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Tom Reichard
Executive Director

Tentative Meeting Notice

State Committee of Dietitians

**June 11, 2012
11:00 a.m.**

**Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the State Committee of Dietitians, 3605 Missouri Blvd, Jefferson City, MO 65102 or by calling (573) 522-3438 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the State Committee of Dietitians is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The State Committee of Dietitians may go into closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

OPEN SESSION AGENDA
June 11, 2012
11:00 a.m.

State Committee of Dietitians
Division of Professional Registration
3605 Missouri Blvd.
Jefferson City, MO 65109

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
 - April 8, 2011
 - April 25, 2011 Conference Call
- V. Executive Director Report
 - Board Totals
 - Other
- VI. ADA Ethics Committee Letter
- VII. Diet Orders
- VIII. Scope of Practice Rules Discussion
- VIII. CLOSED SESSION- Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.
- XI. Adjournment

**Open Minutes
April 8, 2011**

**State Committee of Dietitians
Courtyard by Marriott
Conference Room Salon C/D
3301 Lemone Industrial Boulevard
Columbia, MO**

Members Present

Jean Howard, Chairperson
Lois Kramer-Owens
Terri Powell
Nolan McNeill, Public Member

Staff Present

Tom Reichard, Executive Director
Katie Johnson, Administrative Office Assistant
Earl Kraus, Legal Counsel

Call to Order – Jean Howard, Chairperson

The State Committee of Dietitians Open Session meeting was called to order by Jean Howard, Chairperson, at 5:49 p.m. on April 8, 2011 at the Courtyard by Marriott, 3301 Lemone Industrial Boulevard, Columbia, Missouri.

Approval of Agenda

A motion was made by Lois Kramer-Owens and seconded by Terri Powell to approve the open session agenda. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

Approval of Minutes

A motion was made by Nolan McNeill and seconded by Lois Kramer-Owens to approve the February 15, 2011 open session minutes. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

Executive Director Report – Tom Reichard

Mr. Reichard provided the current board totals to the committee. There are 1705 active, 14 Inactive and 2300 on file.

Mr. Reichard reported that there are currently no House Bill 600 suspensions at this time.

The office would like to file a rule change to lower fees to \$20 for a two year license. Mr. Reichard stated that he hopes this would become effective before the 2012 renewal period. Currently, if the committee has over three times appropriations, anything in excess will be swept into general revenue. He reported that a small amount will be swept this year.

Public Forum

The committee opened the floor to any questions by those in attendance at the Missouri Dietetic Association conference.

Earl Kraus explained the complaint process and levels of disciplinary action.

The committee reminded licensees that no dietitian may continue to practice on an expired license. The committee also stated that the ADA website is a great tool to use for questions regarding the scope of practice.

Attendees would like to see the complaint process explained in the next newsletter. A question was asked as to whether or not the rules require for a copy of the complaint to be mailed to the licensee. Legal Counsel will check into this.

Any licensee who does not wish to have their home address listed as their public contact address may complete the online address change form located on the committee's website to have the contact address change to a different address (i.e. work, post office box).

Lois Kramer-Owens stated that she will discuss written/verbal orders during her presentation at the conference tomorrow.

The committee stated that any person who holds a license to practice dietetics in this state may use the title "Dietitian". No other person may use the title "Dietitian", this includes students, per section 324.205.1.

Adjournment

A motion was made by Terri Powell and seconded by Nolan McNeill to adjourn the meeting. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

The meeting was adjourned at 6:18 p.m. on April 8, 2011.

**Open Minutes
April 25, 2011
Conference Call**

**State Committee of Dietitians
3605 Missouri Boulevard
Jefferson City, MO 65109**

Members Present

Jean Howard, Chairperson
Lois Kramer-Owens
Terri Powell
Nolan McNeill, Public Member

Staff Present

Tom Reichard, Executive Director
Katie Johnson, Administrative Office Assistant

Call to Order – Jean Howard, Chairperson

The State Committee of Dietitians Open Session meeting was called to order by Jean Howard, Chairperson, at 11:06 a.m. on April 25, 2011 at the Division Professional Registration, Jefferson City, Missouri via conference call.

Approval of Agenda

A motion was made by Nolan McNeill and seconded by Terri Powell to approve the open session agenda. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

Closed Meeting

A motion was made by Nolan McNeill and seconded by Terri Powell to move to closed session as per Section 610.021 Subsection (1) for the purpose of discussion of confidential or privileged communication between this agency and its attorney; Section 610.021 Subsection (14) and Section 620.010.14 Subsection (7) for the purpose of discussing applicants for licensure. Closed under Sections 610.021 for the purpose of reviewing and approving the closed minutes of one or more previous meetings. Closed under Sections 610.021(14) and 620.010.14(7), RSMo, for the purpose of discussing investigative reports and/or complaints. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

Open Session

The committee reconvened in open session at 11:36 a.m. on April 25, 2011.

Adjournment

A motion was made by Nolan McNeill and seconded by Terri Powell to adjourn the meeting. Ms. Kramer-Owens, Ms. Howard, Ms. Powell and Mr. McNeill voted in favor of the motion.

The meeting was adjourned at 11:36 a.m. on April 25, 2011.

**eat[™]
right.** American Dietetic
Association

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Date: October 27, 2011
To: Chair/Executive Director, State Licensure/Certification Board
From: Doris Fredericks, MEd, RD, FADA
Chair, Ethics Committee
Subject: Collaboration between Licensure/Certification Boards and Ethics Committee

The ADA/CDR Ethics Committee has had communications with some state licensure boards regarding practice violations by licensed dietetics practitioners. As a result of this type of communication, the Ethics Committee has taken steps to indicate support of the actions taken by a state licensure/certification board in response to a practitioner violation. We believe this type of action by the Ethics Committee supports the work of the licensure/certification board and indicates to a practitioner the seriousness of the violation.

We would like to invite all state licensure/certification boards to communicate actions taken against a licensed dietetics practitioner to the Ethics Committee. This will strengthen the efforts of the licensure/certification boards and the Ethics Committee to impress the importance of adhering to the Code of Ethics and the state laws/regulations related to the practice of dietetics.

When submitting action taken by the licensure/certification board, please consider submitting the following documents for use by the Ethics Committee:

1. Cover letter or memo to the Ethics Committee (simply state the purpose of the communications and the documentation included)
2. Notice of Hearing or a copy of the letter to the practitioner regarding the findings of the licensure/certification board
3. Consent Agreement (as a result of the hearing) or a course of action as prescribed by the licensure/certification board
4. Letter of completion and closure of case—this communication would indicate that the practitioner has completed the activities required and that the case is closed.

The Ethics Committee will acknowledge receipt of the documentation and will discuss at its next conference call or meeting. A letter detailing our actions related to the incident will be forwarded to the licensure/certification board for your information. Once the case is closed by the Ethics Committee, we will notify you. All communication to the Ethics Committee should be forwarded to Harold Holler, RD, Vice President, Governance & Practice, American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995.

If you should have any questions or concerns related to this proposal, please feel free to contact our staff partner, Harold Holler (hholler@eatright.org or 800/877-1600, ext. 4896). We will look forward to hearing from you.

HJH:mlo

cc: Ethics Committee
Annie Krysl, Senior Manager, Affiliate/MIG Relations
Juliana Smith, Director, State Government Relations