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**TENTATIVE OPEN SESSION AGENDA**  
**Missouri Committee for Professional Counselors**  
**August 26, 2016 – 1:00 p.m.**  
**August 27, 2016 – 9:00 a.m.**

**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 MISSOURI BOULEVARD – JEFFERSON CITY, MISSOURI**

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Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (7), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

**TENTATIVE OPEN SESSION AGENDA**  
**Missouri Committee for Professional Counselors**  
**August 26, 2016 – 1:00 p.m.**  
**August 27, 2016 – 9:00 a.m.**  
**DIVISION OF PROFESSIONAL REGISTRATION**  
**3605 MISSOURI BOULEVARD – JEFFERSON CITY, MISSOURI**

- 1 Call to Order Margo Pigg, Chairperson
- 2 Roll Call Greg Roebach, Secretary
- 3 Open Minutes
  - March 11, 2016 Credentials Subcommittee
  - March 11, 2016 Full Open
  - April 26, 2016 Credentials Subcommittee
  - June 7, 2016 Credentials Subcommittee
  - July 15, 2016 Full Open
  - July 15, 2016 Credentials Subcommittee
- 4 Election of Officers
- 5 Committee Assignments
- 6 Reciprocity States
  - Alabama
  - Arizona
  - Florida
  - Idaho
  - Indiana
  - Kansas – LCPC
  - Michigan
  - New York
  - Ohio
  - Oregon
  - Pennsylvania
  - Texas
  - Virginia
  - Washington
  - West Virginia
  - Wisconsin
- 7 Meeting Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

**OPEN SESSION MINUTES**  
**Missouri Committee for Professional Counselors**  
**August 26, 2016 – 1:00 PM**  
**August 27, 2016 – 9:00 AM**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 1:00 p.m. on August 26, 2016 the Missouri Committee for Professional Counselors was called to order by Margo Pigg, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard, Jefferson City, Missouri. Greg Roebach, Committee Secretary, facilitated roll call.

**Committee Members Present**

Margo Pigg, Chairperson  
Greg Roebach, Secretary  
Dr. Mark Comensky  
Dr. Rhonda Wood, Member  
Dr. Regina Staves, Member

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Eric Rusatsi, Processing Technician II  
Sarah Ledgerwood, Division Counsel

Ms. Pigg stated she would be voting in open and closed session.

A motion was made by Mr. Roebach and seconded by Dr. Wood to approve the open session agenda. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

A motion was made by Dr. Comensky and seconded by Dr. Wood to approve the open session minutes as follows: April 26 credentials subcommittee conference call; June 7 credentials subcommittee conference call; July 15 full committee and credentials subcommittee meetings. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

**Election of Officers**

A motion was made by Dr. Comensky and seconded by Ms. Pigg nominating Dr. Wood as committee chairperson. No other nominations were submitted and Dr. Wood was elected by acclamation. Dr. Wood abstained from the vote.

A motion was made by Dr. Comensky and seconded by Dr. Wood nominating Dr. Staves as committee secretary. No other nominations were submitted and Dr. Staves was elected by acclamation. Dr. Staves abstained from the vote.

### **Committee Assignments**

Dr. Comensky will continue to chair the credentials subcommittee and review applications to change licensure supervisor and/or site.

Dr. Staves will conduct initial review of applications for licensure by reciprocity.

Ms. Pigg will review applications for licensure supervisors and responses to requests for clarification.

Dr. Wood will continue to review applications for licensure

Recommendations resulting from committee assignments are placed on an agenda as consent items for full committee review.

At 1:15 p.m., a motion was made by Dr. Comensky and seconded by Dr. Wood to convene in closed session pursuant to section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

At 7:03 p.m., the committee took a recess and was scheduled to reconvene at 9:00 a.m., August 27, 2016.

### **August 27, 2016**

At 9:01 a.m., on August 27, 2016 the Missouri Committee for Professional Counselors reconvened at the Division of Professional Registration located at 3605 Missouri Boulevard, Jefferson City, Missouri. Greg Roebach, Committee Secretary, facilitated roll call.

### **Committee Members Present**

Margo Pigg, Chairperson

Greg Roebach, Secretary

Dr. Mark Comensky

Dr. Rhonda Wood, Member

Dr. Regina Staves, Member

### **Staff Present**

Loree Kessler, Executive Director

Jeanette Wilde, Processing Technician Supervisor

Eric Rusatsi, Processing Technician II

The committee took a moment of silence for victims of recent flooding in California and victims of the recent earthquakes in Italy.

**Licensure by Reciprocity**

A motion was made by Dr. Wood and seconded by Dr. Comensky that the licensure requirements of Alabama, Arizona, Florida, Idaho, Indiana, Kansas – LCPC, Michigan, New York, Ohio, Oregon, Pennsylvania, Texas, Virginia, Washington, West Virginia, and Wisconsin were not substantially the same as Missouri. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

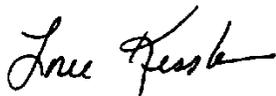
**Meeting Schedule**

The committee tentatively scheduled upcoming meetings and/or conference calls as follows.  
September 27, 7:30 a.m. credentials subcommittee conference call  
November 4-5 face to face meeting Jefferson City

**Gregory Roebach, LPC**

Mr. Roebach advised the committee that he would be resigning from the committee at the end of August. Mr. Roebach was appointed to the committee October 2003. The committee and staff commended and thanked Mr. Roebach for his years of service to the committee and profession.

At 9:27 a.m., a motion was made by Mr. Roebach and seconded by Dr. Staves to adjourn the meeting. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.



Executive Director

Approved by the Committee on November 4, 2016