



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

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DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
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Loree V. Kessler, MPA
Executive Director

Meeting Notice

MISSOURI STATE COMMITTEE OF MARITAL AND FAMILY THERAPISTS
August 10, 2010 8:00 a.m.
Telephone Conference Call
573-526-6012
Toll Free 866-630-9353
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Committee of Marital and Family Therapists, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0870 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Committee of Marital and Family Therapists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

Missouri State Committee of Marital & Family Therapists
Open Session Agenda
August 10, 2010
Page 1

Tentative Open Agenda

MISSOURI STATE COMMITTEE OF MARITAL AND FAMILY THERAPISTS

**August 10, 2010 8:00 a.m.
Telephone Conference Call
573-**

**Toll Free 866-
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri**

- 1 Call to Order Dr. Elizabeth Kingsley, Chairperson
- 2 Approval of Open Session Agenda
- 3 Open Session Minutes
 - June 15, 2010
- 4 HB 2226 & Regulatory Changes Loree Kessler, Executive Director
- 5 Supervisor Credentials Loree Kessler, Executive Director
- 6 Meeting Schedule

Convene in closed session pursuant to sections 610.021 subsection (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorized this agency to go into closed session during those meetings.

Adjournment

OPEN SESSION MINUTES
Missouri State committee for Marital and Family Therapists
June 15, 2010 – 8:00 a.m.
Missouri Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 8:05 a.m., the Missouri State Committee of Marital and Family Therapist telephone conference call meeting was called to order by Dr. Elizabeth Kingsley, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by the executive director.

State Committee Members Present

Dr. Elizabeth Kingsley, Chairperson
Greg Roberts, Public Member
Ted Estes (Joined the conference call at 8:07 a.m.)
Dr. Teri Loney

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Executive I
Sarah Becker, Licensure Technician II
Sarah Ledgerwood, Division Counsel

Visitors

Valerie Adrio, MOAMFT
Marti Ledyard, MOAMFT

Dr. Kingsley stated she would be voting in open and closed sessions.

A motion was made by Dr. Loney and seconded by Mr. Roberts to approve the open session agenda. State Committee members voting aye; Dr. Loney, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.

Mr. Estes joins meeting.

Dr. Kingsley welcomed Greg Roberts as a public member on the state committee.

A motion was made by Dr. Loney and seconded by Mr. Estes to approve the open session minutes of the February 9 conference call. State Committee members voting aye: Dr. Loney, Mr. Estes, and Dr. Kingsley. Mr. Roberts recused himself from the vote as he was not a member of the state committee on that date. Motion carried.

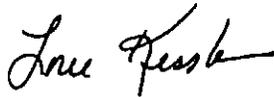
A motion was made by Mr. Estes and seconded by Dr. Loney to approve the open session minutes of the March 29th and April 13th mail ballots. State Committee members voting aye: Dr. Loney, Mr. Estes, and Dr. Kingsley. Mr. Roberts recused himself from the vote as he was not a member of the state committee on those dates. Motion carried.

Meeting Schedule

The state committee tentatively scheduled a conference call for August 10, 2010 at 8:00 a.m. The executive director asked the members to allow additional time for this conference call meeting as the state committee would be reviewing regulatory language to implement provisional licensure of MFTs authorized in HB 2226 and passed during the 2010 legislative session with an effective law date of August 28, 2010. The executive director reported that the bill was delivered to the Governor's office on May 25th. HB 2226 served as the omnibus bill for the Division of Professional Registration and it was anticipated the bill would be signed.

At 8:13 a.m., a motion was made by Mr. Estes and seconded by Dr. Loney to convene in closed session pursuant to section 610.021 subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and or complaints and or audits and or other information pertaining to the licensee or applicant, section 610.021 Subsection (1) RSMo for the purpose of discussing general legal actions, causes of actions or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorizes agencies to go into closed sessions during those meetings. State committee members voting aye: Dr. Loney, Mr. Estes, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.

At 8:50 a.m., a motion was made by Dr. Loney and seconded by Mr. Estes to convene in open session and adjourn. State Committee members voting aye; Dr. Loney, Mr. Estes, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.



Executive Director

Approved by State Committee on



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
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Loree V. Kessler, MPA
Executive Director

Memo

To: State Committee Members

From: Loree Kessler

CC: File

Date: July 26, 2010

Re: HB 2226 & Regulatory Changes

Attached is a draft of the regulatory changes as a result of HB 2226 that was signed into law by the Governor on July 7, 2010. The amendments to the regulations add terms such as "provisional licensed marital and family therapist" or "PLMFT" where appropriate.

Secondly, there is a section authorizing a time frame for a provisional license to be effective. The inclusion of an expiration date allows staff the ability to more easily monitor how long an individual has been receiving supervision for licensure, based upon the issuance of the provisional credential.

The Requests for Rulemaking that include the public and private sector fiscal notes are still being drafted. However, I am projecting no implementation costs for the state committee, nor compliance costs for perspective licensees.

When an application for supervision is submitted, it will automatically be considered as an application for provisional licensure, since the requirements and corresponding information for approved supervision are the same. Once a therapist passes the national examination, s/he will be issued a provisional license, if all educational requirements are met and the background check is received and reviewed. There will be no additional documentation, application, or fee needed for the provisional credential.

Please be prepared to discuss the proposed amendments during open session.

**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2233—State Committee of
Marital and Family Therapists
Chapter 1—General Rules**

20 CSR 2233-1.010 Committee Information—General Organization

PURPOSE: This rule describes the organization and general methods of administration and communication concerning the Missouri State Committee of Marital and Family Therapists.

(1) The purpose of the state committee is to advise the division on the regulation of the practice of marital and family therapy concerning the health, safety and welfare of the inhabitants of this state; to protect the inhabitants of this state from harm through the dangerous, dishonest, incompetent, or the unlawful practice of marital and family therapy and to assist the division in implementing and sustaining a system for the examination and regulation of **licensed** marital and family therapists (**LMFT**), **provisional licensed marital and family therapists (PLMFT)** and **supervised** marital and family therapists (**S-MFT**) once a year and as frequently as the business of the division and state committee requires. Annually, the state committee shall elect a chairperson and secretary by a majority of state committee member votes and in the absence of the chairperson, the secretary shall preside. All notices of meetings shall be posted in compliance with Chapter 610, RSMo.

(3) The director of the Division of Professional Registration or a designated representative of the division shall be responsible for keeping the minutes of state committee proceedings and perform other duties as requested by the division or state committee.

(4) State committee meetings will generally consist of receiving applications, interviewing applicants, investigating complaints and inquiries, determining disciplinary actions regarding licensed marital and family therapists and making recommendations to the division concerning state committee matters.

(5) Unless otherwise provided by the statutes or regulations, all meetings of the board may be conducted according to *Robert's Rules of Order*.

