



Matt Blunt
Governor

Division of Professional Registration
Alison Craighead, Director

Gregory A. Steinhoff
Director

BOARD OF THERAPEUTIC MASSAGE
3605 Missouri Boulevard
P. O. Box 1335
Jefferson City, MO 65102-1335
Telephone 573/522-6277
Fax 573/751-0735
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
massagether@pr.mo.gov

Loree V. Kessler, MPA
Executive Director

Conference Call Meeting Notice

Missouri Board of Therapeutic Massage

February 21, 2005 - 9:00 a.m.

573-751-9630

Division of Professional Registration

3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Attachment

Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
February 21, 2005 - 9:00 a.m.
573-751-9630
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Call to Order

Kevin Snedden, Chairperson

Roll Call

Loree Kessler, Executive Director

Approve Open Session Agenda

Approve Open Session Minutes

- December 13, 2004

Financial Report

- Update on Biennial Renewals
- Suspended Licenses per section 324.010 RSMo

Joint meeting of Cosmetology and Massage Therapy Board Members

AMTA of Missouri Chapter Spring Convention

CPR

- E mail from Denny Fitterling

Mentorship

- E mail from Denny Fitterling

Nelson, Kirk

- Additional information for mentorship

MTIM – Instructor Review

- Melissa Princivalli
- Jackie Noel
- Ann Harmon

NCBTMB

- National Exams Scheduling

Meeting Schedule

Move to convene in closed session pursuant to sections 610.021(14) and 620.010.14(7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
February 21, 2005 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 9:08 a.m., the Missouri Board of Therapeutic Massage telephone conference call meeting was called to order by Kevin Snedden, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City, Missouri. The executive director facilitated roll call.

Board Members Present

Kevin Snedden, Chairperson
Denny Fitterling, Vice-Chairperson
Sid Brantley
Juliet Mee, Nonvoting member (Exited the call at 12:15 p.m.)

Board Members Absent

Dr. Gretchen Lockett, Public Member (Advised executive director of schedule conflict prior to conference call.)

Staff Present

Loree Kessler, Executive Director
Sarah Becker, Licensure Technician II
Daryl Hylton, Assistant Attorney General

Mr. Snedden stated he would be voting in open and closed sessions.

A motion was made by Mr. Fitterling and seconded by Mr. Brantley to approve the open session agenda adding a discussion regarding instructor review of Ashli Marshall-Heritage College and Kevin Hall-Metro Business College. Board members voting aye; Mr. Snedden, Mr. Fitterling, and Mr. Brantley.

Financial Report

The board instructed the executive director to send letters to individuals that did not renew the license regarding the fees required to renew and advising the former licensee that s/he cannot practice massage therapy. The executive director advised the board that all businesses that had not renewed would be sent to the Central Investigative Unit and inspectors would verify if a business was closed as part of the general inspection work.

The executive director provided an update regarding licenses suspended due to noncompliance with section 324.010 RSMo concerning state income taxes. Ms. Mee requested that a letter be sent to all schools regarding this issue so schools are aware of the impact upon potential students. Ms. Mee also requested the schools be advised of the law regarding licensure denial or discipline based upon results of a criminal

background check. The board authorized the executive director to work with Ms. Mee on this letter.

Joint Meeting with Board of Cosmetology

The board asked the executive director to coordinate a joint meeting with the Board of Cosmetology for March 13th. The board will convene for a short business meeting at 1:00 p.m. and then meet jointly with the Board of Cosmetology at 3:00 p.m.

AMTA of Missouri Spring Convention

The executive director provided information to the board regarding the upcoming annual meeting in Kansas City April 8-10. Kevin Snedden agreed to work with the executive director on a board update to be presented at the convention.

CPR Regulation

A motion was made by Mr. Fitterling to require CPR for continuing education. The motion failed due to a lack of a second. The board instructed the executive director to proceed with amending the regulation regarding the CPR and universal precaution requirement for continuing education.

Mentorships

A motion was made by Mr. Fitterling and seconded by Mr. Brantley to amend the mentorship regulation to allow a mentor to have four students at a given time and a total of eight per year. Motion carried unanimously. The board noted that this change better facilitated apprentices being able to practice on one another during the clinical portion of the mentorship.

Kirk Nelson – Mentorship

Mr. Nelson provided additional information regarding the mentorship and it was approved.

Massage Therapy Institute of Missouri

The board determined Melissa Princivalli met the requirements for an instructor to teach ancillary therapy courses universal precautions, research and statistics, kinesiology, and postural & gait analysis. Additionally she was approved to teach the business practice course documentation and related business courses.

The board determined Jackie Noel met the requirements for an instructor to teach massage theory and practice as well as the business practices/ethics/massage law courses charting, documentation, and ethics. Ms. Noel met the instructor requirements for the ancillary therapy courses research & statistics, universal precautions, body mind, and energy courses.

The board determined that Ann Harmon met the requirements for an instructor to teach the ancillary therapy courses aromatherapy and herbology.

NCBTMB

The board authorized Ms. Mee and the executive director to work on contact Missouri schools regarding any problems or delays in scheduling graduates for the national exam. Ms. Mee suggested that Missouri contact NCCA or NOCA regarding problems experienced as well noting no written response was received by the executive director of NCBTMB. The executive director added that the president of NCBTMB did call the board office and discuss the staffing problems experienced by NCBTMB and hoped that the additional staff would reduce problems and delays in scheduling.

Heritage College

The board determined Ashli Marshall met the requirements to teach massage therapy and practice, hygiene, clinical assessment and clinic business mastery, as well as ancillary therapy courses TM 203 Neuromuscular Posterior Techniques, TM 302 Introduction to Traditional Chinese Medicine (shiatsu & acupressure) and TM 208 Nutrition and Herbology.

At 10:50 a.m. the board took a brief recess and reconvened at 10:53 a.m.

At 10:54 a.m. a motion was made by Mr. Fitterling and seconded by Mr. Brantley to convene in closed session pursuant to sections 610.021(14) and 620.010.14(7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Board members voting aye; Mr. Snedden, Mr. Brantley and Mr. Fittlering. Motion carried unanimously.

At 12:21 p.m. a motion was made by Mr. Fitterling and seconded by Mr. Brantley to convene in open session and adjourn the conference call. Board members voting aye; Mr. Snedden, Mr. Brantley and Mr. Fittlering. Motion carried unanimously.



Executive Director

Approved by Board on March 13, 2005