

Meeting Notice

**State Committee of Interpreters
December 4, 2009
9:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65102**

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Interpreters, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Interpreters is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.

Tentative Agenda
State Committee of Interpreters
DECEMBER 4, 2009 10:00 A.M.
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

CLOSED MEETING

10:00 am Call to Order
Roll Call
Review and Approval of Agenda
Review and Approval of Closed Minutes
Complaints
Complaint Update
Executive Director
Miscellaneous

Tentative Agenda
STATE COMMITTEE OF INTERPRETERS
DECEMBER 4, 2009 1:00 P.M.
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN MEETING

1:00 PM Call to Order	Carrie McCray
Roll Call	Andrea Segura
Review and Approval of Agenda	Open Agenda
Review and Approval of Open Minutes -September 26, 2009	Open Minutes
Report from MCDHH and/or BCI -November 20, 2009 BCI	Tab 5
Rules Update and Proposed Changes -20 CSR 2232-2.040 Certifications Recognized by the Board.	Tab 6
Meetings -Attended <ul style="list-style-type: none"> • 2009 Interpreter Conference (September 25-27, 2009) -Upcoming <ul style="list-style-type: none"> • 34th Annual FARB Annual (January 29-31, 2010) • KAI (April 23-25, 2010) 	Tab 7
Video Remote Interpreting discussion/update	Tab 8
Complaint Procedures Update	Tab 9
Report from Executive Director Financial Report Renewals Report Licensee background checks 2010 Meeting Dates and Locations	Tab 10
Discussion and review of US District Court Case A-09-M-404 (1)	Tab 11

**State Committee of Interpreters
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

December 4, 2009 – Open Minutes

The meeting of the State Committee of Interpreters was called to order on December 4, 2009 at 10:20am by Carrie McCray, Chairperson, at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri 65109

A motion was made by Mr. Adams and seconded by Ms. Betzler to go into closed session at 10:20am for #1, #3, #5 and #9. Ms. Segura, Mr. Eck, Ms. Alexander, Mr. Adams and Ms. Betzler all approved.

The open session of the State Committee of Interpreters was called to order at 1:06pm.

Members Present:

Carrie McCray, Chairperson - Member
Andrea Segura, Secretary - Member
John Adams, Member
Kathleen Alexander, Member
Tim Eck, Member
Lisa Betzler, Public Member

Staff Present:

Pam Goose, Executive Director
Roxy Brockman, Administrative Assistant
Sarah Ledgerwood, Division Legal Counsel
Stacie Bickel, Contract Interpreter
Peggy Withrow, Contract Interpreter

Visitors:

Kim Davis, MCDHH

Review and Approval of Open Agenda:

A motion was made by Mr. Eck and seconded by Ms. Alexander to approve the open agenda. All approved.

Review and Approval of Minutes

A motion was made by Mr. Eck and seconded by Ms. Segura to approve the minutes from the September 26, 2009 meeting as amended. All approved.

Report from MCDHH and/or BCI (1:24:00)

Mr. Eck said that he attended the November 20, 2009 BCI meeting. He said the bulk of the discussion was in regard to looking at a new testing system. He said several of the BCI members had been to Texas and talked to them about their test. He said there was discussion about the EIPA and the fact that it was an assessment and not a test. He said there was discussion that MCDHH is currently scheduling for exams to be taken in June and then it is taking approximately four (4) months to get results.

Rules Update and Proposed Changes

- 20 CSR 2232-2.040 Certifications Recognized by the Board – The comment period ended on October 31, 2009 and the rule will become effective on February 28, 2010.

Meetings:

- *Attended*

- 2009 Interpreter Conference, Columbia, Missouri – September 25-27, 2009 was attended by Ms. Segura, Ms. Alexander, Mr. Eck, and Ms. Betzler.

-Upcoming

- 34th FARB Annual meeting, January 29-31, 2010 – Ms. Segura's name has been submitted and Ms. Goose is currently waiting for the approval.
- KAI, Lenexa, Kansas, April 23-25, 2010 – Ms. Segura indicated she was interested in attending.

It was confirmed that the Annual MCDHH meeting will be held at Tan-Tar-A, Lake Ozark, Missouri on October 15-17, 2010.

Video Remote Interpreting discussion/update

Ms. Goose said that she has attempted several times to set up a meeting with Stephanie Winslow from the Department of Mental and that she received an e-mail from someone else at DMH indicating Ms. Winslow was currently out on medical leave. Ms. Goose said she has not heard anymore from the BJC group but she has had contact with a few VRI interpreters.

Complaint Procedures Update

Ms. McCray said that Mr. Ford, Communications Director for the Department of Insurance, is waiting on her. She said she asked the committee if they were agreeable to using Norma Vickers but she also did not know how much compensation she was allowed to offer Ms. Vickers. The committee members were in agreement to use Ms. Vickers for the project. Ms. McCray will move forward with this project.

Report from Executive Director

- Financial Report – The report as of October 31, 2009 was included for the committee's review. No action was required.
- Renewals Report – Ms. Goose reported to the members there were a couple of incorrect dates on the renewal application and the office has been fielding a few phone calls addressing the issue. She said that a second notice would be mailed right after the first of the year and she will ensure the corrections are made to the dates at that time.
- Licensee background checks – Ms. Goose said that she annually checks with the board to determine if they want to change and pursue background checks. The committee agreed to not pursue background checks.
- 2010 Meeting Dates and Locations
 - February 5, 2010, Professional Registration in Jefferson City, Missouri.
 - May 13, 2010 at Professional Registration in Jefferson City, Missouri.
 - September 17, 2010 at Professional Registration in Jefferson City, Missouri.
 - December 3, 2010 Professional Registration in Jefferson City, Missouri.

Discussion and review of US District Court Case A-09-M-404 (1)

Information was included for the committee member's review in regard to court cases pending against some VRS companies alleging fraudulently generating minutes for which they would then seek and receive reimbursement from the TRS fund.

A motion was made by Mr. Adams and seconded by Ms. Alexander to return to closed session at 2:15pm for #1, #3, #5, and #9. Ms. Segura, Mr. Adams, Ms. Alexander, Mr. Eck and Ms. Betzler all approved.

A motion was made by Mr. Adams and seconded by Ms. Alexander to adjourn the meeting at 3:07pm. All approved.

Pamela Goose

Executive Director Signature

February 10, 2010

Date Approved by Committee

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.