*AUTHORITY: section 337.727.1(10), RSMo Supp. 1997. * This rule originally filed as 4 CSR 233-1.010. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-1.010, effective Aug. 28, 2006.*

**Original authority: 337.727, RSMo 1995.*

20 CSR 2233-1.030 Complaint Handling and Disposition

PURPOSE: This rule establishes a procedure for the receipt, handling and disposition of public complaints pursuant to the mandate of section 620.010.15(6), RSMo 1994.

(1) The Division of Professional Registration, in coordination with the State Committee of Marital and Family Therapists, will receive and process each complaint made against any licensed marital and family therapist, **provisional licensed marital and family therapist (PLMT)**, and supervised[-]marital and family therapist (S-MFT), applicant for licensure or supervision or unlicensed individual or entity, in which the complaint alleges certain acts or practices may constitute one (1) or more violations of the provisions of sections 337.700–337.739, RSMo Cum. Supp. 1997 or the administrative rules. No member of the State Committee of Marital and Family Therapists may file a complaint with the division or state committee while holding that office, unless that member is excused from further state committee deliberation or activity concerning the matters alleged within that complaint. Any division staff member or the state committee may file a complaint pursuant to this rule in the same manner as any member of the public.

(2) Complaints shall be mailed or delivered to the following address: Missouri State Committee of Marital and Family Therapists, 3605 Missouri Boulevard, P.O. Box 1335, Jefferson City, MO 65102. However, actual receipt of the complaint by the state committee at its administrative offices in any manner shall be sufficient. Complaints may be based upon personal knowledge or upon information and belief, reciting information received from other sources.

(3) All complaints shall be made in writing and shall fully identify the complainant by name and address. Verbal or telephone communications shall not be considered or processed as complaints, however, the person making such communication shall be asked to supplement the communication with a written complaint. Individuals with special needs as addressed by the Americans with Disabilities Act may notify the state committee office at (573) 751-0870 for assistance. The TTY number for the hearing impaired is (800) 735-2966 through Relay Missouri and (800) 735-2466 through Voice Relay Missouri.

(4) Each complaint received under this rule will be logged and maintained by the state committee. The log will contain a record of each complainant's name; the name and address of the subject(s) of the complaint; the date each complaint is received by the state committee; a brief statement concerning the alleged acts or practices; a notation indicating the complaint resulted in its dismissal by the division or disciplinary action by the Administrative Hearing Commission; and the ultimate disposition of the complaint. This log shall be a closed record of the state committee.

(5) Each complaint received under this rule shall be acknowledged in writing. The complainant and licensee shall be notified of the ultimate disposition of the complaint.

(6) This rule shall not be deemed to limit the authority of the state committee or division to file a complaint with the Administrative Hearing Commission charging a licensee, **PLMFT**, or S-MFT with any actionable conduct or violation, whether or not such a complaint exceeds the scope of the acts charged in a preliminary public complaint filed with the state committee and whether or not any public complaint has been filed with the state committee.

(7) The division interprets this rule, which is required by law, to exist for the benefit of those members of the public who submit complaints to the state committee. This rule is not deemed to protect, or inure to the benefit of those licensees, **PLMFTs**, S-MFTs, or other persons against whom the state committee has instituted or may institute administrative or judicial proceedings concerning possible violations of the provisions of sections 337.700–337.739, RSMo Cum. Supp. 1997.

AUTHORITY: section 337.727.1(7) and (10), RSMo Supp. 1997. This rule originally filed as 4 CSR 233-1.030. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-1.030, effective Aug. 28, 2006.*

**Original authority: 337.727, RSMo 1995.*

20 CSR 2233-1.050 Name and Address Changes

PURPOSE: This rule outlines the requirements and procedures for notifying the state committee of name and address changes.

(1) A licensed marital and family therapist, **provisional licensed marital and family therapist**, or a supervised[-]marital and family therapist (S-MFT) shall ensure the division has the current legal name and address of the licensee or S-MFT.

(2) A licensed marital and family therapist, **provisional licensed marital and family therapist**, or S-MFT whose name is changed by marriage or court order shall notify the division within thirty (30) days of the name change and provide a copy of the appropriate document verifying the name change.

(3) A licensed marital and family therapist, **provisional licensed marital and family therapist**, or S-MFT whose address has changed shall inform the division of the address changes by sending a letter to the state committee's office within thirty (30) days of the effective date of the change.

(4) Failure to receive the notice and application to renew a license shall not excuse the licensee from the requirement of section 337.712.2, RSMo Cum. Supp. 1997.

AUTHORITY: section 337.727.1(1) and (10), RSMo Supp. 1997. This rule originally filed as 4 CSR 233-1.050. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-1.050, effective Aug. 28, 2006.*

**Original authority: 337.727, RSMo 1995.*

**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2233—State Committee of Marital and Family Therapists
Chapter 2—Licensure Requirements**

20 CSR 2233-2.020 Supervised Marital and Family Work Experience

PURPOSE: This rule defines the requirements for obtaining supervised experience in marital and family therapy for licensure as a marital and family therapist.

(1) The phrase supervised clinical experience as used in section 337.715.1(2), RSMo shall mean post-degree training in the practice of marital and family therapy as defined in section 337.700(7), RSMo beginning after the satisfactory completion of the educational requirements set forth in 20 CSR 2233-2.010 and obtained under the supervision of an acceptable supervisor as defined in 20 CSR 2233-2.021.

(2) Supervision shall be registered on a form provided by the state committee and accompanied by the required fee, and include a background check as defined in 20 CSR 2233-2.020(2)(A). Supervised experience in marital and family therapy shall be considered effective the date the application **and fee** is received in the state committee office and contingent upon the state committee's approval. For the purpose of supervision, the results of a background check shall be valid for two (2) years.

(A) For the purpose of conducting a background check the applicant shall provide proof of submission of fingerprints to the Missouri State Highway Patrol's approved vendor(s) for both a Missouri State Highway Patrol and Federal Bureau of Investigation criminal background check. Proof shall consist of any documentation acceptable to the state committee. Any fees due for the background check shall be paid by the applicant directly to the Missouri State Highway Patrol or its approved vendor(s);

(B) A **provisional license marital and family therapist (PLMFT)** or supervised-marital and family therapist (S-MFT) shall notify the division within fifteen (15) days of changing supervisors or settings by filing a change of supervision form and paying the fee as defined in 20 CSR 2233-1.040(1)(J). The change of supervision shall be effective the date the change of supervision form is received in the state committee office and contingent upon the state committee's approval.

(3) An application for supervised marital and family therapy experience or a change in the supervisory experience shall be reviewed and approved by the state committee and the applicant shall be informed, in writing, of the state committee's decision.

(A) A **provisional license issued to an individual with a master's degree in compliance with 20 CSR 2233-2.010 shall be valid for at least two (2) years from the date of issuance and shall be deemed void upon its expiration date or upon termination of supervision, whichever occurs first. Upon request, the state committee may extend a provisional license for good cause at the discretion of the state committee. A written request, outlining the reason(s) for the extension, shall be submitted to the state committee prior to the expiration of the provisional license.**

(4) Applicants for supervised experience in marital and family therapy whose graduate training began prior to January 1, 1981, shall complete all educational requirements as defined in 20 CSR 2233-2.010(3) and shall apply for supervision by August 31, 2007.

