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Loree V. Kessler, MPA  
Executive Director

## **Conference Call Meeting Notice**

**Missouri Board of Therapeutic Massage  
November 14, 2005 - 12:00 Noon  
573-522-8027**

**Division of Professional Registration  
3605 Missouri Boulevard – Jefferson City, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Attachment

**Tentative Open Session Agenda**  
**Missouri Board of Therapeutic Massage**  
**November 14, 2005 – 12:00 Noon**  
**573-522-8027**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

Call to Order

Kevin Snedden, Chairperson

Roll Call

Loree Kessler, Executive Director

Approve Open Session Agenda

Approve Open Session Minutes

- October 9, 2005

Discussion

- Federation of State Massage Therapy Board

Kevin Snedden

Discussion No Materials

- Kinesiology
- Professional Liability Insurance

School Reviews

- St. Charles School of Massage Therapy
- Midwest Institute of Natural Healing

Meeting Schedule

Convene in closed session pursuant to section 620.010 subsection (14), paragraph (7) for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

**OPEN SESSION MINUTES**  
**Missouri Board of Therapeutic Massage**  
**November 14, 2005 – 12:00 Noon**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 12:05 p.m., the Missouri Board of Therapeutic Massage conference call meeting was called to order by Kevin Snedden, Chairperson at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Loree Kessler, Executive Director facilitated roll call.

**Board Members Present**

Kevin Snedden, Chairperson  
Denny Fitterling, Vice Chairperson  
Renate Brodecker  
Juliet Mee, Non-Voting Member  
Carl Nelson  
Dawn Stanley

**Staff Present**

Loree Kessler, Executive Director  
Sarah Becker, Licensure Technician II

Mr. Snedden stated he would be voting in open and closed session.

Mr. Snedden and board members welcomed Dawn Stanley as a new member to the board.

A motion was made by Ms. Brodecker and seconded by Mr. Fitterling to approve the open session agenda. Board members voting aye; Mr. Snedden, Mr. Fitterling, Ms. Brodecker, Mr. Nelson and Ms. Stanley. Motion carried unanimously.

A motion was made by Mr. Fitterling and seconded by Mr. Nelson to approve the minutes of the October 9, 2005 meeting. Board members voting aye; Mr. Fitterling, Ms. Brodecker, and Mr. Nelson. Ms. Stanley recused herself from the vote because she was not a member of the board at that time and Mr. Snedden recused himself from the vote because he was not present at the meeting. Motion carried.

**Federation of State Massage Therapy Boards**

Mr. Snedden was at a Federation meeting on this date and provided information to the board concerning the meeting. It was noted that there would be a Council of Schools Conference January 19-21, 2006 with the first annual Federation meeting scheduled for September 20-23, 2006 in Missouri. The Federation was in the process of developing an application packet and any membership fees would be waived for the current year with a start date of July 1, 2006 for membership. The Federation was assembling a request for proposal concerning the expense for developing a licensure examination. It was noted that the discussion with NCBTMB is ongoing. Finally the Federation noted the importance of licensure portability.

### **Kinesiology**

A motion was made by Ms. Brodecker and seconded by Mr. Nelson to amend 4 CSR ??? to not require a person to be licensed as a massage therapist if teaching kinesiology as part of the three hundred (300) hours of massage theory and practice. Board members voting aye; Mr. Snedden, Ms. Brodecker, Mr. Nelson, and Ms. Stanley. Board member voting nay; Mr. Fitterling. Motion carried.

### **Professional Liability Insurance**

The executive director advised the board that one of the most frequent violations encountered during the business inspection was lack of information regarding the professional liability insurance for the therapist and general liability insurance for the business. During the course of revising the inspection form and process it was determined that including a section of the application for this type of information may reduce this type of violation. The board instructed the executive director to amend the forms accordingly.

### **School Reviews**

- St. Charles School of Medical Massage – Additional information was requested for the following
  - Who will be the instructor for anatomy and physiology?
  - The program includes of level I, II, and III. Clarification was needed on when this is part of the massage therapy program or after the course of study in massage is completed. The board was uncertain how the course of study in massage therapy would be integrated into the course of study in medical massage. Content and hours were acceptable.
  - Additional information was needed regarding Jana Flanakin and if she had been approved as an instructor previously.
  
- Midwest Institute of Natural Healing
  - Need the number of program hours for the classes
  - Unable to clearly identify the program structure such as name of the course, area of study i.e. theory, ancillary, etc, and instructor's name and if s/he had been previously approved by the board to teach that area.

At 12:40 p.m., a motion was made by Mr. Fitterling and seconded by Mr. Nelson to convene in closed session pursuant to section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and /or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussion general legal actions, causes of action litigation, and any confidential or privileged communications between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.. Board members voting aye; Mr. Snedden, Mr. Fitterling, Ms. Brodecker, Mr. Nelson and Ms. Standley. Motion carried unanimously.

At 1:17 p.m., a motion was made by Mr. Nelson and seconded by Ms. Brodecker to convene in open session and adjourn the meeting. Board members voting aye; Mr. Snedden, Mr. Fitterling, Ms. Brodecker, Mr. Nelson and Ms. Stanley.



Executive Director

Approved by Board on January 9, 2006