

**OPEN MINUTES**  
**Missouri Board of Therapeutic Massage**  
**July 30, 2001 – 2:00 p.m.**  
**Telephone Conference Call**  
**Division of Professional registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

The Missouri Board of Therapeutic Massage was called to order by Board Chairperson Elizabeth Miller at 2:05 p.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Board Members present**

Elizabeth Miller, Chairperson

Derek Alvarez

Sid Brantley (Joined the call at 2:29 p.m. and exited the call at 2:55 p.m.)

Kevin Snedden

Christine Warner

Bernard Wesley (Joined the call at 3:13 p.m.)

Juliet Mee, Non-voting member

Dr. Gretchen Lockett (joined the call at 2:20 p.m. and advised the board she had a schedule conflict and would not be able to participate on the call.)

**Staff Present**

Loree Kessler, Executive Director

Jeanette Stuenkel, Executive I

Chad Sooter, Licensure Technician

Daryl Hylton, Assistant Attorney General

Ms. Miller stated she would be voting in open and closed session.

**Massage Therapy Inspections by Cities**

The board determined it did not have the legal authority to restrict inspections by cities based upon the statutory language. No official action taken.

**Massage Therapy Business Inspection Update**

Ms. Miller and the executive director provided a progress report on business inspections. The most frequently encountered questions involved the requirement for policies and procedures to be documented at a setting. The board discussed this matter and determined that because this was the first inspection, businesses may need time to develop policies and procedures. Such documentation would need to be in place prior to 2003 when the inspections begin for the next cycle.

The board discussed other topics such as storage of linens in covered bins versus being stored beneath the massage table and keeping cleaning products and massage therapy products separate.

### **Provisional Licensure**

The executive director provided a copy of the letter being sent to all provisional license applicants. The board had been informed by several massage therapists that the waiting period for taking the test ranged from 4-6 weeks. Considering the provisional license is effective for 60 days with a renewal of an additional 60 days, there was concern that a provisionally licensed applicant could run out of time waiting to be scheduled for the test.

The board determined that the informational letter should be sent to any applicant for provisional licensure in order to understand the process.

### **Temporary License**

The board reviewed information from the executive director and clarified that the additional hour of training for temporary licensure must be coordinated or provided by an approved school in Missouri.

### **Meeting Schedule**

The board scheduled a conference for 2:00 p.m. on August 27, 2001 and September 24, 2001.

Ms. Mee commented that the board needed to schedule a meeting with Board of Cosmetology to discuss estheticians practicing massage therapy. Ms. Miller indicated she would attend the meeting as well. The executive director stated she would obtain the next meeting date and request the board be allowed time in open session to discuss this area.

At 2:28 p.m., a motion was made by Ms. Warner and seconded by Mr. Alvarez to convene in closed session pursuant to motion to close 610.021 subsection (14) subsection (7) RSMo for the purpose of discussing applicants for licensure and/or discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant and section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney. Board members voting aye; Ms. Warner, Mr. Alvarez, Mr. Snedden, Mr. Brantley, and Ms. Miller. Motion carried unanimously.

At 3:25 p.m., a motion was made by Mr. Alvarez and seconded by Mr. Snedden to convene in open session and adjourn the meeting. Board members voting aye Mr. Alvarez, Mr. Snedden, Ms. Warner, Ms. Miller, and Mr. Wesley. Motion carried unanimously.

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Executive Director

Approved by Board on October 29, 2001