(A) For the purpose of this rule, if an applicant for supervision is deficient in three (3) semester hours or five (5) quarter hours in the area of human development and family studies, supervised experience in marital and family therapy may be approved by the state committee and begin prior to the completion of the required course work.

(5) Applicants for supervised experience in marital and family therapy whose graduate training began after January 1, 1981, and before August 31, 2000, shall complete all educational requirements as defined in 20 CSR 2233-2.010(4) and shall apply for supervision by August 31, 2007.

(A) For the purpose of this rule, if an applicant for supervision is deficient three (3) semester hours or five (5) quarter hours in the area of human development and family studies; and/or

(B) If the applicant for supervised experience in marital and family therapy is deficient three (3) semester hours or five (5) quarter hours in the area of research methodology, supervised experience in marital and family therapy may be approved by the state committee and may begin prior to the completion of the required course work.

(6) Applicants for supervised experience in marital and family therapy whose graduate training began after August 31, 2000, shall complete all education requirements as defined in 20 CSR 2233-2.010(5).

(A) For the purpose of this rule, if an applicant for supervision is deficient three (3) semester hours or five (5) quarter hours in the area of human development and family studies; and/or

(B) If the applicant for supervision is deficient three (3) semester hours or five (5) quarter hours in the area of research methodology; and/or

(C) If the applicant for supervision is deficient three (3) semester hours or five (5) quarter hours of practicum, supervision may be approved by the state committee and may begin prior to the completion of all required course work.

(7) A supervisor shall not be a relative of the applicant. For the purpose of this rule a relative shall be defined as a parent, spouse, child, sibling of the whole or half blood, grandparent, grandchild, aunt, uncle or cousin of the applicant, or one who is or has been related by marriage.

(8) A supervisor shall be licensed as marital and family therapist, professional counselor, psychologist, clinical social worker, or psychiatrist in Missouri for supervised experience in this state to be considered for licensure. For the purpose of this regulation an inactive, provisional, expired, temporary, or retired license shall not meet this requirement.

(9) The characteristics of acceptable supervision shall include in no more than sixty (60) calendar months:

(A) A minimum of three thousand (3,000) hours of supervised experience in marital and family therapy; and

(B) A minimum fifteen hundred (1,500) hours of the three thousand (3,000) hours of supervised experience in marital and family therapy shall be direct client contact.

1. For the purpose of these rules, direct client contact shall be defined as face-to-face interaction between the client and **PLMFT** or **S-MFT** in the same room; and

(C) A minimum of twenty-four (24) calendar months of supervised experience. The **PLMFT or S-MFT** must obtain at least fifteen (15) hours of supervised experience within a calendar month in order for the experience to be considered by the state committee and must be in compliance with 20 CSR 2233-2.020(1), (2), (4) or (5) or (6), (7) and (8); and

(D) A minimum of two (2) hours every two (2) weeks of individual face-to-face supervision with the registered supervisor.

1. At least half of the supervision shall be individual face-to-face supervision which may consist of no more than two (2) **PLMFTs or S-MFTs** meeting with the registered supervisor.

2. The remaining supervision may be group supervision. For the purpose of this rule, group supervision may consist of at least three (3) and no more than six (6) **PLMFTs or S-MFTs**.

3. The **PLMFT or S-MFT** must complete a minimum of two hundred (200) hours of supervision, at least half of which one hundred (100) hours must be in individual face-to-face supervision.

4. The use of electronic communication is not acceptable for meeting supervision requirements of this rule unless the communication is verbally and visually interactive between the supervisor and **PLMFT or S-MFT**; and

(E) The services provided by a[n] **PLMFT or S-MFT** shall be performed under the registered supervisor's full order, control, oversight and guidance. The **PLMFT or S-MFT** shall remain under the supervision until licensed as a marital and family therapist.

1. A[n] **PLMFT or S-MFT** shall not engage in independent, private practice and shall not offer therapy from any office that is not affiliated with a mental health group, practice, mental health agency, mental health clinic, school or hospital.

2. A[n] **PLMFT or S-MFT** shall not engage in marketing or advertising services without including the name and license number of the registered supervisor.

3. A[n] **PLMFT or S-MFT** shall not bill clients for therapeutic services. Billing and remuneration for marital and family therapy provided by the **PLMFT or S-MFT** shall be facilitated by the organization employing or affiliated with the **PLMFT, S-MFT, or the registered supervisor**.

4. **A therapist in compliance with section 337.700(9) RSMo shall use one (1) of the following terms while under supervision for licensure: PLMFT, or provisional licensed marital and family therapist.**

[4]5. **A therapist shall use one (1) of the following terms while under supervision for licensure and not provisionally licensed: S-MFT, or supervised marital and family therapist.**

[5]6. The registered supervisor shall read and cosign all written reports, to include their license number, including treatment plans and progress notes prepared by the **PLMFT or S-MFT**. If the setting prohibits the cosign/signing of reports, it shall be the responsibility of the **PLMFT or S-MFT** to document that written reports, to include treatment plans and progress notes, have been reviewed by the registered supervisor; and

(F) Effective August 28, 2008 a[n] **PLMFT or S-MFT** shall demonstrate supervision of diagnosis as a core component of the postgraduate supervised experience. 20 CSR 2233-2.020(9)(F) shall not apply to individuals with an application for supervision or licensure filed with the state committee prior to August 28, 2008.

(10) The supervisor and applicant shall be employed by or affiliated by contract with the same professional setting and the professional setting shall not include private practice in which the **PLMFT or S-MFT** operates, manages or has an ownership interest in the private practice.

(11) During the period of supervised experience in marital and family therapy, the **PLMFT or S-MFT** shall inform the client that the **PLMFT or S-MFT** is under supervision for licensure, along with the name and address and license number of the registered supervisor.

(12) Within two (2) months of completing supervision as defined in this rule, the **PLMFT or S-MFT** shall submit an application for licensure. Any **PLMFT or S-MFT** who does not apply for licensure within that period of time shall be prohibited from providing services pursuant to section 337.700(7), RSMo.

(13) For individuals applying for supervised experience in marital and family therapy on the basis of a doctoral or specialist's degree, additional supervised experience in marital and family therapy shall include in no more than twenty-four (24) calendar months:

(A) At least fifteen hundred (1,500) hours of supervised experience in marital and family therapy; and

(B) At least seven hundred fifty (750) hours of supervised experience in marital and family therapy shall be direct client contact in which the applicant for supervision shall engage in the practice of marital and family therapy as defined in section 337.700(7), RSMo; and

(C) A minimum of twelve (12) calendar months of supervised experience. The **PLMFT** or S-MFT must obtain at least fifteen (15) hours of supervised experience within a calendar month in order for the experience to be considered by the state committee and must be in compliance with 20 CSR 2233-2.020(10), (11), and (12); and

(D) The committee may grant credit for up to twelve (12) months and fifteen hundred (1,500) hours of supervised clinical experience as part of the specialist's or doctoral program. In order to complete the requirement, the applicant shall obtain supervised experience in marital and family therapy pursuant to 20 CSR 2233-2.020(13)(A).

