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Loree V. Kessler, MPA
Executive Director

Meeting Notice
Missouri Board of Therapeutic Massage
February 19, 2007 – 11:30 a.m.
Conference Call Meeting
573/751-9630
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**Amended Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
Conference Call Meeting
573/751-9630
February 19, 2007 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri**

Call to Order
Approval of Agenda
Approval of Open Session Minutes <ul style="list-style-type: none">• October 23, 2006 Conference Call• November 27, 2006 Conference Call• December 18, 2006 Conference Call
Linda Mullins <ul style="list-style-type: none">• Certified Mentor Application
NCBTMB Update
Meeting Schedule

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
February 19, 2007 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 11:32 a.m., on February 19, 2007 the Missouri Board of Therapeutic Massage conference call meeting was called to order by Kevin Snedden, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by the executive director.

The board was scheduled to meet February 11th, however, due to the possibility of inclement weather the face to face meeting was cancelled and this conference call was convened.

Board Members Present

Kevin Snedden, Chairperson
Juliet Mee, Non-voting member
Renate Brodecker
Carl Nelson

Board Members Absent

Denny Fitterling, Vice-Chairperson
Dawn Standley
(Both Mr. Fitterling and Ms. Standley provided written recommendations for the open and closed session agendas)

Staff Present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I
Patti Hack, Licensure Technician II
Kimberly Grinston, Counsel

Mr. Snedden stated he would be voting in open and closed sessions.

A motion was made by Mr. Nelson and seconded by Ms. Brodecker to approve the open session agenda. Motion carried unanimously.

A motion was made by Mr. Nelson and seconded by Ms. Brodecker to approve the open session minutes of the conference calls of October 23, November 27, and December 18. Motion carried unanimously.

Linda Mullins – Mentorship

The board determined Ms. Mullins met the requirements for a mentorship, except for the anatomy and physiology component. Since she is not going to teach that portion of the apprenticeship, the student must obtain the 100 hours from an accredited college, university or Missouri approved massage therapy program.

NCBTMB

The board requested the executive director send a letter to the certification regarding continued problems with applicants be scheduled for examination. There have been instances where no one was available to administer a test in February and application materials sent in December with applicants not being scheduled until February. Certified mail receipts document receipt of materials at NCBTMB.

A question arose regarding oversight of the National Board and it was requested that the letter to NCBTMB ask what requirements the certification board meet and with what entity to maintain its status as a recognized certifying body for massage.

Meeting Schedule

The Board scheduled a face-to-face meeting for March 18, 2007, at 9:00 a.m.

Before convening in closed session, the executive director advised the board that there was some confusion regarding fingerprinting of students. While the regulation has been drafted it is not yet in effect. Therefore, schools/programs are being advised that if the school/program is fingerprinting students for a student or provisional license, two sets of prints are required and no license is issued until the results of the criminal background check are reviewed. It was suggested a reminder letter be sent to the schools regarding fingerprinting and include information regarding cost and availability of Identix.

At 11:49 a.m., a motion was made by Mr. Nelson and seconded by Ms. Brodecker to convene in closed session pursuant to section 620.010 subsection (14) paragraph (7) for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney. Board members voting aye: Mr. Snedden, Ms. Brodecker, and Mr. Nelson. Motion carried unanimously.

At 12:55 p.m., a motion was made by Ms. Brodecker and seconded by Mr. Nelson to convene in open session. Board members voting aye: Mr. Snedden, Ms. Brodecker, and Mr. Nelson. Motion carried unanimously.

At 12:56 p.m., a motion was made by Ms. Brodecker and seconded by Mr. Nelson to adjourn the conference call. Board members voting aye: Mr. Snedden, Ms. Brodecker, and Mr. Nelson. Motion carried unanimously.



Executive Director

Approved by Board on March 18, 2007