for your interest and your feedback.

[Forward this email](#)

 [SafeUnsubscribe](#)

 Constant Contact

This email was sent to lore.e.kessler@pr.mo.gov by dpersinger@fsmtd.org | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).

FSMTB | 7111 West 151st Street | Suite 356 | Overland Park | KS | 66223

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
April 30, 2012 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 11:32 a.m., the Missouri Board of Therapeutic Massage conference call meeting was called to order by Renate Brodecker, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Board members present:

Renate Brodecker, Chairperson
Dawn Standley, Vice Chairperson
Carl Nelson
Brandy Mouser

Staff present:

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Greg Roach, Processing Technician II
Greg Mitchell, Counsel

Ms. Brodecker indicated she would be voting in open and closed session.

A motion was made by Mr. Nelson and seconded by Ms. Mouser to approve the open session agenda. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

A motion was made by Mr. Nelson and seconded by Ms. Mouser to approve the open session minutes of the January 25 mail ballot, February 27 conference call and March 26 board meeting. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

Edward Sternberg – Mentorship Application

Applicant needs to provide cost. The application references spa manicures and pedicures. These areas of practice require an esthetician or cosmetologist license and cannot be performed by a massage therapist. Additionally, any mud wrap or facials must include massage therapy. Clarification is needed regarding CPR/first aid.

Federation - Minimum Competency Information

The board members were reminded that any comments regarding this topic needed to be sent to the Federation.

The executive director provided information to the board regarding a recent donation made to the Federation by Massage Envy. The board members requested the executive director obtain clarification concerning the use of the donation by the Federation.

Meeting Schedule

The board tentatively scheduled a conference call meeting for June 4th at 11:30 a.m.

At 11:47 a.m., a motion was made by Ms. Standley and seconded by Ms. Mouser to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the license or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes or action or litigation, and any confidential or privilege communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meeting under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Mouser, Ms. Standley, Mr. Nelson and Ms. Brodecker. Motion carried unanimously.

At 12:14 p.m., a motion was made by Ms. Standley and seconded by Ms. Mouser to convene in open session and adjourn the conference call meeting. Board members voting aye: Mr. Nelson, Ms. Standley, Ms. Mouser, and Ms. Brodecker. Motion carried unanimously.



Executive Director

Approved by Board on June 4, 2012