(E) A provisional license issued to an individual with thirty (30) semester hours of post-degree counseling course work, specialist, or doctoral degree in compliance with 20 CSR 2095-2.010 shall be valid for at least one (1) year from the date of issuance and shall be deemed void upon its expiration date or termination of supervision, whichever occurs first. A written request, outlining the reason(s) for the extension, shall be submitted to the state committee prior to the expiration of the provisional license.

(14) Effective August 28, 2008 a[n] **PLMFT** or S-MFT shall demonstrate supervision of diagnosis as a core component of the postgraduate supervised experience. 20 CSR 2233-2.020(9)(F) shall not apply to individuals with an application for supervision or licensure filed with the state committee prior to August 28, 2008.

(15) Applicants with supervised experience in marital and family therapy completed before August 28, 1995, may submit supervised experience in marital and family therapy for review and approval on a form pursuant to 20 CSR 2233-2.020. Verification of supervision shall include an attestation form signed by the supervisor.

(A) If a supervisor is deceased or cannot be located by the applicant, the applicant shall provide documentation verifying supervised hours and time providing marital and family therapy.

*AUTHORITY: section 337.715, RSMo Supp. 2007 and section 337.727, RSMo 2000. * This rule originally filed as 4 CSR 233-2.020. Original rule filed Dec. 31, 1997, effective July 30, 1998. Amended: Filed May 22, 2001, effective Nov. 30, 2001. Moved to 20 CSR 2233-2.020, effective Aug. 28, 2006. Amended: Filed Nov. 15, 2007, effective May 30, 2008.*

**Original authority: 337.715, RSMo 1995, amended 2004, 2007 and 337.727, RSMo 1995.*

20 CSR 2233-2.021 Registered Supervisors and Supervisory Responsibilities

PURPOSE: This rule outlines the requirements for individuals to supervise a marital and family therapist seeking supervision for licensure.

(1) In order to provide supervision for a **provisional marital and family therapist (PLMFT)** or supervised-marital and family therapist (S-MFT), a supervisor shall document the following:

(A) A graduate degree in a mental health discipline from a regionally accredited institution acceptable to the United States Department of Education; and

(B) Five (5) years clinical experience in providing marital and family therapy as defined in section 337.700(7), RSMo; and

(C) For supervision occurring in Missouri the supervisor must be currently licensed in Missouri as a marital and family therapist, professional counselor, psychologist, clinical social worker, or psychiatrist for at least two (2) years. For the purpose of this regulation an inactive, provisional, expired, temporary, or retired license shall not meet this requirement; and

(D) Applicants for licensure or supervision may submit current or past postgraduate supervised experience from another state for consideration by the state committee. The supervisor must be licensed in the state and during the time of supervision in the state where supervised experience occurred as a marital and family therapist, professional counselor, psychologist, clinical social worker, or psychiatrist. For the purpose of this regulation an inactive, provisional, expired, temporary, or retired license shall not meet this requirement; and

(E) When considering supervision from another state, the state committee shall determine whether the requirements for supervisors in that state are substantially the same as those of Missouri. If the state committee determines the requirements are not substantially the same, the supervisor from another state shall document credentials pursuant to 20 CSR 2233-2.021(1)(A), (B), (D), (2)(A) and (3)(E).

(2) A supervisor in Missouri completing a graduate degree before January 1, 1990, shall comply with 20 CSR 2233-2.021(1)(A)–(C) and shall document training and experience in marital and family therapy and in supervisory activities involving marital and family therapy with a resume or vitae detailing course work, workshops, supervision-of-supervision and supervisory experience in marital and family therapy supervision.

(A) A supervisor from another state completing a graduate degree before January 1, 1990, shall document training and experience in marital and family therapy and in supervisory activities involving marital and family therapy with a resume or vitae detailing course work, workshops, supervision-of-supervision and supervisory experience in marital and family therapy supervision.

(3) A supervisor in Missouri completing a graduate degree after January 1, 1990, shall comply with 20 CSR 2233-2.021(1)(A)–(C) and shall document the following:

(A) A three (3)-semester hour or five (5)-quarter hour graduate course in marriage and family therapy supervision or a comparably organized and integrated series of workshops and supervised studies of marital and family therapy supervision; and

(B) Documentation of at least thirty (30) hours of supervision-of-supervision and/or in the process of receiving supervision-of-supervision; and

(C) The supervisor of an **PLMFT or S-MFT** shall have completed 20 CSR 2233-2.021(3)(A) prior to completing thirty (30) hours of supervision-of-supervision; and

(D) The supervisor of an **PLMFT or S-MFT** shall have completed the educational requirements defined in 20 CSR 2233-2.010(3) or (4); and

(E) A supervisor from another state completing a graduate degree after January 1, 1990, whose supervisor requirements are not substantially the same as those of Missouri shall comply with 20 CSR 2233-2.021(1)(A)–(C) along with documenting the following:

1. A three (3) semester hour or five (5) quarter hour graduate course in marriage and family therapy supervision or a comparably organized and integrated series of workshops and supervised studies of marital and family therapy supervision; and

2. Documentation of at least thirty (30) hours of supervision-of-supervision and/or in the process of receiving supervision-of-supervision; and

3. The supervisor of a[n] **PLMFT or S-MFT** shall have completed 20 CSR 2233-2.021(3)(A) prior to completing thirty (30) hours of supervision-of-supervision; and

4. The supervisor of a[n] **PLMFT or S-MFT** shall have completed the educational requirements defined in 20 CSR 2233-2.010(3) or (4).

(4) An individual with a state-issued professional license which has been subject to probation, suspension or revocation may be prohibited from providing supervision for a[n] **PLMFT or S-MFT**.

(5) The supervisor and/or applicant for supervision shall have the burden of demonstrating that the supervisor has the required education and experience outlined within this rule.

*AUTHORITY: section 337.715, RSMo Supp. 2007 and section 337.727, RSMo 2000. * This rule originally filed as 4 CSR 233-2.021. Original rule filed Dec. 31, 1997, effective July 30, 1998. Amended: Filed May 22, 2001, effective Nov. 30, 2001. Moved to 20 CSR 2233-2.021, effective Aug. 28, 2006. Amended: Filed Nov. 15, 2007, effective May 30, 2008.*

**Original authority: 337.715, RSMo 1995, amended 2004, 2007 and 337.727, RSMo 1995.*

20 CSR 2233-2.030 Application for Licensure

PURPOSE: This rule outlines the procedure for application for licensure as a marital and family therapist .

(1) Applications for licensure as a **marital and family therapist** shall be made on the forms provided by the state committee and may be obtained by writing the state committee at PO Box 1335, Jefferson City, MO 65102 or by calling (573)751-0870. The TDD number is (800)735-2966.

