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Loree V. Kessler
Executive Director

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
March 7, 2014 – 12:30 p.m.
March 8, 2014 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
March 7, 2014 – 12:30 p.m.
March 8, 2014 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

- 1 Call to Order Margo Pigg, Committee Chairperson
- 2 Roll Call Greg Roebach, Secretary
- 3 Approval of the Agenda – **Addition, NBCC Handout**
- 4 Approval of Minutes
 - September 20, 2013 Full Open Agenda
 - September 20, 2013 Credentials Subcommittee
 - October 15, 2013 Credentials Subcommittee
 - November 19, 2013 Credentials Subcommittee
 - December 17, 2013 Credentials Subcommittee
 - January 14, 2014 Credentials Subcommittee
- 5 Financial Report
- 6 University of Saint Louis – Course Review
- 7 AASCB Meeting Update Dr. Rhonda Wood
- 8 Fee Rule (Materials to Follow)
- 9 Meeting Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

OPEN SESSION MINUTES
Missouri Committee for Professional Counselors
March 7, 2014 – 12:30 p.m.
March 8, 2014 – 9:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 12:30 p.m. on March 7, 2014 the Missouri Committee for Professional Counselors was called to order by Margo Pigg, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City, Missouri. Greg Roebach, Secretary, facilitated roll call.

Committee Members Present

Margo Pigg, Chairperson
Greg Roebach, Secretary
Dr. Mark Comensky
Dr. Rhonda Wood

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Sarah Becker, Processing Technician II
Sarah Ledgerwood, Division Counsel

Ms. Pigg stated she would be voting in open and closed session.

A motion was made by Dr. Comensky and seconded by Dr. Wood to approve the open session agenda adding a discussion regarding the annual meeting of the National Board of Certified Counselors. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.

A motion was made by Dr. Comensky and seconded by Mr. Roebach to approve the open session minutes of the September 20 full and credentials subcommittee open minutes, October 15, November 19 and January 14, 2014 credentials subcommittee open minutes. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.

Financial Report

The Executive Director provided an overview of the financial report explaining that the fund balance and projections for the next five years justified a reduction in the renewal fee. The amended fee rule and request for rulemaking will be placed on the April credentials subcommittee conference call agenda.

The Executive Director was asked by committee members to obtain cost estimates for licensee seminars addressing the topics of ethics and distance counseling, as well as changes in the DSM relating to treatment planning.

Educational review

the committee reviewed information from the University of Missouri St. Louis concerning the courses Behavioral Emergencies and Crisis Intervention in Counseling and Counseling Human Sexuality. In order to determine the focus of the course the committee requested the syllabus for each course..

AASCB Update

Dr. wood provided an overview of the annual meeting of the American Association of state counseling boards. Materials concerning presentations provided at the annual meeting are available to the committee members. Dr. Wood noted that the topic of online or distance counseling was noted throughout the entire conference. Given the technological advances and differences amongst the states concerning the regulation of this area, the committee noted a seminar or workshop in confidentiality and utilizing distance counseling would be helpful to licensees.

At 1:05 p.m. a motion was made by Dr. Comensky and seconded by Dr. Wood to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

At 6:09 p.m., on March 7th a motion was made by and seconded by to convene in open and recess until 9:00 a.m. March 8th. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

March 8, 2014

At 9:16 a.m. on March 8, 2014 the Missouri Committee for Professional Counselors was called to order by Margo Pigg, Chairperson at the Division of Professional Registration located at 3605 Missouri Boulevard in Jefferson City, Missouri. Greg Roeback, Secretary, facilitated roll call.

Committee Members Present

Margo Pigg, Chairperson
Greg Roeback, Secretary
Dr. Mark Comensky
Dr. Rhonda Wood

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Sarah Becker, Processing Technician II

Tentative Meeting Schedule

April 22, 2014 7:30 a.m. Credentials Subcommittee
May 20, 2014 7:30 a.m. Credentials Subcommittee
June 27-28, 2014 Face to Face (possibly St. Louis)
July 29, 2014 7:30 a.m. Credentials Subcommittee
August 19, 2014 7:30 a.m. Credentials Subcommittee
Sept 23, 2014 7:30 a.m. Credentials Subcommittee 730am
Oct 24-25, 2014 Face to Face

The Executive Director reminded the committee members of the Educators' Roundtable on April 11th. Dr. Wood will attend the meeting as the committee's representative.

Ms. Pigg will attend the National Board for Certified Counselors annual meeting in August of this year.

At 9:30 a.m., a motion was made by Dr. Kaminski and seconded by Dr. Wood to adjourn the full committee open session meeting. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.



Executive Director

Approved by Committee on April 22, 2014