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Governor  
State of Missouri

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Loree V. Kessler, MPA  
Executive Director

**Meeting Notice**  
**Missouri Board of Therapeutic Massage**  
**October 10, 2011 – 12:00 p.m.**  
**Conference Call Access Number – 866-903-1314**  
**PIN Number – 35666479#**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Updated agenda posted 10/6/11 1:55pm

**Tentative Open Session Agenda  
 Missouri Board of Therapeutic Massage  
 October 10, 2011 – 12:00 p.m.  
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 Division of Professional Registration  
 3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order	Renata Brodecker, Chairperson
Roll Call	Executive Director
Approval of Agenda	
Renewal Fee Update (No material)	Executive Director
Meeting Schedule	

Motions to Close

Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

**OPEN SESSION MINUTES**  
**Missouri Board of Therapeutic Massage**  
**October 10, 2011 - 12:30 a. m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 12:00 noon, the Missouri Board of Therapeutic Massage conference call meeting was called to order by Renate Brodecker, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Board members present:**

Renate Brodecker, Chairperson  
Dawn Standley, Vice Chairperson  
Carl Nelson  
Brandy Mouser

**Staff present:**

Loree Kessler, Executive Director  
Jeanette Wilde, Executive I  
Greg Roach, Licensure Technician II  
Greg Mitchell, Counsel

Ms. Brodecker indicated she would be voting in open and closed session.

A motion was made by Mr. Nelson and seconded by Ms. Standley to approve the open session agenda. Board members voting aye: Ms. Standley, Ms. Mouser, Mr. Nelson and Ms Brodecker. Motion carried unanimously.

**Renewal Fee Increase**

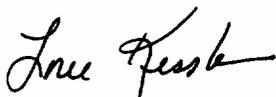
The executive director reported that a renewal fee increase to \$100 for a massage therapy license and \$75 for a business was needed. Expenditures had doubled in the area of complaints and investigation and the board spent nearly the entire allocation of funds for legal fees. These increase in costs allocated by the Central Investigative Unit were due to new business license inspections, completing biennial inspections and following up on businesses that failed to notify the board of corrections made after an inspection. An increase in the number of requests for certified court documents and hand delivery of board decisions also increased CIU costs. A motion was made by Mr. Nelson and seconded by Ms. Mouser for the executive director to draft the required amendment language and request for rulemaking and submit that detail to the division to begin the process of regulatory review. Board members voting aye: Ms. Standley, Ms. Mouser, Mr. Nelson and Ms Brodecker. Motion carried unanimously.

**Meeting Schedule**

The board tentative scheduled a conference call for November 21<sup>st</sup>.

At 12:06 p.m., a motion was made by Ms. Standley and seconded by Ms. Mouser to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Ms. Standley, Ms. Mouser, Mr. Nelson and Ms Brodecker. Motion carried unanimously.

At 12:58 p.m., a motion was made by Mr. Nelson and seconded by Ms. Standley to convene in open session and adjourn the conference call. Board members voting aye: Ms. Standley, Ms. Mouser, Mr. Nelson and Ms Brodecker. Motion carried unanimously.



Executive Director

Approved by Board on January 23, 2012