(2) An application shall not be considered as officially filed unless it is typewritten or printed in black ink, signed, notarized, accompanied by all documents required by the state committee to include a background check, and the applicant pays the application fee. The application fee shall be in the form of a cashier's check, personal check or money order. For the purpose of licensure the results of a criminal background check shall be valid for two (2) years.

(A) For the purpose of conducting a background check the applicant shall provide proof of submission of fingerprints to the Missouri State Highway Patrol's approved vendor(s) for both a Missouri State Highway Patrol and Federal Bureau of Investigation criminal background check. Proof shall consist of any documentation acceptable to the state committee. Any fees due for the background check shall be paid by the applicant directly to the Missouri State Highway Patrol or its approved vendor(s).

(3) The completed application, including all documents, supporting material, and official transcripts sent by the school and required by the division, shall be received at least thirty (30) days before the meeting of the State Committee of Marital and Family Therapists. Applications received less than thirty (30) days before a state committee meeting may be reviewed at the state committee's discretion.

(4) Following review, the applicant shall be informed in writing of the decision regarding the application for licensure.

(5) Communication, such as a letter of intent to apply for licensure pursuant to section 337.706.1, RSMo Cum. Supp. 1997, shall have been postmarked no later than February 28, 1996. To complete the application process for licensure pursuant to section 337.706.1, RSMo Cum. Supp. 1997, the following information shall be submitted to the state committee within one (1) year of the effective date of this rule following the receipt of the letter of intent postmarked by February 28, 1996.

(A) The applicant shall provide proof of verification of licensure as a marriage and family therapist from another state.

(6) An applicant with a license to engage in the practice of marital and family therapy in another state or territory as defined in section 337.715.2, RSMo Cum. Supp. 1997, may apply for licensure in Missouri upon submitting acceptable evidence of his/her qualifications to the division.

(A) An application for licensure shall be reviewed by the state committee and the applicant shall be informed, in writing, of the state committee's decision.

(7) For the purpose of this rule, "acceptable evidence" shall include, but not be limited to, a completed application for licensure on forms provided by the division, documentation of licensure which shall contain information concerning the requirements for licensure, the method of licensing including examination results, date of original licensure, current status of the applicant's license and payment of the applicable fee.

(8) Applicants for licensure from states without marital and family therapy laws or states with marital and family therapy laws which are not substantially equivalent to Missouri's requirements may qualify for licensure pursuant to section 337.715.1, RSMo Cum. Supp. 1997.

*AUTHORITY: section 337.706.2, RSMo Supp. 2007 and sections 337.727.1(6) and (10), RSMo 2000. * This rule originally filed as 4 CSR 233-2.030. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-2.030, effective Aug. 28, 2006. Amended: Filed Nov. 15, 2007, effective May 30, 2008.*

**Original authority: 337.706, RSMo 1995, amended 2004 and 337.727, RSMo 1995.*

**Title 20—DEPARTMENT OF
INSURANCE, FINANCIAL
INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2233—State Committee of
Marital and Family Therapists
Chapter 3—Ethical Standards**

20 CSR 2233-3.010 General Principles

PURPOSE: This rule provides the ethical principles governing the practice of marital and family therapists.

(1) The ethical standards (hereinafter standards) for marital and family therapists shall apply to the professional conduct of licensed marital and family therapists, supervisors, **provisional licensed marital and family therapists (PLMFTs)** supervised-marital and family therapists (S-MFTs) and applicants for licensure and supervision (hereinafter therapist or therapists). Professional practice includes, but is not limited to, the practice of marital and family therapy as defined in section 337.700(7), RSMo Cum. Supp. 1997, research, teaching and the supervision of students, supervisors, **PLMFTs** and S-MFTs. A violation of these standards constitutes unprofessional conduct and is sufficient reason for disciplinary action or denial of either original licensure, reinstatement or renewal of a license.

(2) Client or patient (hereinafter client) shall mean a person, group or any other recipient of marital and family therapy as defined in section 337.700(7), RSMo Cum. Supp. 1997 or the client's legal guardian. A corporate entity or other organization can be a client when the professional contract is to provide services that benefit the organization as well as the individual or group.

(3) The therapist shall limit the practice and the supervision of others to the areas in which competence has been gained through formal education, training derived through an organized and integrated sequence of study, and supervised professional experience in marital and family therapy. If important aspects of a client's issues fall outside the boundaries of the therapist's competency, the therapist shall assist the client in obtaining additional professional consultation. A licensed marital and family therapist shall not permit a[n] **PLMFT**, S-MFT or a supervisor receiving supervision to represent him/herself as capable of providing or to provide services that are beyond his/her level of training.

(4) The therapist shall maintain competency in the practice of marital and family therapy through continuing education, consultation, training, or any combination of these, in conformance with current standards of scientific and professional knowledge relative to the field of marital and family therapy.

(5) When developing competency in a new service or technique, the marital and family therapist shall engage in ongoing consultation with other therapists or relevant professionals and shall seek appropriate education and/or training in the new area, service or technique. The therapist shall inform any client whose treatment will involve a newly developing service or technique of its innovative nature; the known risks associated with the new service or technique and the client's right to freedom of choice concerning services received.

(6) The therapist shall make or recommend referral to other professional, technical or administrative resources when that referral is clearly in the best interest of the client. The well-being of the client shall be the primary consideration in the referral process. Referral for the purposes of financial gain shall be in violation of the ethical standards.

(7) The therapist providing marital and family therapy as defined in section 337.700(7), RSMo, shall maintain client records that include:

- (A) The presenting issue(s); and
- (B) Any evaluative results and any test data from which the results were derived; and
- (C) The date and description of each contact or service provided or pertaining to the client; and
- (D) The nature, type and goals of any interventions; and
- (E) The fee arrangement; and

- (F) A copy of evaluative reports or correspondence prepared as part of the client-therapist relationship; and
- (G) Notation and results of consultation with other providers; and
- (H) Notation of referrals given or recommended to the client; and
- (I) Informed consent as defined in 20 CSR 2233-3.020(1)(A)–(H).

(8) Within the limits of the law, a client's records shall be maintained by the therapist for a period of not less than five (5) years after the last date of therapy.

(9) A therapist shall not undertake nor continue a client-therapist or supervisory relationship when the competency of the therapist is or could reasonably be expected to be impaired due to mental, emotional, physiologic, pharmacological or substance abuse conditions. If such condition develops after a client-therapist or supervisory relationship has been initiated, the therapist shall terminate the relationship by notifying the client, supervisor, **PLMFT**, or S-MFT in writing of the termination and providing references for obtaining services from another licensed mental health practitioner.

(10) The therapist shall not undertake or continue a client-therapist or supervisory relationship when the objectivity or competency of the therapist is or could reasonably be expected to be impaired because of the therapist's present or previous familial, social, sexual, emotional, financial, supervisory, political, administrative or legal relationship with the client, marital and family therapist under supervision for licensure, or a person associated with or related to the client, **PLMFT**, or S-MFT.

