

State Board of Embalmers and Funeral Directors

September 18, 2015

Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri 65109

OPEN MINUTES

The meeting of the State Board of Embalmers and Funeral Directors was called to order by Collin Follis, chairman, via conference call, at 2:33 p.m.

Roll Call

Members Present

Collin Follis, Chairman
Gary Fraker, Vice Chairman
Jerald Dickey, Secretary – joined at 2:36p.m.
Eric Pitman, Board Member
Kenneth G. McGhee, Board Member – left at 3:10p.m.

Members Not Present

Archie Camden, Public Member

Staff Present

Sandy Sebastian, Executive Director
Tabatha Lenzini, Administrative Assistant
Lori Hayes, Funeral Establishment Inspector
Sarah Ledgerwood, Division Counsel

Others Present

Chris Cline, Department Communications Director
Yaryna Klimchack, Department Communications Staff

Approval of Agenda

A motion was made by Gary Fraker and seconded by Eric Pitman to approve the open agenda. Motion carried with Kenneth McGhee voting in favor and no votes in opposition. Archie Camden and Jerald Dickey were not present.

Executive Director Report

No report

Legal Counsel Report

No report

Move to Closed

A motion was made by Eric Pitman and seconded by Kenneth G. McGhee to move into closed session pursuant to numbers 1, 2, 8 and 9 of the attached motions to close. Motion carried with all voting in favor and no votes in opposition. Archie Camden was not present.

Open Discussion

Gary Fraker shared with the board that the veto of HB618 relating to death certificates was overridden and set to go into effect.

Adjourn

A motion was made by Jerald Dickey and seconded by Eric Pitman to adjourn at 3:33 p.m. Motion carried with Gary Fraker voting in favor with no votes in opposition. Archie Camden and Kenneth McGhee were not present.

Executive Director: Sandy Sebastian

Approved by the board on 5-19-16

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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