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Governor  
State of Missouri

David T. Broeker, Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
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BOARD OF THERAPEUTIC MASSAGE  
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Loree V. Kessler, MPA  
Executive Director

**Meeting Notice**  
**Missouri Board of Therapeutic Massage**  
**Conference Call**  
**573/751-9630**  
**July 30, 2007 – 11:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**Tentative Open Session Agenda  
 Missouri Board of Therapeutic Massage  
 July 30, 2007 – 11:30 a.m.  
 Division of Professional Registration  
 3605 Missouri Boulevard - Jefferson City, Missouri**

Call to Order
Approval of Agenda
Approval of Open Session Minutes
• June 24, 2007
• June 26, 2007 Mail Ballot
Allied College – Matthew Mink
• Clarification of material reviewed in April
Everest College – St. Louis
Massage Therapy with Diploma program

**Motions to Close**

Section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant. Section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney. and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorized this agency to go into closed session during those meetings.

**OPEN SESSION MINUTES**  
**Missouri Board of Therapeutic Massage**  
**July 30, 2007 – 11:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 11:35 a.m., on July 30, 2007 the Missouri board of Therapeutic Massage conference call meeting was called to order by Kevin Snedden, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by the executive director.

**Board Members Present**

Kevin Snedden, Chairperson  
Juliet Mee, Non-voting Member (joined conference call at 11:37 a.m.)  
Denny Fitterling, Vice Chairperson  
Renate Brodecker  
Dawn Standley  
Carl Nelson (exited conference call at 1:00 p.m.)

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Patti Hack, Licensure Technician II  
Kimberly Grinston, Counsel

Mr. Snedden stated he would be voting in open and closed sessions.

A motion was made by Mr. Fitterling and seconded by Ms. Standley to approve the open session agenda adding a discussion regarding NCBTMB. Motion carried unanimously.

A motion was made by Ms. Standley and seconded by Mr. Fitterling to approve the open session minutes of the June 24 meeting and June 26 mail ballot with amendments. Motion carried unanimously.

**Allied College – Matthew Mink**

A motion was made by Ms. Standley and seconded by Mr. Nelson to deny the request that Mr. Mink be an instructor for anatomy and physiology because he does not have a degree in science or science related field as required by the regulations. Motion carried unanimously.

**Everest College – St. Louis**

The Board determined that the content of the 750 hour diploma program met the educational requirements for licensure. However, the school would need to submit information relating to the instructors for each of the core areas for review and approval.

**Meeting Schedule**

A tentative conference call was scheduled for August 27, 2007, at 11:30 a.m.

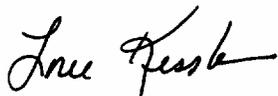
**NCBTMB Distance Education**

The board reviewed an e-mail relating to the NCBTMB considering to allow a portion of massage and bodywork education (non-kinesthetic courses only) to be delivered in a distant education format whether online, correspondence course, etc.

The Board determined there would be no impact upon Missouri's requirements in the event the NCBTMB accepted any sort of distance education program since an applicant for licensure in this state would need to meet Missouri's educational requirements. The executive director was instructed to send a letter/email to that effect to NCBTMB.

At 12:04 p.m., a motion was made by Ms. Standley and seconded by Mr. Fitterling to convene in closed session pursuant to section 620.010 subsection (14), paragraph (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant. section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, any confidential and privileged information between this agency and it's attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections 610.021 RSMo, which authorize this agency to go into closed session during those meetings. Board members voting aye: Mr. Snedden, Mr. Nelson, Mr. Fitterling, Ms. Brodecker, and Ms. Standley. Motion carried unanimously.

At 1:06 p.m., a motion was made by Ms. Brodecker and seconded by Ms. Standley to convene in open session and adjourn the conference call meeting. Board members voting aye: Ms. Brodecker, Ms. Standley, Mr. Fitterling, and Mr. Snedden. Motion carried unanimously.



Executive Director

Approved by Board on August 27, 2007