



GENERAL FUNCTION	CARE AND PREPARATION/VISITATION AND SERVICE
<ul style="list-style-type: none"> <li>1. Building exterior clean and well kept (20 CSR 2120-2.070(14 &amp; 15)) <input type="checkbox"/></li> <li>2. Building interior clean and well kept (20 CSR 2120-2.070(14 &amp; 15)) <input type="checkbox"/></li> <li>3. Outdoor signs and business advertising correct (20 CSR 2120-2.070(13)) <input type="checkbox"/></li> <li>4. Current establishment license displayed in a conspicuous location (20 CSR 2120-2.070(9)) <input type="checkbox"/></li> <li>5. Current provider license displayed <input type="checkbox"/></li> <li>6. Current seller license displayed <input type="checkbox"/></li> <li>7. Current funeral director/embalmer licenses displayed in a conspicuous location accessible to the public in the office(s) or place(s) of business (333.091 &amp; 20 CSR 2120-2.070(9)) <input type="checkbox"/></li> <li>8. Is the funeral director in charge correct and current (20 CSR 2120-2.070(7)) <input type="checkbox"/></li> <li>9. Apprenticeship/Practicum paperwork displayed (333.091 &amp; 20 CSR 2120-2.010(4 &amp; 14) &amp; 20 CSR 2120-2.060(5)) <input type="checkbox"/></li> <li>10. If there is a change of ownership is there a current business license? (333.061(5)) <input type="checkbox"/></li> <li>11. Register Log - The name of each body that has been in the establishment; The date the body arrived at the establishment; If applicable, the place of embalming, if known; and If the body was embalmed at the establishment, the date and time that the embalming took place, and the name, signature, and license number of the embalmer. (333.061.1(4) &amp; 20 CSR 2120-1.040(21)) <input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li>1. General price list available must be maintained on the premises (20 CSR 2120-2.070(23)) <input type="checkbox"/></li> <li>2. Contain a restroom and available drinking water (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> <li>3. Provide an area where funeral services are conducted (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> <li>4. Appropriate equipment for funeral services on-site (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> <li>5. Merchandise prices displayed clearly (333.145(3)) <input type="checkbox"/></li> <li>6. Separate area for funeral arrangements and records storage (20 CSR 2120-2.070(19)) <input type="checkbox"/></li> <li>7. Area for the care and custody of dead human remains (20 CSR 2120-2.070(19)) <input type="checkbox"/></li> </ul>
<b>PREPARATION ROOM</b>	<b>RECORDS</b>
<ul style="list-style-type: none"> <li>1. Preparation rooms shall be secured with a functional lock so as to prevent entrance by unauthorized persons (20 CSR 2120-2.090(13)) <input type="checkbox"/></li> <li>2. Floors, walls and ceilings smooth, cleanable and in good repair (20 CSR 2120-2.090(3)) <input type="checkbox"/></li> <li>3. Embalming tables clean and covered when not in use (20 CSR 2120-2.090(9e)) <input type="checkbox"/></li> <li>4. Working exhaust fan (20 CSR 2120-2.090(8)) <input type="checkbox"/></li> <li>5. Eye wash kit (20 CSR 2120-2.090(9a)) <input type="checkbox"/></li> <li>6. Proper disinfection and storage of embalming instruments (20 CSR 2120-2.090(9b &amp; c)) <input type="checkbox"/></li> <li>7. Separate wash sink available within 10 feet from the door of the preparation room (20 CSR 2120-2.090(11)) <input type="checkbox"/></li> <li>8. Embalming within 24 hr, refrigeration or sealed casket. The refrigerator is at 40 degrees F or cooler (20 CSR 2120-2.070(21)) <input type="checkbox"/></li> <li>9. Backflow Prevention Device installed and recently inspected (20 CSR 2120-2.090(5)) <input type="checkbox"/></li> <li>10. All blocks used in positioning shall be made of nonabsorbent materials (20 CSR 2120-2.090(9d)) <input type="checkbox"/></li> <li>11. Solid waste materials must be kept in a leakproof nonabsorbent container which must be covered with tight-fitting lid (20 CSR 2120-2.090(6)) <input type="checkbox"/></li> <li>12. Sanitary conditions/general cleanliness (20 CSR 2120-2.090(9)) <input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li>1. At-need &amp; pre-need contracts fulfilled or cancelled must be maintained on the premises (20 CSR 2120-2.070(23)) <input type="checkbox"/></li> <li>2. A preneed contract shall not be substituted for the written statement of charges required by this rule (20 CSR 2120-2.080(3)) <input type="checkbox"/></li> <li>3. Authorization to embalm or cremate documented (20 CSR 2120-2.070(22)) <input type="checkbox"/></li> </ul>