(11) In interacting with any marital and family therapist under supervision for licensure, supervisor, student, current client or person to whom the therapist has provided therapy for the treatment or amelioration of emotional distress or behavioral inadequacy, the therapist shall not—

(A) Engage in sexual intercourse, which includes any genital contact of the therapist with the client or the client with the marital and family therapist. This specifically prohibits sexual intercourse, sodomy, oral, anal copulation, or both; or any penetration of the anal opening by any one (1) part or object; or

(B) Engage in kissing with the mouth, lips or tongue of the marital and family therapist with the client or the client with the marital and family therapist; or

(C) Touch or caress either the marital and family therapist or client of the other person's breasts, genitals or buttocks; or

(D) Engage in any deliberate or repeated comments, gestures or physical contact of a sexual nature that exploits the professional relationship with the client; or

(E) Terminate a relationship with a client or student for the purpose, expressed or implied, of having a sexual relationship with that person; or

(F) Expose one's self or encourage another to expose him/herself for the purpose of sexual gratification.

(12) The therapist shall not exploit, sexually or otherwise, the relationship with clients, **PLMFTs**, S-MFTs students, employees, research participants or others.

(13) Whenever therapy is terminated, the therapist shall provide alternative sources of treatment or assistance when indicated and shall not exploit clients by providing unnecessary therapy. The therapist shall terminate a client-therapist or supervisory relationship when it is reasonably clear that the client or supervised therapist is not benefiting from the relationship.

(14) The therapist shall not impose on the client any stereotypes of behavior, values or roles related to age, gender, religion, race, disability, nationality or sexual preference which would interfere with the objective provision of therapy.

(15) The therapist shall not request or induce any client to solicit business on behalf of the therapist.

(16) In deciding whether to offer marital and family therapy to a person already receiving similar services elsewhere, the therapist shall carefully consider the treatment issues and the potential client's welfare. The therapist shall discuss these issues with the client to minimize the probable risks of confusion and conflict, and shall proceed with caution and sensitivity to the therapeutic issues.

(17) A therapist shall be familiar with any relevant law concerning the reporting of abuse of children and vulnerable adults, and shall comply with all applicable laws.

(18) When providing therapy as part of a team or when interacting with other appropriate professionals concerning the welfare of the client, the therapist may share confidential information about the client provided the therapist takes reasonable steps to assure that all persons receiving the information are informed about the confidential nature of the information and abide by the rules of confidentiality.

(19) The therapist shall limit access to client records and shall assure that all persons working under his/her authority comply with the requirements for confidentiality of client records.

(20) The therapist shall not mislead or withhold from any client, prospective client or third-party payer, information about the cost of his/her professional services.

(21) The therapist shall not exploit a client or responsible payer by charging a fee that is excessive for the therapeutic services performed.

(22) The primary obligation of the therapist employed by an institution, agency or school is to persons entitled to services through the institution, agency or school. A therapist shall not accept a private fee or any other form of remuneration from those persons unless the policies of a particular institution, agency or school make explicit provision for private work with its clients by members of its staff. In those instances, the client or guardian shall be fully apprised of available services and all applicable policies, prior to entering into a client-therapist relationship with the therapist.

(23) The therapist shall use, administer and review assessment techniques competently and shall maintain current knowledge about research developments and revisions concerning the techniques that are used.

*AUTHORITY: sections 337.727.1(6) and (10) and 337.730.2(15), RSMo 2000. * This rule originally filed as 4 CSR 233-3.010. Original rule filed Dec. 31, 1997, effective July 30, 1998. Moved to 20 CSR 2233-3.010, effective Aug. 28, 2006. Amended: Filed June 27, 2008, effective Dec. 30, 2008.*

**Original authority: 337.727, RSMo 1995 and 337.730, RSMo, 1995.*

337.700. As used in sections 337.700 to 337.739, the following terms mean:

- (1) "Committee", the state committee for [family and] marital and family therapists;
- (2) "Department", the Missouri department of insurance, financial institutions and professional registration;
- (3) "Director", the director of the division of professional registration;
- (4) "Division", the division of professional registration;
- (5) "Fund", the marital and family therapists' fund created in section 337.712;
- (6) "Licensed marital and family therapist", a person to whom a license has been issued pursuant to the provisions of sections 337.700 to 337.739, whose license is in force and not suspended or revoked;

(7) "Marital and family therapy", the use of scientific and applied marriage and family theories, methods and procedures for the purpose of describing, diagnosing, evaluating and modifying marital, family and individual behavior within the context of marital and family systems, including the context of marital formation and dissolution. Marriage and family therapy is based on systems theories, marriage and family development, normal and dysfunctional behavior, human sexuality and psychotherapeutic, marital and family therapy theories and techniques and includes the use of marriage and family therapy theories and techniques in the diagnosis, evaluation, assessment and treatment of intrapersonal or interpersonal dysfunctions within the context of marriage and family systems. Marriage and family therapy may also include clinical research into more effective methods for the treatment and prevention of the above-named conditions;

(8) "Practice of marital and family therapy", the rendering of professional marital and family therapy services to individuals, family groups and marital pairs, singly or in groups, whether such services are offered directly to the general public or through organizations, either public or private, for a fee, monetary or otherwise;

(9) "Provisional licensed marital and family therapist", any person who is a graduate of an acceptable education institution described in subsection 1 of section 337.715 with at least a master's degree in marital and family therapy, or its equivalent as defined by state committee regulation, and meets all requirements of a licensed marital and family therapist other than the supervised clinical experience set forth in section 337.715, and who is supervised by a person who is qualified to be a supervisor, as defined by state committee regulation.

337.703. No person shall use the title of "licensed marital and family therapist", "marital and family therapist", "provisional **licensed** marital and family therapist", or engage in the practice of marital and family therapy in this state unless the person is licensed as required by the provisions of sections 337.700 to 337.739. Sections 337.700 to 337.739 shall not apply to:

(1) Any person registered, certificated or licensed by this state, another state or any recognized national certification agent acceptable to the division to practice any other occupation or profession while rendering services similar in nature to marital and family therapy in the performance of the occupation or profession in which the person is registered, certificated or licensed, so long as the person

does not use the title of "licensed marital and family therapist", "marital and family therapist", or "provisional **licensed** marital and family therapist";

(2) The practice of any marital and family therapist who is employed by any political subdivision, school district, agency or department of the state of Missouri while discharging the therapist's duties in that capacity; and

(3) Duly ordained ministers or clergy, religious workers and volunteers or Christian Science Practitioners.

337.705. No official, employee, board, commission, or agency of the state of Missouri, any county, municipality, school district, or other political subdivision of this state shall discriminate between persons licensed under sections 337.700 to 337.739 when promulgating rules or when requiring or recommending services that legally may be performed by persons licensed under sections 337.700 to 337.739.

337.706. 1. For a period of six months from September 1, 1995, a person may apply for licensure without examination and shall be exempt from the academic requirements of sections 337.700 to 337.739 if the division is satisfied that the applicant:

- (1) Has been a resident of the state of Missouri for at least the last six months; and
- (2) Holds a valid license as a marital and family therapist from another state.

