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Governor
State of Missouri



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Loree V. Kessler, MPA
Executive Director

**Conference Call Meeting Notice
Missouri Board of Therapeutic Massage
December 18, 2006 – 11:30 a.m.
573/751-9630
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
December 18, 2006 – 11:30 a.m.
573/751-9630
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order Kevin Snedden, Chairperson

Roll Call Loree Kessler, Executive Director

Approve Open Session Agenda

Approve Open Session Minutes

- October 23, 2006 Conference Call
- November 27, 2006 Conference Call

United States Alternative College (USAC)

Certified Mentor – Apprenticeship Program/Marjorie Gagnon & Peggy Miller

Meeting Schedule

Convene in closed session pursuant to section 620.010 subsection (14), paragraph (7) for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
December 18, 2006 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 11:33a.m., on December 18, 2006, the Missouri Board of Therapeutic Massage conference call meeting was called to order by Kevin Snedden, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by Jeanette Stuenkel, Executive I.

Board Members Present

Kevin Snedden, Chairperson
Denny Fitterling, Vice-Chairperson
Juliet Mee, Non-voting member
Renate Brodecker
Carl Nelson
Dawn Standley

Staff Present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I
Patti Hack, Licensure Technician II
Kimberly Grinston, Counsel

A motion was made by Mr. Fitterling and seconded by Ms. Standley to approve the open session agenda. Motion carried unanimously.

United States Alternative College (USAC)

The Board reviewed the information regarding the school. The information did not provide a breakdown of classes by program hours. The instructor information was not provided. Executive director to advise school of review results and send a copy of the licensure requirements.

Certified Mentorship Program / Marjorie Gagnon and Peggy Miller

The Board reviewed and approved the amendments to the mentorships of Ms. Gagnon and Ms. Miller. The Board instructed the Executive Director to forward a letter to the mentors reminding them of the requirement that mentors cannot share course work when teaching an apprentice. Additionally, the board recommended the mentors be advised that anatomy and physiology taught by someone outside of the mentorship at regionally accredited college, university, or community college.

Meeting Schedule

The Board scheduled a face-to-face meeting for February 11, 2007, at 9:00 a.m.

At 11:51 a.m., a motion was made by Mr. Fitterling and seconded by Ms. Standley to convene in closed session pursuant to Section 620.010 subsection (14) paragraph (7) for the purpose of

discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, Section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney. Board members voting aye: Mr. Snedden, Mr. Fitterling, Ms. Brodecker, Mr. Nelson, and Ms. Standley. Motion carried unanimously.

At 12:30 p.m., a motion was made by Mr. Fitterling and seconded by Mr. Nelson to convene in open session and adjourn the conference call meeting. Board members voting aye: Mr. Snedden, Mr. Fitterling, Ms. Brodecker, Mr. Nelson, and Ms. Standley. Motion carried unanimously.



Executive Director

Approved by Board on February 19, 2007