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Loree V. Kessler
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**TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
Credentials Subcommittee
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri
August 21, 2012 - 7:30 am
Telephone Conference Call
Toll Free
Pin Number**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

Attachment

OPEN SESSION MINUTES
Missouri Committee for Professional Counselors
Credentials Subcommittee
August 21, 2012 - 7:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

The Committee for Professional Counselors Credentials Subcommittee was called to order by Dr. Mark Comensky, chairperson, at 7:30 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Greg Roebach, secretary facilitated roll call.

Committee Members Present

Dr. Mark Comensky, Subcommittee Chairperson
Greg Roebach, Secretary
Craig Miner
Margo Pigg

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Technician Supervisor
Sarah Becker, Processing Technician II

Dr. Comensky stated he would be voting in open and close session.

The committee noted that this would be Mr. Miner's final meeting and thanked Mr. Miner for his contributions as a committee member.

A motion was made by Ms. Pigg and seconded by Mr. Miner to approve the open session agenda. Committee members voting aye: Dr. Comensky, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.

A motion was made by Mr. Roebach and seconded by Ms. Pigg to approve the July 17, 2012 conference call minutes. Committee members voting aye: Dr. Comensky, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.

At 7:31 a.m., a motion was made by Ms. Pigg and seconded by Mr. Miner to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.

At 8:05 a.m., a motion was made by Ms. Pigg and seconded Mr. Miner to convene in open session and adjourn the conference call meeting. Committee members voting aye: Dr. Comensky, Mr. Miner, Mr. Roeback and Ms. Pigg. Motion carried unanimously.



Executive Director

Declared approved by Committee Chairperson Margo Pigg
November 30, 2012