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**TENTATIVE OPEN SESSION AGENDA**  
**Missouri Committee for Professional Counselors**  
**Credentials Subcommittee**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**  
**December 18, 2012 - 7:30 am**  
**Telephone Conference Call**  
**Toll Free 877-820-7831**  
**Pin Number 35666479#**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

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- 1 Call to Order            Dr. Mark Comensky, Subcommittee Chairperson
- 2 Roll Call                Greg Roeback, Secretary

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

**OPEN SESSION MINUTES**  
**Missouri Committee for Professional Counselors**  
**Credentials Subcommittee**  
**December 18, 2012 - 7:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

The Committee for Professional Counselors Credentials Subcommittee was called to order by Dr. Mark Comensky, chairperson, at 7:30 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Margo Pigg, secretary facilitated roll call.

**Committee Members Present**

Dr. Mark Comensky, Chairperson  
Greg Roeback, Secretary  
Margo Pigg  
Dr. Rhonda Wood

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Sarah Becker, Processing Technician II

Dr. Comensky stated he would be voting in open and close session.

At 7:31 a.m., a motion was made by Mr. Roeback and seconded by Dr. Wood to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

At 8:10 a.m., a motion was made by Ms. Pigg and seconded by Mr. Roeback to convene in open session and adjourn the conference call meeting. Committee members voting aye: Dr. Comensky, Dr. Wood, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.



Executive Director

Approved by Committee on January 22, 2013