

State Board of Embalmers and Funeral Directors

August 11, 2014

State Board of Embalmers and Funeral Directors  
3605 Missouri Boulevard  
Jefferson City, MO 65109

**OPEN MINUTES**

The meeting of the State Board of Embalmers and Funeral Directors was called to order by Archie Camden, vice chairman, at 8:23 a.m.

**Roll Call**

**Board Members Present**

James Reinhard, Chairman - by phone

Archie Camden, Vice Chairman

Collin Follis, Secretary

Eric Pitman, Member

Gary Fraker, Member - joined the meeting by phone 10:50a.m. and left the meeting at 1:25p.m.

**Board Members Not Present**

Jerald Dickey, Member

**Staff Present**

Sandy Sebastian, Executive Director

Tabatha Lenzini, Administrative Assistant

Lori Hayes, Inspector

Sharon Euler, Division Legal Counsel

**Approval of Open Agenda**

A motion was made by Eric Pitman and seconded by Collin Follis to approve the open agenda. Motion carried with James Reinhard voting in favor with no votes in opposition. Jerald Dickey and Gary Fraker were not present.

**Executive Director Report**

Sandy updated the board and informed them of the injunction regarding Shelby Funeral Home; and reported that Leland Kolkmeier would begin serving his sentence soon.

In response to a question from the public, Sandy reported that preneed seller annual reports would be finalized, mailed and that portions of the report would be available on the board's website in a fillable pdf format. Sandy also reported that the deadline for preneed agent renewals was extended to November 30 due a rule change and that information regarding such would be mailed with the renewals.

**Legal Counsel Report**

No report

## Disciplinary Hearings

### **Mount Washington Forever, LLC and Forever Network, Inc. – Case No 10-0450EM**

Licensee was not present.

### **Bryan Larson, Funeral Director – Case No 14-0181 EM**

Licensee was not present.

Following the above hearings, a motion was made by Eric Pitman and seconded by Collin Follis to close for numbers 1, 2, 7, 8 and 9 of the attached motions to close. Motion carried with James Reinhard and Gary Fraker voting in favor with no votes in opposition. Jerald Dickey was not present.

## Probation Violation Hearings

### **Elite Funeral Home, LLC – Case No EMB 15-002-PV**

The hearing that was scheduled did not appear because the matter was settled.

### **George Treaster dba White Funeral Home – Case No EMB 15-003-PV**

The hearing that was scheduled did not appear because the matter was settled.

### **Leland Jones, Sr., Embalmer Apprentice – Case No EMB 15-001-PV**

Licensee was not present.

## Move to Closed

A motion was made by Eric Pitman and seconded by Collin Follis to close for numbers 1, 2, 7, 8 and 9 of the attached motions to close. Motion carried with James Reinhard voting in favor with no votes in opposition. Jerald Dickey and Gary Fraker were not present.

## Adjourn

A motion was made by Collin Follis and seconded by Eric Pitman to adjourn at 4:20p.m. Motion carried with James Reinhard voting in favor with no votes in opposition. Jerald Dickey and Gary Fraker were not present.

Approved by the board on: 9/9-10/2015

Executive Director: Sandy Sebastian

## MOTIONS TO GO INTO CLOSED SESSION

### 1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

### 2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

### 3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

### 4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

### 5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

### 6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

### 7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

### 8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

### 9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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