

Meeting Notice
STATE COMMITTEE OF INTERPRETERS

February 27, 2009
State Committee of Interpreters Board Meeting
11:00am to 5:00pm
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65102

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the State Committee of Interpreters, P.O. Box 1335, Jefferson City, Missouri 65102 or by calling 573-526-7787. The text telephone for the Deaf or Hard of Hearing is (800) 735-2966 or (800)735-2466 for Voice Relay Missouri.

 #7 Except to the extent disclosure is otherwise required by law, the State Committee of Interpreters is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7), RSMo.

 #8 The Committee may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

#9 Agenda follows.



Tentative Agenda
State Committee of Interpreters
FEBRUARY 27, 2009 11:00 A.M.>
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

CLOSED MEETING

11:00am Call to Order
Roll Call
Review and Approval of Agenda
Review and Approval of Closed Minutes
Complaints
Complaint Update
Executive Director
Miscellaneous

Tentative Agenda
STATE COMMITTEE OF INTERPRETERS
FEBRUARY 27, 2009 1:00P.M.
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City, MO

OPEN MEETING

1:00PM Call to Order	Kathleen Alexander
Roll Call	Andrea Segura
Review and Approval of Agenda	Open Agenda
Review and Approval of Open Minutes -December 3, 2008	Open Minutes
Report from MCDHH and/or BCI -BCI December 5, 2009 -BCI February 6, 2009 -MCDHH February 24, 2009	Tab 5
Rules Update and Proposed Changes -none	Tab 6
Meetings -Attended -Upcoming <ul style="list-style-type: none"> • TERP Expo (March 19-22, 2009) • KAI-RID (April 3-5, 2009) • 2009 RID National Conference (August 1-6, 2009) 	Tab 7
EIPA-RID Agreement	Tab 8
Complaint Procedures Update	Tab 9
Report from Executive Director Financial Report Renewals Report 2009 Meeting Dates and Locations Illinois Licensure Rules VRI licensure question from University of Mo Health Care	Tab 10

**State Committee of Interpreters
Division of Professional Registration
3605 Missouri Blvd, Jefferson City, MO 65109**

February 27, 2009 – Open Minutes

The meeting of the State Committee of Interpreters was called to order on February 27, 2009 at 10:12am by Kathleen Alexander, Chairperson, at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri, and immediately went into closed session.

A motion was made by Mr. Eck and seconded by Ms. Betzler to to convene in closed session at 10:12am pursuant to section 610.021 subsection (14) and **324.001.8 and 324.001.9** RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings." Mr. Eck, Mr. Adams, Ms. McCray, Ms. Betzler, and Ms. Segura all approved.

The open session of the State Committee of Interpreters was called to order at 1:12pm.

Members Present:

Kathleen Alexander, Chairperson – Member
Andrea Segura, Secretary – Member
John Adams, Member
Tim Eck, Member
Carrie McCray, Member
Lisa Betzler, Public Member

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant

Interpreters Present:

Alesha Clingman, Contract Interpreter
Stacie Bickel, Contract Interpreter

Visitors:

Paul Blicharz, MCDHH
Shirley Corbett, Deaf Inc
Hans Liedtke, Sorenson Communications
Sara Smania, Deaf Inc
Barry Critchfield, MCDHH
Jennifer Thompson, MCDHH

Review and Approval of Agenda

A motion was made by Mr. Eck and seconded by Ms. Segura to approve the open agenda. All approved.

Review and Approval of Open Minutes:

A motion was made by Ms. Segura and seconded by Mr. Eck to approve the minutes from the December 3, 2008 meeting as amended. All approved.

Report from MCDHH and/or BCI:

Ms. Goose had included a copy of an e-mail with the MCDHH's Deaf and Hard of Hearing Awareness Day dates. She asked the MCDHH staff present if there were going to be exhibit tables at any of these locations. Ms. Thompson said that Angela from their office was responsible for this and she would have Angela contact Ms. Goose.

- BCI December 5, 2009
- BCI February 6, 2009
- MCDHH February 24, 2009

A copy of the agendas and / or minutes for the meetings listed above were included for the Committee Member's review. No action was required.

The State Committee of Interpreters will begin providing a copy of the letters that the SCI sends to those interpreters who have certifications that will be expiring within 6 months. This will alert MCDHH staff that these interpreters may be contacting them regarding the expiration of their certification.

Rules Update and Proposed Changes:

None to be reviewed

Meetings

Attended – No meetings were attended that needed to be reported on.

-Upcoming

- TERP Expo (March 19-22, 2009) – Ms. Segura, Mr. Eck, Ms. Alexander will attend and also take care of an exhibit table. Ms. McCray will be attending but through William Woods University. Ms. Goose will attend until Friday afternoon and will bring the information etc for the exhibit table.
- KAI-RID (April 3-5, 2009) – Ms. Segura's name has been submitted for attendance to this meeting and it is waiting for approval.
- 2009 RID National Conference (August 1-6, 2009) – Ms. Segura has expressed an interest in attending and Ms. Goose will submit her name for approval.

EIPA-RID Agreement: Ms. McCray will research the issue of conversion of the EIPA-RID into MICS. It was determined through discussion that if someone has a 4.0 EIPA Certification that RID accepts that as a Certification. The NIC exam is required if they do not have a 4.0 EIPA or they can go through MICS and obtain certification.

Complaint Procedures Update: – Nothing to be reviewed at this meeting. Ms. Goose said that this was a reminder to ask Mr. Eck and Ms. Betzler about the video for individuals to view that will provide them with information about filing a complaint with the SCI. Ms. Goose said she has spoken to our IT department and they have indicated that there should not be any issues with placing this on the website. Ms. Goose was asked to provide a name and telephone number for a contact within Professional Registration's IT department.

Report from the Executive Director:

♦ *Financial Report* – The financial report as of December, 2008 was provided for the Committee's review. No action was required.

♦ *Renewals Report* – Ms. Goose reported that as of that morning there are 71 licensees that have not renewed their licenses, who have all been sent a second renewal notice also. She said 7 of those licensees we have received the renewal and fee but they are experiencing CE/Certification issues.

♦ *Illinois Licensure Rule* -- Mr. Eck reported that Illinois has 516 licenses and it costs \$175.00 for the initial license and every renewal cycle thereafter. He said he believed Illinois licenses the VRS people at the intermediate level.

♦ *VRI licensure question from University of Mo Health Care* -- Ms. Goose said she continues to say that VRI must be licensed. She recommended responding to them and indicating they should only be using licensed Missouri Interpreters.

Mr. Eck inquired about the Deaf Nation conference and it was clarified that it is occurring the same weekend as TERP Expo.

The visitors did not indicate the need for any questions.
A motion was made by Mr. Adams and seconded by Mr. Eck to adjourn at 2:30pm. All approved.

Pamela Grosse

Executive Director

May 6, 2009

Date approved by Committee

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

Revised 7/10/2001 Rx