

State Board of Embalmers and Funeral Directors

May 19, 2015

Division of Professional Registration
3605 MO Blvd
Jefferson City Missouri 65109

OPEN MINUTES

The meeting of the State Board of Embalmers and Funeral Directors was called to order via conference call by Collin Follis, chairman at 2:05 p.m.

Roll Call

Board Members Present

Collin Follis, Chairman
James Reinhard, Vice Chairman
Jerald Dickey, Secretary
Eric Pitman, Board Member
Gary Fraker, Board Member
Archie Camden, Public Member - not present

Staff Present

Sandy Sebastian, Executive Director
Lori Hayes, Inspector
Tabatha Lenzini, Administrative Assistant
Sharon Euler, Division Legal Counsel
Scott Hamblin, Board Counsel, Brydon, Swearingen and England

Approval of Agenda

A motion was made by Gary Fraker and seconded by James Reinhard to approve the open agenda. Motion carried with Jerald Dickey and Eric Pitman voting in favor with no votes in opposition. Archie Camden not present.

Executive Director

No report

Legal Counsel Report

No report

Discussion of Fees

Following a review and discussion regarding four scenarios relating to reducing the per contract fee from \$36 to a lesser amount, a motion was made by Eric Pitman and seconded by Gary Fraker to approve the scenario that reduced the per contract fee from \$36 to \$25 and to file such as an emergency rule so that it would be in effect by the beginning of the reporting period, which begins September 1. Motion carried with James Reinhard, Eric Pitman and Jerald Dickey voting in favor with no votes in opposition. Archie Camden not present

Open Session/Discussion

None

Move to Closed

A motion was made by Jerald Dickey and seconded by Eric Pitman to close for numbers 1, 2, 7, 8, and 9 of the attached motions to close. Motion carried with James Reinhard and Gary Fraker voting in favor with no votes in opposition. Archie Camden was not present.

Upcoming Meeting

Sandy reminded the board that the next scheduled meeting was set for June 17 and 18, 2015 in Jefferson City.

Adjourn

A motion was made by Eric Pitman and seconded by Gary Fraker to adjourn. Motion carried with James Reinhard, Eric Pitman and Jerald Dickey voting in favor with no votes in opposition. Archie Camden not present.

Executive Director: Sandy Sebastian

Approved by the board on: 3/29-30/2016

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

Revised 09-11