

State Board of Embalmers and Funeral Directors

March 28, 2012
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109

Conference Call

Open Minutes

The meeting of the State Board of Embalmers and Funeral Directors was called to order by D. Todd Mahn, Chairman at 8:30 a.m.

Roll Call

Members Present

D. Todd Mahn, Chairman
James Reinhard, Vice Chairman
John McCulloch, Secretary (left call at 9:15am)
Gary Fraker, Member
Martin Vernon, Member
Archie Camden, Member

Staff Present

Sandy Sebastian, Executive Director
Tabatha Lenzini, Administrative Assistant
Lori Hayes, Inspector
Sharon Euler, Division Legal Counsel

Approval of Agenda

A motion was made by Gary Fraker and seconded by James Reinhard to approve the open agenda. Motion carried with John McCulloch, Archie Camden, and Martin Vernon voting in favor with no votes in opposition.

Election of Officers

A motion was made by Gary Fraker and seconded by James Reinhard to keep the same officers as current. Motion carried with John McCulloch, Archie Camden, and Martin Vernon voting in favor with no votes in opposition.

Discussion/Dialogue

There was discussion regarding the starting time of the next board meeting. The members indicated they would be available if the agenda demanded the meeting scheduled for April 24-25, 2012 needing to begin on the afternoon of April 23rd.

Motion to Close

A motion was made by James Reinhard and seconded by Gary Fraker to move to closed session pursuant to #1, #2 and #9. Motion carried with John McCulloch, Archie Camden, and Martin Vernon voting in favor with no votes in opposition.

Adjournment

Motion was made and seconded to adjourn the meeting at 9:45 a.m. Motion carried with no opposition. John McCulloch was not present for the vote.

Executive Director: Sandy Sebastian

Approved by the Board on: 4-24-25-2012

MOTIONS TO GO INTO CLOSED SESSION

1. DISCIPLINE
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo and 324.001.9 RSMo for deliberation on discipline
2. LEGAL ACTIONS/LITIGATIONS/PRIVILEGED COMMUNICATIONS
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (1) RSMo for discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney
3. PROMOTING/HIRING/DISCIPLINING/FIRING EMPLOYEES
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (3) RSMo discussing hiring, firing, disciplining or promoting an employee of this agency
4. DIAGNOSIS/TREATMENT OF DISCIPLINED LICENSEES
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (5) and Section 324.001.8 RSMo. for proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees
5. EXAMINATION MATERIALS
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (7) RSMo for reviewing testing and examination materials
6. EMPLOYEE PERFORMANCE RATINGS
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (13) RSMo for making performance ratings pertaining to individual employees
7. APPLICATIONS
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and Section 324.001.8 RSMo for discussing educational transcripts and/or test scores and/or complaints and/or audits and/or investigative reports and/or other information pertaining to the licensee or applicant for licensure
8. CLOSED MINUTES
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021, Subsection (14) and 324.017 RSMo for the purpose of reviewing and approving the closed minutes of previous meetings
9. COMPLAINTS/ INVESTIGATIVE REPORTS/AUDITS
I move that this meeting be closed and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under Section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant

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