

State Board of Embalmers and Funeral Directors

January 29, 2015

Division of Professional Registration
3605 MO Blvd
Jefferson City Missouri 65109

OPEN MINUTES

Call to Order

The meeting of the State Board of Embalmers and Funeral Directors was called to order by James Reinhard, chairman, at 1:04p.m.

Roll Call

Board Members Present

James Reinhard, Chairman
Collin Follis, Secretary
Eric Pitman, Member
Gary Fraker, Member

Board Members Not Present

Archie Camden, Vice Chairman, Public Member
Jerald Dickey, Member

Staff Present

Sandy Sebastian, Executive Director
Tabatha Lenzini, Administrative Assistant
Lori Hayes, Inspector

Approval of Agenda

A motion was made by Eric Pitman and seconded by Collin Follis to approve the open agenda. Motion carried with Gary Fraker voting in favor with no votes in opposition. Archie Camden and Jerald Dickey were not present.

Executive Director Report

Sandy discussed the upcoming annual Conference meeting scheduled for the end of February and asked if any board members were interested in attending. Collin expressed interest and indicated he would check availability and let Sandy know.

Legal Counsel Report

Sharon reported that the civil trial in the National Prearranged Services case was set to start the following Monday.

Open Session/Discussion

None

Move to Closed

A motion was made by Eric Pitman and seconded by Gary Fraker move into closed for numbers #1, 2, 7, 8, and 9 of the attached motions to close. Motion carried with Collin Follis voting in favor with no votes in opposition. Archie Camden and Jerald Dickey were not present.

Adjourn

A motion was made and seconded to adjourn at 2:02p.m.

Approved by the board on: 9/9-10/2015

Executive Director: Sandy Sebastian

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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