2. The division may determine by administrative rule the types of documentation needed to verify that an applicant meets the qualifications provided in subsection 1 of this section.

3. [After March 1, 1996,] No person may engage in marital and family therapy for compensation or hold himself or herself out as a "licensed marital and family therapist", "marital and family therapist", [or] "provisional **licensed** marital and family therapist", or "**supervised marital and family therapist**" unless the person complies with all educational and examination requirements and is licensed in accordance with the provisions of sections 337.700 to 337.739.

337.715. 1. Each applicant for licensure or **provisional licensure** as a marital and family therapist shall furnish evidence to the committee that:

(1) The applicant has a master's degree or a doctoral degree in marital and family therapy, or its equivalent **as defined by committee regulation**, from an acceptable educational institution accredited by a regional accrediting body or accredited by an accrediting body which has been approved by the United States Department of Education;

(2) The applicant **for licensure as a marital and family therapist** has twenty-four months of postgraduate supervised clinical experience acceptable to the [division] **committee**, as the [division] **state committee** determines by rule;

(3) After August 28, 2008, the applicant shall have completed a minimum of three semester hours of graduate-level course work in diagnostic systems either within the curriculum leading to a degree as defined in subdivision (1) of this subsection or as post-master's graduate-level course work. Each applicant shall demonstrate supervision of diagnosis as a core component of the postgraduate supervised clinical experience as defined in subdivision (2) of this subsection;

(4) Upon examination, the applicant is possessed of requisite knowledge of the profession, including techniques and applications research and its interpretation and professional affairs and ethics;

(5) The applicant is at least eighteen years of age, is of good moral character, is a United States citizen or has status as a legal resident alien, and has not been convicted of a felony during the ten years immediately prior to application for licensure.

2. Any person otherwise qualified for licensure holding a current license, certificate of registration, or permit from another state or territory of the United States or the District of Columbia to practice marriage and family therapy may be granted a license without examination to engage in the practice of marital and family therapy in this state upon application to the state committee, payment of the required fee as established by the state committee, and satisfaction of the following:

(1) Determination by the state committee that the requirements of the other state or territory are substantially the same as Missouri;

(2) Verification by the applicant's licensing entity that the applicant has a current license; and

(3) Consent by the applicant to examination of any disciplinary history in any state.

3. The state committee shall issue a license to each person who files an application and fee as required by the provisions of sections 337.700 to 337.739.

337.718. 1. Each license issued pursuant to the provisions of sections 337.700 to 337.739 shall expire on a renewal date established by the director. The term of licensure shall be twenty-four months; however, the director may establish a shorter term for the first licenses issued pursuant to sections 337.700 to 337.739. The division shall renew any license upon application for a renewal and upon payment of the fee established by the division pursuant to the provisions of section 337.712. Effective August 28, 2008, as a prerequisite for renewal, each [licensee] **licensed marital and family therapist** shall furnish to the committee satisfactory evidence of the completion of the requisite number of hours of continuing education as defined by rule, which shall be no more than forty contact hours biennially. The continuing education requirements may be waived by the committee upon presentation to the committee of satisfactory evidence of illness or for other good cause.

2. The committee may issue temporary permits to practice under extenuating circumstances as determined by the committee and defined by rule.

337.727. The committee shall promulgate rules and regulations pertaining to:

(1) The form and content of license applications required by the provisions of sections 337.700 to 337.739 and the procedures for filing an application for an initial or renewal license in this state;

(2) Fees required by the provisions of sections 337.700 to 337.739;

(3) The content, conduct and administration of the licensing examination required by section 337.715;

(4) The characteristics of supervised clinical experience as that term is used in section 337.715;

(5) The equivalent of the basic educational requirements set forth in section 337.715;

(6) The standards and methods to be used in assessing competency as a [licensed] marital and family therapist;

(7) Establishment and promulgation of procedures for investigating, hearing and determining grievances and violations occurring under the provisions of sections 337.700 to 337.739;

(8) Development of an appeal procedure for the review of decisions and rules of administrative agencies existing under the constitution or laws of this state;

(9) Establishment of a policy and procedure for reciprocity with other states, including states which do not have marital and family therapist licensing laws or states whose licensing laws are not substantially the same as those of this state; and

(10) Any other policies or procedures necessary to the fulfillment of the requirements of sections 337.700 to 337.739.

337.739. 1. There is created and established the "State Committee of Marital and Family Therapists" which shall consist of four family and marital therapists and two voting public members. The committee shall be appointed by the governor with the advice and consent of the senate. Committee members shall serve for a term of five years, except for the members first appointed, one public member and one other member shall be appointed for five years, two members shall be appointed for four years, the other public member and one other member appointed for three years. No person shall be eligible for appointment to the committee who has served as a member of the committee for a total of ten years. Members shall be appointed to represent a diversity in gender, race and ethnicity. No more than three members shall be from the same political party.

2. Each nonpublic committee member shall be a resident of the state of Missouri for one year, shall be a United States citizen, and shall meet all the requirements for licensing enumerated in sections 337.700 to 337.739, shall be licensed [pursuant to] as a **licensed marital and family therapist under** sections 337.700 to 337.739, except the members of the first committee, who shall be licensed within six months of their appointment, and are actively engaged in the practice of marital and family therapy. If a member of the committee shall, during the member's term as a committee member, remove the member's domicile from the state of Missouri, then the committee shall immediately notify the governor, and the seat of that committee member shall be declared vacant. All such vacancies shall be filled by appointment as in the same manner as the first appointment, and the member so appointed shall serve for the unexpired term of the member whose seat has been declared vacant. The public members shall be at the time of each member's appointment a citizen of the United States; a resident of this state for a period of one year and a registered voter; a person who is not and never was a member of any profession licensed or regulated pursuant to this chapter or the spouse of such person; a person who does not have and never has had a material, financial interest in either the provision of the professional services regulated by this chapter, or an activity or organization directly related to any profession licensed or regulated pursuant to this chapter.

3. The committee shall hold a regular annual meeting at which it shall select from among its members a chairman and a secretary. A quorum of the committee shall consist of a majority of its members. In the absence of the chairman, the secretary shall conduct the office of the chairman.

4. No member of the committee shall receive any compensation for the performance of the member's official duties but shall be entitled to reimbursement for necessary and actual expenses

incurred in the performance of the member's duties. The committee shall share resources and facilities with the office for the committee for professional counselors provided for in sections 337.500 to 337.540. All staff for the committee shall be provided by the director of the division of professional registration.

5. The governor may remove any member of the committee for misconduct, inefficiency, incompetency or neglect of office.



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

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Loree V. Kessler, MPA
Executive Director

Memo

To: State Committee Members

From: Loree Kessler

A handwritten signature in black ink that reads "Loree Kessler".

CC: File

Date: July 26, 2010

Re: Supervisor Credentials

Since the original regulations were effective in July, 1998 the section regarding supervisors credentials established two tiers. These requirements were based upon when a potential supervisor completed the master's degree leading to licensure. As the state committee amends various regulations regarding provisional licensure, it may want to consider amending the supervisor regulation at the same time.