<b>CREMATORY</b>	<b>PRENEED CONTRACTS AFTER AUGUST 28, 2009</b>
<ul style="list-style-type: none"> <li>1. The cremation chamber shall be completely functioning at all times (20 CSR 2120-2.071(8)) <input type="checkbox"/></li> <li>2. Shall include a work center area equipped with forced air ventilation system (20 CSR 2120-2.071(9)) <input type="checkbox"/></li> <li>3. Box or urns clearly labeled with the name of deceased (20 CSR 2120-2.071(16)) <input type="checkbox"/></li> <li>4. Cremation Chamber cleaned after every use (20 CSR 2120-2.071(18)) <input type="checkbox"/></li> <li>5. Permanent records that contain: Written authorization for cremation which shows the time and date when auth. for cremation was given, etc. (20 CSR 2120-2.071(3)) <input type="checkbox"/></li> <li>6. Secured crematory area (20 CSR 2120-2.071(11)) <input type="checkbox"/></li> <li>7. Un-embalmed bodies cremated within 24 hr, refrigerated or sealed casket The refrigerator is at <b>40 degrees F or cooler</b> (20 CSR 2120-2.070(21)) <input type="checkbox"/></li> <li>8. Each body delivered to the crematory must be in a cremation container, plastic pouch, cardboard cremation container or casket made of wood, wood product or metal (20 CSR 2120-2.071(12)) <input type="checkbox"/></li> <li>9. No body shall be cremated until after a completed death certificate has been filed with the local registrar (20 CSR 2120-2.071(15)) <input type="checkbox"/></li> <li>10. Cremation log contains: Name of the deceased to be cremated, name of the Missouri licensed establishment where the body is cremated, date and time body arrived at the crematory, date and time the cremation took place, name and signature of the Missouri licensed funeral director supervising the cremation and the supervising Missouri licensed funeral directors number (20 CSR 2120-2.071(4)) <input type="checkbox"/></li> </ul>	<ul style="list-style-type: none"> <li>1. Preneed contracts written after August 28, 2009 shall be sequentially numbered (436.425.1) <input type="checkbox"/></li> <li>2. Include the name, address and phone number of the purchaser, beneficiary, provider and seller (436.425.1(1)) <input type="checkbox"/></li> <li>3. Identify the name, address, phone and license number of the provider and the seller (436.425.1(2)) <input type="checkbox"/></li> <li>4. In detail list the disposition, funeral and burial services and facilities, and merchandise requested (436.425.1(3)) <input type="checkbox"/></li> <li>5. Identify how the contract is funded, joint, trust, or insurance (436.425.1(4)) <input type="checkbox"/></li> <li>6. Identify whether the contract is revocable or irrevocable (436.425.1(8)) <input type="checkbox"/></li> <li>7. Include the name and signature of the purchaser, the provider or its authorized representative, the preneed agent responsible for the sale of the contract, and the seller or its authorized representative (436.425.1(12)) <input type="checkbox"/></li> <li>8. Prominently identify whether the contract is a guaranteed or nonguaranteed contract (436.425.1(13)) <input type="checkbox"/></li> <li>9. Include any applicable consumer disclosures required. <input type="checkbox"/></li> <li>10. Identifies the preneed trust or joint account into which contract payments shall be deposited, including the name and address of the corresponding trustee or financial institution; 436.425.1(9) <input type="checkbox"/></li> </ul>
<b>CREMATORY</b>	<b>VISITATION AND SERVICE</b>
	<ul style="list-style-type: none"> <li>1. Contain a restroom and available drinking water (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> <li>2. Provide an area where funeral services are conducted (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> <li>3. Appropriate equipment for funeral services on site (20 CSR 2120-2.070(19)) <input type="checkbox"/></li> <li>4. Music producing equipment on the premises (20 CSR 2120-2.070(20)) <input type="checkbox"/></li> </ul>
<b>CREMATORY</b>	<b>COMMENTS</b>