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Loree V. Kessler, MPA
Executive Director

Conference Call Meeting Notice
Missouri Board of Therapeutic Massage
September 25, 2006 – 11:30 a.m.
573/522-6044
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

**Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
September 25, 2006 – 11:30 a.m.
573/522-6044
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order Kevin Snedden, Chairperson

Roll Call Loree Kessler, Executive Director

Approve Open Session Agenda

Indian Hills

- Instructor and Curriculum Review

National Certification Board for Therapeutic Massage

- Correspondence Dated September 1, 2006

Federation Update – No Materials

Kevin Snedden & Carl Nelson

Meeting Schedule

Convene in closed session pursuant to section 620.010 subsection (14), paragraph (7) for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

OPEN MINUTES
Missouri Board of Therapeutic Massage
September 25, 2006 – 11:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 11:37 a.m., on September 25, 2006, the Missouri Board of Therapeutic Massage conference call meeting was called to order by Kevin Snedden, Chairperson. Loree Kessler, Executive Director, facilitated roll call.

Board Members Present

Kevin Snedden, Chairperson (Exited conference call at 12:00 p.m.)
Denny Fitterling, Vice-Chairperson
Juliet Mee, Non-voting member
Dawn Standley
Carl Nelson

Board Member Absent

Renate Brodecker (Ms. Brodecker had advised the board of a schedule conflict regarding the conference call)

Staff Present

Loree Kessler, Executive Director
Patti Hack, Licensure Technician II

Mr. Snedden indicated he would be voting in open and closed session.

A motion was made by Mr. Fitterling and seconded by Ms. Standley to approve the open session agenda, adding a discussion regarding the CLEAR Conference. Motion carried unanimously.

Indian Hills Curriculum & Instructor Review

The board reviewed the curriculum and instructor information relating to Indian Hills Community College located in Ottumwa, Iowa, and determined the program met the educational requirements for licensure.

NCBTMB

The board reviewed the letter to the executive director concerning the upcoming November meeting of the National Certification Board for Therapeutic Massage and Body Work, and recommended the Executive Director attend. However, the board requested clarification regarding how NCBTMB planned new projects considering the continued problems in processing applications for the certification examination. Until such time that the exam processing is streamlined, NCBTMB must be encouraged to defer from adding new projects of this magnitude.

Ms. Standley requested clarification concerning the job task analyses for the examination programs in 2007. Mr. Snedden provided a history concerning NCBTMB's lack of contact with licensure boards and that this is an effort to obtain greater participation from licensure boards as well as educators and experienced massage therapy practitioners.

Mr. Nelson and Mr. Snedden provided an update regarding the Federation Annual Meeting held September 22, 23, and 24 in Excelsior Springs. Mr. Nelson reported that the information relating to the examination was well presented and pertinent and felt it could be an examination for Missouri to consider accepting. Mr. Nelson and Mr. Snedden also commented about the hiring of an executive director for the Federation. Finally, Mr. Snedden updated the board regarding the availability of minutes and the continued work by the Federation to provide minutes of Federation Board meetings. A motion was made by Mr. Fitterling and seconded by Mr. Nelson to not pay Federation membership dues until the Board receives and reviews a copy of the minutes and a financial report. Motion carried unanimously.

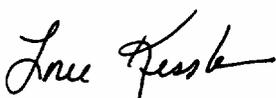
Ms. Standley provided a report concerning her attendance at the CLEAR Conference highlighting the useful information regarding testing and massage therapy programs. Ms. Standley indicated that it is possible for entities to rent a post office box and office space, then establish a credentialing program of some type. She also added it was very interesting to learn about the differences of licensure entities such as Canada and British Columbia.

At 12:02 p.m., a motion was made by Mr. Nelson and seconded by Ms. Standley to convene in closed session pursuant to section 620.010 subsection (14) paragraph (7) for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections 610.021 which authorize this agency to go into closed session during those meetings. Mr. Fitterling chaired the meeting since Mr. Snedden had to exit the conference call. Board members voting aye: Mr. Nelson, Mr. Fitterling, and Ms. Standley. Motion carried unanimously.

At 12:53 p.m., a motion was made by Ms. Standley and seconded by Mr. Nelson to convene in open session. Board members voting aye: Mr. Nelson, Mr. Fitterling, and Ms. Standley. Motion carried unanimously.

The executive director reminded Board members if necessary, conference calls could be rescheduled to allow all members adequate time to participate. Members were reminded that at least two hours are scheduled for a conference call to facilitate any additional time needed for discussion and board members should plan on conference calls lasting at least one hour. Because of the many and varied schedules of board members, it was suggested the board consider convening at different times such as evening or weekend hours in order that all members could participate. The Board determined it would maintain its original schedule of once a month Monday conference calls, but would begin such calls at 11:00 a.m.

At 12:55 p.m., a motion was made by Mr. Nelson and seconded by Ms. Standley to adjourn the conference call meeting. Motion carried unanimously.



Executive Director

Approved by Board on October 23, 2006