

EMERGENCY MEETING

State Board of Embalmers and Funeral Directors

June 1, 2015

Division of Professional Registration
3605 MO Blvd
Jefferson City Missouri 65109

OPEN MINUTES

It was necessary to hold the meeting with less than 24 hour notice, pursuant to section 610.020.4 RSMo "...the nature of the good cause justifying that departure from the normal requirements shall be stated in the minutes", because papers were served on Friday May 29, 2015 at 1:30 p.m. the hearing for the Temporary Restraining Order was set for June 2, 2015 at 9:00 a.m.

The meeting of the State Board of Embalmers and Funeral Directors was called to order via conference call by Collin Follis, chairman, at 9:03 a.m.

Roll Call

Board Members Present

Collin Follis, Chairman – left the call at 9:16a.m.

James Reinhard, Vice Chairman – joined the call at 9:06a.m. – Chaired the meeting following Mr. Follis departure

Jerald Dickey, Secretary

Gary Fraker, Member

Eric Pitman, Member– left the call at 9:16a.m.

Archie Camden, Public Member

Staff Present

Sandy Sebastian, Executive Director

Tabatha Lenzini, Administrative Assistant

Lisa Wildhaber, Examiner Supervisor

Lori Hayes, Inspector

Sharon Euler, Division Legal Counsel

Approval of Agenda

A motion was made by Gary Fraker and seconded by Jerald Dickey to approve the agenda. Motion carried with Archie Camden and Eric Pitman voting in favor with no votes in opposition. James Reinhard was not present.

Executive Director Report

No report

Legal Counsel Report

No report

Open Session/Discussion

No discussion

Move to Closed

A motion was made by Gary Fraker and seconded by Jerald Dickey to move to closed pursuant to numbers 1, 2, 7, 8 and 9 of the attached motions to close. Motion carried with Archie Camden, Eric Pitman and James Reinhard voting in favor with no votes in opposition.

Adjourn

A motion was made by Jerald Dickey and seconded by Gary Fraker to adjourn. Motion carried with Archie Camden voting in favor with no votes in opposition. Collin Follis and Eric Pitman were not present.

Executive Director Sandy Sebastian

Approved by the board on 31 May - 30 June 2016

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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