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TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
Credentials Subcommittee
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri
June 7, 2016 - 7:30 am
Telephone Conference Call
Toll Free: 877-820-7831
Pin Number: 35666479#

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (7), (14), and sections 324.001.8 and 324.001.9 RSMo..

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

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- 1 Call to Order Dr. Mark Comensky, Subcommittee Chairperson
- 2 Roll Call Greg Roeback, Secretary
- 3 Approval of the Agenda
- 4 NBCC

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

OPEN SESSION MINUTES
Missouri Committee for Professional Counselors
Credentials Subcommittee
June 7, 2016 - 7:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

The Committee for Professional Counselors Credentials Subcommittee was called to order by Dr. Mark Comensky, Chairperson, at 7:31 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Greg Roebach, Committee Secretary facilitated roll call.

Committee Members Present

Dr. Mark Comensky, Chairperson
Greg Roebach, Secretary
Margo Pigg, Member
Dr. Rhonda Wood, Member
Dr. Regina Staves, Member

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Technician Supervisor
Sarah Ledgerwood, Division Counsel

Dr. Comensky stated he would be voting in open and close session.

The committee took a moment of silence in memory of Patricia Roebach, mother of Gregory Roebach.

A motion was made by Dr. Staves and seconded by Dr. Wood to approve the open session agenda adding a discussion regarding the committee meeting schedule. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

The committee added a July 15th face to face meeting in Jefferson City.

The committee reviewed a letter from the National Board for Certified Counselors regarding providing information to examination candidates seeking Missouri licensure. The committee directed the executive director to send a letter to NBCC explaining examination results are part of an applicant's file and confidential. Any consent must come be made the applicant. If NBCC wants to contact examination candidates regarding activities or information related to national certification, candidates could allow or opt out of such solicitation as part of the application to take the national examination.

At 7:34 a.m., a motion was made Dr. Wood and seconded by Mr. Roebach to convene in closed session pursuant to section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits

and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.

At 8:54 a.m. a motion was made by Mr. Roebach and seconded by Ms. Pigg to convene in open session and adjourn. Subcommittee members voting aye: Dr. Comensky, Dr. Wood, Ms. Pigg, Dr. Staves and Mr. Roebach. Motion carried unanimously.



Executive Director

Approved by Committee on August 26, 2016