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Loree V. Kessler, MPA
Executive Director

Conference Call Meeting Notice

Missouri Board of Therapeutic Massage

September 21, 2004 - 9:00 a.m.

573-522-8027

Division of Professional Registration

3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 522-6277 to ensure available accommodations. The text telephone for the deaf or hard of hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Board of Therapeutic Massage is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Board of Therapeutic Massage, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 522-6277. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Attachment

Tentative Open Session Agenda
Missouri Board of Therapeutic Massage
September 21, 2004 - 9:00 a.m.
573-522-8027
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Call to Order

Kevin Snedden, Chairperson

Roll Call

Approve Open Session Agenda

Approve Open Session Minutes

- July 24, 2004

Provisional Application Form

Meeting Schedule

Move to convene in closed session pursuant to sections 610.021(14) and 620.010.14(7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

OPEN SESSION MINUTES
Missouri Board of Therapeutic Massage
September 21, 2004 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 9:10 a.m., the Missouri Board of Therapeutic Massage telephone conference call meeting was called to order by Kevin Snedden, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City, Missouri. The executive director facilitated roll call.

Board Members Present

Kevin Snedden, Chairperson
Denny Fitterling, Vice-Chairperson

Board Members Absent

Dr. Gretchen Lockett, Public Member
Juliet Mee, Non-voting member (Advised the board office that due to a last minute schedule conflict she could not participate on the conference call.)
Sid Brantley (Advised the board office that he would be delayed in joining that call due to the traffic and construction. Mr. Brantley was unable to join the call later in the morning.)

Staff Present

Loree Kessler, Executive Director
Jeanette Stuenkel, Executive I
Sarah Becker, Licensure Technician II
Daryl Hylton, Assistant Attorney General

Lacking a quorum Mr. Snedden convened the meeting as a subcommittee consisting of Mr. Snedden and Mr. Fitterling. Mr. Snedden stated he would be voting in open and closed sessions.

Mr. Snedden and Mr. Fitterling approved the open session agenda.

Mr. Snedden and Mr. Fitterling recommended approval of the open session minutes of the July 24, 2004

Provisional Application Form

The revisions to the form were approved.

Meeting Schedule

The board tentatively scheduled a meeting for 9:00 a.m. December 6, 2004.

At 9:19 a.m., a motion was made by Mr. Fitterling and seconded by Mr. Snedden to convene in closed session pursuant to sections 610.021(14) and 620.010.14(7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of

discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Board members voting aye; Mr. Snedden, and Mr. Fittlering. Motion carried unanimously.

At 11:09 a.m. a motion was made by Mr. Fitterling and seconded by Mr. Snedden to convene in open session and adjourn the conference call. Board members voting aye; Mr. Snedden, and Mr. Fitterling. Motion carried unanimously.



Executive Director

Approved by Board on December 13, 2004