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Loree V. Kessler, MPA
Executive Director

Meeting Notice
Missouri Board of Therapeutic Massage
December 3, 2007 - 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**Tentative Open Session Agenda
 Missouri Board of Therapeutic Massage
 Conference Call – 573/ 526-5398
 December 3, 2007 – 11:30 a.m.
 Division of Professional Registration
 3605 Missouri Boulevard - Jefferson City, Missouri**

Call to Order
Approval of Open Session Agenda
Approval of Open Session Minutes <ul style="list-style-type: none"> • October 21, 2007
Bobbi Davis – certified mentor application
Current CPR and First Aid (no materials) <ul style="list-style-type: none"> • Applying for Licensure • Pinnacle
Comments & Responses to Proposed Regulations
NCBTMB News Release – Distance Education
Meeting Schedule

Motions to Close

Section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant. Section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorized this agency to go into closed session during those meetings.

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
December 3, 2007 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 11:40 a.m., the Missouri Board of Therapeutic Massage telephone conference call meeting was called to order by Kevin Sweden, Chairperson, at the Missouri Division of Profession of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by the executive director.

Board members present:

Kevin Snedden, Chairperson
Denny Fitterling, Vice-chairperson
Juliet Me (Non-voting member)
Renate Brodecker
Dawn Standley (Joined conference call at 11:48 a.m.)
Carl Nelson

Staff present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I
Patti Hack, Licensure Technician II
David Barrett, Counsel

Mr. Snedden indicated he would be voting in open and closed sessions.

A motion was made by Ms. Brodecker and seconded by Mr. Nelson to approve the open session agenda, adding a meeting schedule. Motion carried unanimously.

A motion was made by Mr. Fitterling and seconded by Ms. Brodecker to approve the October 21, 2007 face-to-face meeting minutes and November 19, 2007 mail ballot minutes. Motion carried unanimously.

Bobbi Davis

Mr. Fitterling recused himself from the recommendation. The board noted the applicant worked at Persona Day Spa for two years while the business was not licensed. An explanation is needed regarding the failure to work at a licensed business.

The board also instructed the executive director to send Ms. Davis an application for mentorship to be completed and to follow the requirements for mentorship in providing course names, timeframe, and where an apprentice would obtain the required hours in anatomy and physiology.

Finally, the board noted that Ms. Davis' resume listed teaching anatomy and physiology at Colorado Technical University. If this was taught at a Missouri campus the board noted she was not approved as an instructor for this class.

Comments and Responses to Proposed Regulations

The board reviewed the comments concerning amendments to the massage therapy regulations. The executive director reported that the final order would be published in January with the effective date in February. No official action taken by the board.

NCBTMB Distance Education Policy

In reviewing the news release issued by NCBTMB the board noted several areas of concern.

- The news release stated a thorough evaluation process, but failed to identify when or where such a process took place.
- The news release noted guidelines and policies in approving up to 300 hours of distance education, but not identifying what the guidelines are or where a person can obtain a copy of the guidelines.
- A third concern was the statement in the news release was that the goal of the acceptance of distance education was to ensure that educational parameters meet the same academic standards as programs provide in face-to-face formats. The board noted there was no listing of the course of study regarding classes that could be a distance education format and was unable to determine what type of research was conducted by the National Certification Board in developing the policy.
- Fourth area of concern was the goals and objectives of an institution's program with the institution being responsible for establishing a means for assessing results. The board noted that massage therapy programs vary greatly depending upon the emphasis of each individual program. The board was interested in knowing how the National Board will compare standards of face-to-face programs with the distance education policy.
- A final concern related to the policies of other health care professions in developing a set of guidelines for online or distance education in the lap of information relating to the actual guidelines or how such guidelines were developed.

Letter to Federation

The board reviewed the letter to the Federation regarding its concerns relating to the MBLEx examination for licensure. No official action taken.

Meeting Schedule

The board tentatively scheduled a conference for 11:30 a.m. January 28, 2008. Ms. Standley stated she would be unable to attend the conference call, but would either mail, fax, or email her recommendations regarding the agenda items.

At 12:25 p.m., a motion was made by Mr. Fitterling and seconded by Ms. Standley to convene in closed session pursuant to section 610.021, subsection 14 and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021, subsection (1) RSMo for the purpose of discussing legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo, which authorizes this agency to go into closed session during those meetings. Board members

voting aye: Mr. Snedden, Ms. Brodecker, Mr. Nelson, Mr. Fitterling, and Ms. Standley. Motion carried unanimously.

At 12:50 p.m., a motion was made by Mr. Fitterling and seconded by Ms. Standley to convene in open session and adjourn the conference call meeting. Board members voting aye: Mr. Snedden, Ms Brodecker, Mr. Nelson, Mr. Fitterling, and Ms Standley. Motion carried unanimously.



Executive Director

Approved by Board on