The general requirements for a supervisor of PLMFTs and S-MFTs is a graduate degree in a mental health discipline, five years experience in providing MFT, and licensure as a clinical social worker, marital and family therapist, professional counselor, psychologist, or psychiatrist for a minimum of two years.

The supervisor requirements change based upon when the graduate degree was completed; before or after January 1, 1990. Licensees with the older degree must document training and experience in providing MFT as well as supervising individuals providing marital and family therapy and receiving supervision of supervision.

A licensee with a graduate degree awarded after January 1, 1990 must document the aforementioned requirements along with a graduate course in MFT supervision or similarly structured workshops and or seminars in MFT supervision. This course work or seminars in supervision must be completed before the thirty (30) hours of supervision of supervision may begin.

In the past ten years, the state committee has approved approximately ninety individuals as MFT supervisors and worked with individuals seeking the training to become supervisors. There have been instances when licensees were providing licensure supervision while pursuing MFT supervision of supervision, and completing an organized course of study in supervision. In this scenario, the S-MFT's work is receiving oversight by the licensure supervisor **and** the individual providing supervision of supervision. I do not recall the state committee not approving a supervisor because the course of study was not complete prior to supervision of supervision starting.

Is there a need for a tiered system regarding supervisors or can the two regulations be merged into one? See below. New language in bold print.

(1) In order to provide supervision for a provisional licensed marital and family therapist (PLMFT) or supervised-marital and family therapist (S-MFT), a supervisor shall document the following:

(A) A graduate degree in a mental health discipline from a regionally accredited institution acceptable to the United States Department of Education; and

(B) Five (5) years clinical experience in providing marital and family therapy as defined in section 337.700(7), RSMo; and

(C) For supervision occurring in Missouri the supervisor shall document the following;

1. Currently licensed in Missouri as a marital and family therapist, professional counselor, psychologist, clinical social worker, or psychiatrist for at least two (2) years. For the purpose of this regulation an inactive, provisional, expired, temporary, or retired license shall not meet this requirement; and

2. Training and experience in providing marital and family therapy supervision. Such training shall include a three semester hour graduate course in marriage and family supervision, or a comparably organized and integrated series of workshops and supervised studies of marital and family therapy supervision; and

3. Supervision-of-supervision and/or in the process of receiving supervision-of-supervision. For the purpose of this regulation, the major emphasis of supervision of supervision shall be the development of the licensee's supervisory skills from a systemic perspective and shall include theories of supervision, supervision practice, and professional ethics.

(D) Applicants for licensure or supervision may submit current or past postgraduate supervised experience from another state for consideration by the state committee. The supervisor must be licensed in the state and during the time of supervision in the state where supervised experience occurred as a marital and family therapist, professional counselor, psychologist, clinical social worker, or psychiatrist. For the purpose of this regulation an inactive, provisional, expired, temporary, or retired license shall not meet this requirement; and

(E) When considering supervision from another state, the state committee shall determine whether the requirements for supervisors in that state are substantially the same as those of Missouri. If the state committee determines the requirements are not substantially the same, the supervisor from another state shall document credentials pursuant to 20 CSR 2233-2.021(1)(A), (B), (D), (2)(A) and (3)(E). shall document training and experience in marital and family therapy and in supervisory activities involving marital and family therapy with a resume or vitae detailing course work, workshops, supervision-of-supervision and supervisory experience in marital and family therapy supervision

Please be prepared to discuss during open session.

OPEN SESSION MINUTES
Missouri State committee for Marital and Family Therapists
August 10, 2010 – 8:00 a.m.
Missouri Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 8:05 a.m., the Missouri State Committee of Marital and Family Therapist telephone conference call meeting was called to order by Dr. Elizabeth Kingsley, Chairperson, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Roll call was facilitated by the executive director.

State Committee Members Present

Dr. Elizabeth Kingsley, Chairperson
Greg Roberts, Public Member
Ted Estes
Dr. Teri Loney

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Executive I
Sarah Becker, Licensure Technician II
Earl Kraus, Division Counsel

Visitors

Valerie Adrio, MOAMFT
Geraldine Weir, MOAMFT Student Representative

Dr. Kingsley stated she would be voting in open and closed sessions.

A motion was made by Dr. Loney and seconded by Mr. Estes to approve the open session agenda. State Committee members voting aye; Mr. Estes, Dr. Loney, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.

A motion was made by Dr. Loney and seconded by Mr. Estes to approve the open session minutes of the June 15, 2010 conference call. State Committee members voting aye: Dr. Loney, Mr. Estes, Mr. Roberts and Dr. Kingsley. Motion carried unanimously.

HB 2226 & Regulatory Changes

Included with the minutes is a draft of the regulatory amendments relating to the implementation of the provisional license as authorized by HB 2226 and reviewed by the state committee during the conference call. The executive advised the state committee she was in the process of completing the request for rulemaking and small business impact statements and explained that once all language was drafted and forms completed she would send the material mail ballot to the state committee members. A motion was made by Mr. Estes and seconded by Dr. Loney for the executive director to proceed with the final draft of the regulatory amendments and forms. State Committee members voting aye: Dr. Loney, Mr. Estes, Mr. Roberts and Dr. Kingsley. Motion carried unanimously.

Dr. Kingsley asked the conference call visitors Ms. Adrio and Ms. Weir if they had any comments and Ms. Adrio said that the association appreciated being included on the conference call and receiving updates regarding the regulation.

Ms. Kessler added that she had met with division staff concerning the ability to issue a provisional license pending the effective date of the regulations. It was determined that there was adequate language in the statute to issue the provisional license, however, the state committee was reminded that there could be a challenge to a regulation that did not specifically reference the provisional license, however, the possibility of that type of challenge was fairly remote given the provisional is issued based upon compliance with the education, supervision and examination requirements.

Supervisor Credentials

The state committee reviewed the information regarding the requirements for a licensure supervisor and asked Ms. Adrio to request input from the state association board members. The executive director indicated the regulatory language and any additions or suggestions from the state association would be placed on the next open session meeting agenda.

Meeting Schedule

The state committee tentatively scheduled a conference call for October 5, 2010 at 8:00 a.m.

At 8:33 a.m., a motion was made by Mr. Estes and seconded by Dr. Loney to convene in closed session pursuant to section 610.021 subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and or complaints and or audits and or other information pertaining to the licensee or applicant, section 610.021 Subsection (1) RSMo for the purpose of discussing general legal actions, causes of actions or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorizes agencies to go into closed sessions during those meetings. State committee members voting aye: Dr. Loney, Mr. Estes, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.

At 9:17 a.m., a motion was made by Dr. Loney and seconded by Mr. Estes to convene in open session and adjourn. State Committee members voting aye; Dr. Loney, Mr. Estes, Mr. Roberts, and Dr. Kingsley. Motion carried unanimously.



Executive Director

Approved by State Committee on October 29, 2010