

State Board of Embalmers and Funeral Directors

Conference Call

April 11, 2012
Division of Professional Registration
Executive Conference Room
3605 Missouri Boulevard
Jefferson City, MO 65109

Open Minutes

The meeting of the State Board of Embalmers and Funeral Directors was called to order by D. Todd Mahn, Chairman at 8:36 a.m.

Roll Call

Board Members Present

D. Todd Mahn, Chairman
James Reinhard, Vice Chairman
John McCulloch, Secretary
Martin Vernon, Board Member
Archie Camden, Board Member

Board Members not present

Gary Fraker, Board Member

Staff Present

Sandy Sebastian, Executive Director
Tabatha Lenzini, Administrative Assistant
Lori Hayes, Inspector
Lisa Wildhaber, Examination Supervisor
Sharon Euler, Division Legal Counsel

Approval of Open Agenda

A motion was made by James Reinhard and seconded by John McCulloch to approve the open agenda. Motion carried with Archie Camden and Martin Vernon voting in favor with no votes in opposition. Gary Fraker was not present for the meeting.

Executive Director Report

No report

Legal Counsel Report

No report

Motion to Close

A motion was made by John McCulloch and seconded by Archie Camden to move to closed session pursuant to #1, #2 and #9. Motion carried with James Reinhard, Martin Vernon voting in favor with no votes in opposition. Gary Fraker was not present for the meeting.

Adjournment

A motion was made by Archie Camden and seconded by John McCulloch to adjourn the meeting. Motion carried with James Reinhard, Martin Vernon voting in favor with no votes in opposition. Gary Fraker not present for the meeting.

Executive Director: Sandy Sebastian

Approved by the Board on: 4-24-25-2012

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline

2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney

3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency

4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees

5. EXAMINATION MATERIALS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees

7. APPLICATIONS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure

8. CLOSED MINUTES

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings

9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS

I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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