

Open Minutes
Missouri State Committee of Interpreters
June 8, 2000 – 1:30 p. m.
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri

At 1:40 p.m., the Missouri State Committee of Interpreters convened by telephone conference call at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Kimberly McEnulty, Chairperson called the meeting to order and Betty Kramer, Public Member and Secretary facilitated roll call.

State Committee Members Present

Kimberly McEnulty, Chairperson
Betty Kramer, Public Member and Secretary
Sandy Drummond
Loretto Durham
Carrie McCray (participated in the conference call from the division)

Staff Present

Loree Kessler, Executive Director
Patty Herzing, Licensure Technician
Mark Schoon, Assistant Attorney General

Ms. McEnulty stated she would be voting in open and closed sessions.

A motion was made by Ms. Kramer and seconded by Ms. Drummond to approve the open session agenda. Motion carried unanimously.

A motion was made by Ms. Kramer and seconded by Ms. McCray to approve the open session minutes of the April 14, 2000 meeting. Motion carried unanimously.

State Committee Presentations

The state committee has scheduled the following presentations.

- June 17 - 5:00 p.m. Greater Columbia Association of the Deaf. Presentation to cover ethics and how to file a complaint. Presentation to be facilitated by Sandy Drummond and Loree Kessler. Ms. McCray may be able to attend.
- July 22 St. Louis Forum regarding complaint processing and ethics facilitated by Sandy Drummond, Loretto Durham and Loree Kessler. Ms. McCray may be able to attend.
- August 16, 2000 St Louis Special School District. Licensure update facilitated by Sandy Drummond, Carrie McCray and Loree Kessler. Ms. Durham may be able to attend. The executive director was asked to obtain specifics regarding the location and time of the presentation.

MCD Update

The state committee reviewed a letter drafted by Ms. Drummond to be sent to the commission and BCI regarding the status of licensure and topics of discussion for the July MCD meeting. The state committee instructed the executive director to send the letter and open session minutes to the commission office, members and BCI members as well. Additionally, the executive director was asked to request a time on the commission July agenda to go review the letter with the commission staff.

There was discussion regarding temporary permits and whether the commission was issuing them. This needs to be clarified at the July commission meeting.

Complaint and Consent Forms

A motion was made by Ms. Kramer and seconded by Durham to implement the revised complaint and consent forms. Motion carried unanimously.

Newsletter

State committee members targeted the end of June for the first draft of the newsletter. It was determined that the newsletter needed to be mailed to all licensed interpreters, interpreter referral agencies, interpreter education programs, and special school districts. The executive director indicated that she would work with the division on keeping the cost at a minimum.

Meeting Schedule

A conference call was scheduled for August 8, 2000 at 1:30 p.m. with an alternative time of 7:30 p.m.

At 2:15 p.m., a motion was made by Ms. Drummond and seconded by Ms. Durham to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney. section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. State committee members voting aye; Ms. McEnulty, Ms. Drummond, Ms. Durham, Ms. McCray, and Ms. Kramer. Motion carried unanimously.

At 3:51 p.m., a motion was made by Ms. Kramer and seconded by Ms. Durham to convene in open session. State committee members voting aye; Ms. McEnulty, Ms. Drummond, Ms. Durham, Ms. McCray, and Ms. Kramer. Motion carried unanimously.

At 3:52 p.m., a motion was made by Ms. Kramer and seconded by Ms. McCray to adjourn the meeting. Motion carried unanimously.

Executive Director

Approved by State Committee on August 8, 2000